

The GREAT HALL & CONFERENCE CENTER COMMISSION

January 5, 2012

The Great Hall & Conference Center

The Great Hall & Conference Center Commission met on January 5, 2012, in The Great Hall & Conference Center Conference Room. The meeting was called to order at 6:010 p.m. and a quorum was established.

Present: Frank Bluestein, Teresa Rando, Mark Sharp, Paul Volpe, Teresa Rando and Alderman Ernest Chism.

Absent: Harry Sullivan

Staff Present: The Great Hall & Conference Center Manager Chuck Porter

MINUTES

A motion was made by Alderman Chism, seconded by Mark Sharp, to approve the December 5, 2012 minutes. Motion passed.

MANAGER'S REPORT

Chuck Porter, manager of The Great Hall & Conference Center, reported on the following items:

1. He distributed a rendering of the proposed sign design noting that the picture was only the first draft. There was a mention to make sure the brick matched the building brick and that it be lit for good exposure
2. There was talk again about closing the GHCC entrance to GAC members. A point was brought up regarding really needing permission from the GAC Commission. It was also debated whether Mr. Porter should have to go in front of the GAC Commission. There was a consensus that his presence in from of the GAC Commission was not necessary
3. Mr Porter brought up the Janitorial service issues and Mr. Chism stated that he would check on the status of the bidding process
4. Mr. Porter was instructed to submit to the Commission and Mr. Chism a list of 4 or 5 items at the next meeting of things that need resolving
5. Mr. Porter reported on the Revenue for December 2011 and the Utilization of the Great Hall and the Conference Center (Attachments A and B respectively)

ADJOURNMENT

There being no further business, the meeting adjourned at approximately 7:15 p.m.

Attachment A

The Great Hall & Conference Center Income for December 2011

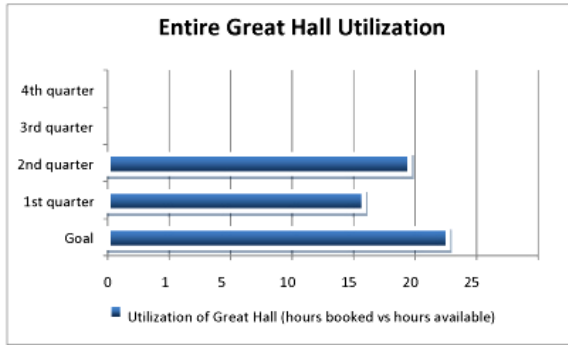
Updated 1/5/12

December Income FY12

Taxable Rent	\$ 7,599.07
Non-Taxable Rent	\$ 8,016.25
Taxable Other	\$ 1,525.00
Non-Taxable Other	\$ 1,272.23
Catering - Taxable	
Catering - Non Taxable	
	\$ 18,412.55

Through December	2010	2011	2012	Budgeted 2012	% of Budget
Taxable Rent	\$ 27,558.37	\$ 40,111.47	\$ 58,654.23	\$ 80,000.00	73.32
Non-Taxable Rent	\$ 21,827.50	\$ 21,884.79	\$ 31,470.25	\$ 65,000.00	48.42
Taxable Other		\$ 1,326.93	\$ 10,777.03	\$ 7,700.00	139.96
Non-Taxable Other		\$ 285.00	\$ 2,413.48	\$ 4,000.00	60.34
Catering - Taxable		\$ 70.00	\$ 410.00	\$ 5,000.00	8.20
Catering - Non Taxable			\$ 225.00		
	\$ 49,385.87	\$ 63,678.19	\$ 103,949.99	\$ 161,700.00	64.29

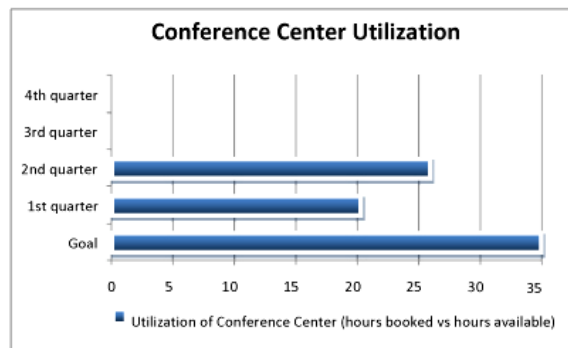
Attachment B



1st Quarter: 15.4%

2nd Quarter: 19.7%

FY12 Goal: 23%



1st Quarter: 20.0%

2nd Quarter: 26.0%

FY12 Goal: 35%