



CITY OF GERMANTOWN TENNESSEE

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Telecommunications Commission Meeting

Wednesday, October 10th, 2012 – 6:00 pm
Administrative Conference Room, 1930 S Germantown Road

MEMBERS PRESENT: Bill Brody, Ken Ketcham, Dan McCleary, Jack Parnell, Paul Sloan

MEMBERS ABSENT: Sandra Abel, Alderman Ernest Chism, Rik Ditter and Kurt Weil

PRESENT STAFF LIASON: Tony Fischer, IT Director
Stephanie Logan, Technical Services Coordinator

PRESENT NON MEMBERS: Frank Bluestein, GHS-TV Executive Producer
Blake Tutor, GHS-TV Co-Manager

Call To Order

Chairman Ketcham called the October 10, 2012, Telecommunications Commission to order at 6:02 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

Approval Of Minutes

Chairman Ketcham called for the approval of the September 12, 2012 Telecommunications Commission Minutes.

****MOTION****

Bill Brody made a motion, seconded by Jack Parnell, to approve the September 12, 2012 Telecommunications Commission Minutes. The motion passed unanimously.

GHS-TV Report

Frank Bluestein stated the September 2012 monthly statistics for GHS-TV: Germantown Community Television cablecast 720 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 65. The total number of local and national television shows by number of airings per month cablecast is 218. The total number of shows that were cablecast is 249. The total number of television shows/taped reports/special projects produced locally is 30. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 67. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 31.

Frank stated that there is a negative balance on the foundation report only because some checks had not yet been received, the foundation is not in a negative state these are projected numbers only.

ATT and COMCAST pending issues are still the same.

Frank also noted that GHS-TV would have election night coverage again this year.

GHS-TV Report (cont'd)

Jack Parnell asked if there was any additional information in the status of the complaint to the regulatory commission regarding the broken equipment in Chattanooga. A discussion among members followed Chairman Ketcham's schedule of hearings.

ATT/COMCAST REPORT

Not available.

IT Report

Tony Fischer stated the IT report.

- **Public Safety Radio System** – Work continues for the Public Safety Radio System Project. Concrete pads have been poured for the shelters, cranes have been scheduled for the building moves and preliminary work has begun for the electrical required for each building.
- **New Phone System** – Staff is continuing to work through a punch list to complete the project.
- **Internet Upgrade** – Staff worked with ATT to install a new internet connection. The service will provide newer, faster service with improved connectivity for cloud based solutions. Staff will now begin the process of moving systems over to the new service.
- **Computer Upgrades** – Staff has completed the PC Upgrade Project for FY12. IT staff deployed 148 computers to users in various departments throughout the City.

Old/New Business

- Chairman Ketcham stated that as of this meeting the city attorney had two outstanding items.
 - The city attorney would be sending a letter to Barry Orton.
 - The city attorney would be sending a letter to COMCAST.
- Tony Fischer stated that our lawyer had been travelling and that he has committed to taking care of them in the next month.
- Applications for Commissions are due soon. Tony Fischer ensured all members knew they had to apply every year.
- Frank Bluestein asked again what is it that the City is waiting on to go to COMCAST. Discussion from Chairman Ketcham and Tony Fischer regarding the recommendations from legal as to how to leverage audit findings and the channel lineup.
- Microphone issue at the Forum – will be repaired on Friday.

Adjournment

Chairman Ketcham called for a motion to adjourn the meeting.

****MOTION****

Jack Parnell made a motion, seconded by Bill Brody. The motion passed unanimously.