

## After Action Report

TO: Phil Rogers

FROM: Phil Rogers

DATE: May 19, 2012

RE: After Action Report of Chill and Grill Member Appreciation cookout

- Purpose
  - To kick off the summer season with the opening of the pool and to provide a venue that could give back to the membership in the form of a cookout done by staff
  - Our expectations for this event was to serve approximately 500 to 1000 members hamburgers and hotdogs, chips and drinks
  - No process has been made for this activity at this time
- Executive Summary
  - Grill was borrowed from Public services, and the coals were started approximately 20 min prior to cooking. Tables were set up to serve drinks from coolers borrowed from Parks and Rec, meat and chips. Individual tents were placed over each table to get it out of the sun
  - Activities included face painting, inline jumper, and bounce and fun t-ball
  - The time of the event was minimized from 4 hours to 2 hours this year due to the excessive length last year.
- Lessons Learned
  - Keep ahead of the masses with the grilling. We slowed down the grill once because we were ahead and that ended up leaving us behind when the rush hit and we were behind after that.
  - In line jumper was a big hit
- Action Items
  - Move time from 12-2 to 11-1 in the future
  - Condiment table
  - Individually wrapped cheese
  - More drink coolers needed
  - More tables for sitting