

**PLANNING COMMISSION MEETING
MUNICIPAL CENTER COUNCIL CHAMBERS
Tuesday, September 3, 2013**

The regular meeting of the Planning Commission was scheduled and held in the Council Chambers of the Municipal Center on September 3, 2013. Vice Chairman Harless welcomed everyone and asked the Commission members as well as the audience to please speak into the microphone so they could be heard. Vice Chairman Harless then called the meeting to order at 6:06 p.m. asking the secretary for the roll.

1. Ms. Rush called the roll of the Board to establish a quorum:

Commissioners Present: Alderman Forrest Owens, Dike Bacon, Mike Harless, Steve Wilensky, and Susan Burrow.

Commissioners Absent: Hale Barclay, David Klevan, and George Hernandez

Staff Present: David Harris, Wade Morgan, Tim Gwaltney, Andy Pouncey, and Pam Rush.

2. A quorum for tonight's Planning Commission meeting was established.

Vice Chairman Harless stated that item number 5, the Somerset Subdivision, East side of Exeter Road, North of Neshoba Road, request Preliminary and Final Plat approval, item number 8, Poplar Avenue West Small Area Plan – Request Adoption of the Plan City of Germantown, and item number 9, Amendments to the Smart Growth District Regulations (Poplar Avenue West Small Area Plan) City of Germantown - have been withdrawn from the agenda this evening.

3. **Approval of Minutes for August 6, 2013**

Vice Chairman Harless stated for those people who just arrived, tonight's agenda is on the front table. The first order of business is the approval of the minutes for August 6, 2013. If there were no additions, corrections or deletions to the minutes of the August 6, 2013, meeting of the Planning Commission, he would entertain a motion for approval.

Mr. Bacon moved to approve the Planning Commission minutes of August 6, 2013, as submitted, seconded by Ms. Burrow.

Vice Chairman Harless asked for a roll call.

Roll Call: Barclay – absent; Burrow –yes; Hernandez - absent; Wilensky – yes; Bacon – yes; Harless –yes; Owens - yes; Klevan – absent. **The motion was passed**

4. **Consent Agenda:** Items 6 and 7 were approved as 4 (a) and 4 (b).

- (a) Methodist Hospital Germantown, 7711 Poplar Avenue, Request Preliminary and Final Site Plan approval for an Addition to the Emergency Department
- (b) Cockroft Subdivision – West side of Forest Hill- Irene Road, north of Poplar Avenue (part of proposed Maplewood PUD) – Request Preliminary and Final Plat Approval for a 2 lot Subdivision

Alderman Owens moved to approve the items on the Consent Agenda, subject to comments contained in the staff report, seconded by Ms. Burrow.

Vice Chairman Harless asked for a roll call.

Roll Call: Barclay – absent; Burrow –yes; Hernandez - absent; Wilensky – yes; Bacon – yes; Harless –yes; Owens - yes; Klevan – absent. **The motion was passed**

3. Vice Chairman Harless asked if there was any old business to come before the Commission. There was none.
4. Vice Chairman Harless asked if there was any new business to come before the Commission. Andy Pouncey announced that this Thursday, September 05, 2013, there will be a Press Conference on “Business Friendly” from 8:00-9:00 a.m. in the Blue Conference Room.
5. Vice Chairman Harless asked if there were any liaison reports. There were none.
6. **ADJOURNMENT:** The meeting adjourned at 6:15 p.m.