



CITY OF GERMANTOWN TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901) 757-7200 Fax (901) 757-7292 www.germantown-tn.gov

Telecommunications Commission Meeting

Wednesday, June 12th, 2013 – 6:00 pm
Administrative Conference Room, 1930 S Germantown Road

MEMBERS PRESENT: Sandra Abel, Alderman Rocky Janda, Tom Messenger, Ken Ketcham, Jack Parnell and Kurt Weil

MEMBERS ABSENT: Dan McCleary

PRESENT STAFF LIASON: Tony Fischer, IT Director
Stephanie Logan, Technical Services Coordinator

PRESENT NON MEMBERS: Alison Rogers Long – Interim Director – GHS-TV
Blake Tutor, GHS-TV
Lucy Fulliton, GHS-TV
Justin Rollin, GHS-TV
Zac Leonard

Call To Order

Chairman Ketcham called the June 12th, 2013, Telecommunications Commission to order at 6:01 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

Chairman Ketcham asked for introduction for the new GHS-TV liaisons in attendance. Alison Rogers Long introduced herself and the new incoming students, Justin Rollin and Zac Leonard.

Approval Of Minutes

Chairman Ketcham called for the approval of the May 15th, 2013 Telecommunications Commission Minutes.

****MOTION****

Kurt Weil made a motion, seconded by Sandra Abel, to approve the May 15th 2013 Telecommunications Commission Minutes. The motion passed unanimously.

GHS-TV Report

Alison Rogers Long stated the May 2013 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of television shows/taped reports/special projects produced locally is 13. The total number of television shows/taped reports/special projects produced locally for the 2012-2013 season is 280. The total number of programs produced for the Access Together Project for 2012-2013 seasons is 108.

IT Report

Tony Fischer reviewed the IT update and briefly overviewed.

- **Public Safety Radio System** – Work continues for the Public Safety Radio System Project. The project is nearing final completion. Concrete pads have been poured and electrical work in underway. Generators have been received and installation is expected this week. All project expenses are anticipated to be finalized in June with final project closeout taken to the Board of Mayor and Aldermen in July.
- **New World CAD Upgrade** – New World consultants continue to conduct on-site training and software installation/configurations. Training and system configuration is expected to continue on various components of the system through the calendar year end. Training schedules will increase as the project nears the anticipated Go Live date in late August.
- **Electronic Policies** – IT staff is working with Legal and Human Resources on new and/or updated versions of the City's Internet Use Policy and Mobile Device Policy. Final documents are anticipated in July.
- **Weather Station** – IT and Fire Department staff will be teaming up to install a Weather Station that will provide Germantown Emergency personnel and citizens a more accurate picture of severe weather in our area. The equipment is being paid for by the Urban Area Security Initiative (UASI) Grant and is expected to be fully functional in eight weeks

A question was raised by member Tom Messenger regarding the budget for GHS-TV – Alderman Janda stated that he felt that funding would be adequate for the years request.

Old/New Business

- Knoxville ATT Issue – TN regulatory issue – Chairman Ketcham reviewed the history of the lawsuit and what the city would like to see happen. Tony Fischer clarified the point that ATT purchases the equipment and gives it to the municipality. After 90 days it becomes the City's responsibility to repair. Chairman Ketcham will get information to Alderman Janda and Patrick Lawton further analysis.
- Audit Issue – Tony Fischer addressed the legal recommendations from Scott Crosby for COMCAST in the past and the possibility of auditing three additional years for the final years. A discussion among members ensued regarding the amount and process that could be pursued. Alderman Janda asked Chairman Ketcham to get with Finance Director Ralph Gabb to decide what they wanted to do.

Adjournment

On hearing no further business Chairman Ketcham adjourned the meeting.