



CITY OF GERMANTOWN TENNESSEE

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Telecommunications Commission Meeting

Wednesday, November 14th, 2012 – 6:00 pm
Administrative Conference Room, 1930 S Germantown Road

MEMBERS PRESENT: Sandra Abel, Rik Ditter, Chairman Ken Ketcham and Jack Parnell

MEMBERS ABSENT: Bill Brody, Alderman Ernest Chism, Dan McCleary, Paul Sloan and Kurt Weil

PRESENT STAFF LIASON: Tony Fischer, IT Director
Stephanie Logan, Technical Services Coordinator

PRESENT NON MEMBERS: Frank Bluestein, GHS-TV Executive Producer
Blake Tutor, GHS-TV Co-Manager

Call To Order

Chairman Ketcham called the November 14, 2012, Telecommunications Commission to order at 6:02 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had not been established.

Approval Of Minutes

Due to lack of quorum minutes could not be approved.

GHS-TV Report

Frank Bluestein stated the October 2012 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of shows that were cablecast is 255. The total number of television shows/taped reports/special projects produced locally is 22. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 89. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 39.

Frank stated that GHS-TV were on target to compete programming as scheduled.

Election night coverage was a great success. Over 250 students were involved in the evening.

U-Verse installation is still ongoing

ATT/COMCAST REPORT

Not available.

IT Report

Tony Fischer stated the IT report.

- **Public Safety Radio System** – Work continues for the Public Safety Radio System Project. Concrete pads have been poured for the shelters and buildings have been placed. Electrical work required for each building continues and preliminary work has begun on the radio room at City Hall.
- **New World CAD Upgrade** – Hardware has arrived and installed. New World consultants have also been on-site to begin software installation.
- **Google Apps** – Staff has conducted several meetings to set up the Google Apps vendor. Final configurations and BMA recommendations are anticipated in the 3rd Quarter.

Rik Ditter asked questions regarding the internet service being implemented.

Old/New Business

- Chairman Ketcham addressed the letter that Scott Crosby (City Attorney) had drafted regarding the audit findings.
- Tony Fischer addressed the findings from Barry Orton on Peg channel identification.
- A topic of a follow-up audit for the remaining time on the franchise was discussed among commission members. It was noted that here is a year and a half still left that could be audited.
- Commission members discussed an option of moving the station up to a higher channel and the COMCAST response in past years.
- Low Power FM questions were raised by Rik Ditter – Frank Bluestein stated that no movement was expected until after the first of the year.
- Chairman Ketcham updated commission members on the Knoxville/AT&T equipment issue with the Tennessee Regulatory Authority (TRA)
- There was a thorough discussion among commission members regarding the equipment in Germantown.
- Next month's meeting will be held at Chairman Ketcham's house.
- Tony Fischer reminded commission members of the deadline for the commission applications is December 3rd and also about the commission member appreciation dinner.