



# CITY OF GERMANTOWN TENNESSEE

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## **Telecommunications Commission Meeting**

Wednesday, December 12<sup>th</sup> – 6:00 p.m.  
2811 Ole Pike Drive, Germantown, TN 38138

**MEMBERS PRESENT:** Sandra Abel, Ken Ketcham, Jack Parnell and Kurt Weil

**MEMBERS ABSENT:** Bill Brody, Alderman Ernest Chism, Rik Ditter, Dan McCleary and Paul Sloan

**PRESENT STAFF LIASON:** Tony Fischer, IT Director  
Stephanie Logan, Technical Services Coordinator  
Ida Griffiths, Administrative Assistant

**PRESENT NON MEMBERS:** Frank Bluestein, GHS-TV Executive Producer  
Blake Tutor, GHS-TV Co-Manager  
Lucy Fulliton, GHS-TV Co-Manager  
Rocky Janda, Alderman Elect

### **Call To Order**

Chairman Ketcham called the December 12, 2012, Telecommunications Commission to order at 6:10 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had not been established.

### **Approval Of Minutes**

Due to lack of quorum minutes could not be approved.

A question was raised about what happened to the two outstanding items for this commission.

### **GHS-TV Report**

Frank Bluestein stated the November 2012 monthly statistics for GHS-TV: Germantown Community Television cablecast 720 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of shows that were cablecast is 255. The total number of television shows/taped reports/special projects produced locally is 21. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 110. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 48.

Frank explained the negative amount on page 6 is due to funding not yet received from AT&T.

Frank also spoke about the AT&T Uverse installation date stated currently as January 21<sup>st</sup> 2013.

**GHS-TV Report (cont'd)**

After comments from Alderman Elect Rocky Janda, Tony Fischer updated the commission on the current status with the guide on COMCAST.

**IT Report**

Tony Fischer stated the IT report.

- **Public Safety Radio System** – Work continues for the Public Safety Radio System Project and is on target for the January 1<sup>st</sup> deadline. Tower crews are installing equipment on the two towers and are 80% complete. All equipment has also been installed in the shelters for both sites. The City Hall Radio Room equipment is being installed and is 98% complete.

Radio Console training has taken place for Communications Center staff. Additional training will take place once the system is fully operational and radios are configured.

- **New World CAD Upgrade** – New World consultants continue to conduct on-site training and software installation/configurations. Training and system configuration is expected to continue on various components of the system over the next 6-9 months.
- **Google Apps** – Staff is continuing to work with the Google Apps vendor. Final recommendations are anticipated to go to the BMA in January. System deployment is anticipated during the 4th Quarter.

**Old/New Business**

- **Audit** – Chairman Ketcham discussed the letter that had been sent to COMCAST. No response has been received to date. Legal will follow up next week if no response has been received. Chairman Ketcham also noted that the 2013 commission would be charged with deciding if they want to audit the time from the current audit time until COMCAST received the state franchise.
- **Low Power FM** – Chairman Ketcham passed out information on the low power FM – this item will be on the list for the 2013 commission
- **Knoxville TRA Issue** – Chairman Ketcham provided the commission with an update on the case status.
- **Commission Annual Report** – a draft report was handed out by Chairman Ketcham.
- **Tony Fischer** stated that commission appointments would be on Wednesday of the next week and that the inauguration would be the following Monday.

Meeting adjourned at 6:56pm