



# CITY OF GERMANTOWN TENNESSEE

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## **Telecommunications Commission Meeting**

Wednesday, August 14<sup>th</sup>, 2013 – 6:00 pm  
Administrative Conference Room, 1930 S Germantown Road

<b>MEMBERS PRESENT:</b>	Sandra Abel, Tom Messenger, Chairman Ken Ketcham, Jack Parnell and Kurt Weil
<b>MEMBERS ABSENT:</b>	Alderman Rocky Janda and Dan McCleary
<b>PRESENT STAFF LIASON:</b>	Tony Fischer, IT Director Stephanie Logan, Technical Services Coordinator
<b>PRESENT NON MEMBERS:</b>	Allison Rogers Long – Interim Director – GHS-TV Justin Rollin Zac Leonard

### **Call To Order**

Chairman Ketcham called the June 12<sup>th</sup>, 2013, Telecommunications Commission to order at 6:01 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

Chairman Ketcham asked for introduction for the new GHS-TV liaisons in attendance. Alison Rogers Long introduced herself and the new incoming students, Justin Rollin and Zac Leonard.

### **Approval Of Minutes**

Chairman Ketcham called for the approval of the June 12<sup>th</sup>, 2013 Telecommunications Commission Minutes.

### **\*\*MOTION\*\***

Sandra Abel made a motion, seconded by Jack Parnell, to approve the June 12<sup>th</sup>, 2013 Telecommunications Commission Minutes. The motion passed unanimously.

### **GHS-TV Report**

Allison Rogers Long stated the July 2013 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of television shows/taped reports/special projects produced locally is 0. The total number of television shows/taped reports/special projects produced locally for the 2013-2014 season is 0. The total number of programs produced for the Access Together Project for 2013-2014 seasons is 0.

Ms. Long stated that GHS-TV Foundation report remained approximately the same.

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### GHS-TV Report (cont'd)

Areas of concern;-

- a) #3 can be removed
- b) ATT channel has been corrected

GHS-TV Foundation will have its quarterly meeting the last week of August 2013.

The Access Agreement goes to the Board at the August 26<sup>th</sup> BMA Meeting.

### IT Report

Tony Fischer reviewed the IT update and briefly overviewed.

- **Public Safety Radio System** – Generators were installed the last week of July. All stages of the project have been finalized and the project is now deemed completed.
- **New World CAD Upgrade** – New World consultants continue to conduct on-site training and software installation/configurations. Training and system configuration is expected to continue on various components of the system through the calendar year end. Project Go Live is on schedule for August 26<sup>th</sup>.
- **Weather Station** – IT and Fire Department staff have teamed up to install a Weather Station that will provide Germantown Emergency personnel and citizens a more accurate picture of severe weather in our area. The camera has been installed and the weather station is expected to be installed late next week.
- **Customer Service Center** – City staff is in the process of fully implementing the SunGard Contact Management module. Staff should be using the system within the next week with full deployment expected shortly thereafter.

Jack Parnell asked if there was still interest in Low Power FM. A short discussion ensued among members regarding the topic.

### Old/New Business

- Chairman Ketcham addressed the Cable franchise/State franchise complaints. He noted that the info that he had received from John Hutton at State of TN.
- Chairman Ketcham then moved to an item from Frank Bluestein regarding sight and hearing impaired people. Noting that channel guides might be able to provide that assistance and should be into effect by August 2. COMCAST has been able to provide it in Montgomery.
- Scott Crosby has given COMCAST an amount to settle the Audit and to avoid any further audits; Otha Brandon is in Atlanta to discuss the agreement with COMCAST representatives.
- Chairman Ketcham asked Allison Rogers Long if she had any new business to announce for the upcoming festival.

### Adjournment

On hearing no further business Chairman Ketcham adjourned the meeting.

### **\*\*MOTION\*\***

Sandra Abel made a motion, seconded by Tom Messenger, to adjourn the meeting. The motion passed unanimously