



# CITY OF GERMANTOWN TENNESSEE

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## **Telecommunications Commission Meeting**

Wednesday, April 10<sup>th</sup>, 2013 – 6:00 pm  
Administrative Conference Room, 1930 S Germantown Road

**MEMBERS PRESENT:** Sandra Abel, Alderman Rocky Janda, Tom Messenger, Ken Ketcham and Jack Parnell

**MEMBERS ABSENT:** Dan McCleary and Kurt Weil

**PRESENT STAFF LIASON:** Tony Fischer, IT Director  
Stephanie Logan, Technical Services Coordinator

**PRESENT NON MEMBERS:** Frank Bluestein, GHS-TV  
Blake Tutor, GHS-TV  
Lucy Fulliton, GHS-TV

### **Call To Order**

Chairman Ketcham called the April 10<sup>th</sup>, 2013, Telecommunications Commission to order at 6:02 p.m. Chairman Ketcham notified the members in attendance that William Stevens had resigned from the commission. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

### **Approval Of Minutes**

Chairman Ketcham called for the approval of the March 13<sup>th</sup>, 2013 Telecommunications Commission Minutes.

#### **\*\*MOTION\*\***

Tom Messenger made a motion, seconded by Jack Parnell, to approve the March 13<sup>th</sup> 2013 Telecommunications Commission Minutes. The motion passed unanimously.

A discussion ensued regarding why there was another Alderman present at the last Telecom meeting. Tony Fischer stated that all commission meetings were open to the public and went on to say that if the aldermen choose to come to a meeting then that is their choice.

A discussion also arose regarding the PEG service fee in the contract from the City. It was determined that the language in the resolution was correct and that it did not need to be amended.

Chairman Ketcham called for the approval of the March 13<sup>th</sup>, 2013 Telecommunications Commission Minutes with amendments.

#### **\*\*MOTION\*\***

Jack Parnell made a motion, seconded by Tom Messenger, to approve the March 13<sup>th</sup> 2013 Telecommunications Commission Minutes with amendments. The motion passed unanimously.

### GHS-TV Report

Frank Bluestein stated the March 2013 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 271. The total number of television shows/taped reports/special projects produced locally is 24. The total number of television shows/taped reports/special projects produced locally for the 2012-2013 season is 229. The total number of programs produced for the Access Together Project for 2012-2013 seasons is 87.

COMCAST internet to all Shelby County Schools was discussed at length among members.

### IT Report

Tony Fischer reviewed the IT update and briefly overviewed.

- **Public Safety Radio System** – Work continues for the Public Safety Radio System Project. Final testing continues as the legacy equipment reaches final migration onto the new system. System changes are being implemented as a result of the R56 Guideline Audit.
- **New World CAD Upgrade** – New World consultants continue to conduct on-site training and software installation/configurations. Training and system configuration is expected to continue on various components of the system over the next 6-7 months.
- **Google Apps** – Google Apps project is on schedule for the mid-May Go Live. Core IT staff migrated to the new Google Apps system March 6th. IT staff is currently working on system configurations, training dates and communications.

### Old/New Business.

Chairman Ketcham asked for an update on the status of the Audit with COMCAST. Tony Fischer stated that the lawyers were still working on a resolution.

Chairman Ketcham asked for an update on the GHS-TV / Shelby County Schools funding. Frank Bluestein stated that capital funding stays the same in FY16 under the state franchise when the agreement ends. Alderman Janda stated that he wants to make sure that there is a sustainability plan in place and noted a few concerns.

- When the Franchise agreement ends
- Municipal schools
- City funding

Frank Bluestein commented that it is a difficult position to be in when you do not know what you are planning for. \$400,000 from Shelby County pays for the professional staff to run the PEG channel for the City.

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Members discussed meeting to come up with a business and sustainability plan to help GHS-TV. Tony Fischer noted that if members were going to be meeting then they may want to form a sub-committee to ensure that they did not violate the Sunshine Law. A clarification on whether it would be deemed a public meeting was requested.

### Adjournment

On hearing no further business, Chairman Ketcham called for a motion to adjourn the meeting.

### **\*\*MOTION\*\***

Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.