



# CITY OF GERMANTOWN TENNESSEE

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## **Telecommunications Commission Meeting**

Wednesday, November 13<sup>th</sup>, 2013 – 6:00 pm  
Administrative Conference Room, 1930 S Germantown Road

**MEMBERS PRESENT:** Alderman Rocky Janda, Sandra Abel, Tom Messenger, Chairman  
Ken Ketcham, Jack Parnell and Kurt Weil

**MEMBERS ABSENT:** Dan McCleary

**PRESENT STAFF LIASON:** Tony Fischer, IT Director  
Stephanie Logan, Technical Services Coordinator

**PRESENT NON MEMBERS:** Allison Rogers Long – GHS-TV  
Justin Rollin  
Zac Leonard

### **Call To Order**

Chairman Ketcham called the November 13<sup>th</sup>, 2013, Telecommunications Commission to order at 6:01 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

### **Approval Of Minutes**

Chairman Ketcham called for the approval of the September 11<sup>th</sup>, 2013 Telecommunications Commission Minutes.

### **\*\*MOTION\*\***

Kurt Weil made a motion seconded by Jack Parnell, to approve the September 11<sup>th</sup>, 2013 Telecommunications Commission Minutes. The motion passed unanimously.

### **GHS-TV Report**

Allison Rogers Long stated the October 2013 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of television shows/taped reports/special projects produced locally is 25. The total number of television shows/taped reports/special projects produced locally for the 2013-2014 season is 56. The total number of programs produced for the Access Together Project for 2013-2014 seasons is 32.

Foundation report remains the same until 12/4 meeting.

Chairman Ketcham asked if the Access Agreement had been signed. Sandra Abel asked Allison if she had been told anything about the status of the station for the next year, Allison replied that she had not heard anything.

## Telecommunications Commission

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Tony Fischer expounded on the AT&T installation at GHS-TV and City Hall.

GHS-TV dismissed themselves for a show in production.

Chairman Ketcham then asked for the IT report.

### IT Report

Tony Fischer reviewed the IT update and briefly overviewed.

- **New World CAD Upgrade** – New World Systems (NWS) Go Live was August 26<sup>th</sup>. Police, Fire and IT staff continue to work through punch list items as they arise. Training and system configuration is expected to continue on various components of the system through the calendar year end. The reporting and decision support services module was recently implemented and trained.
- **PC Upgrades** – FY14 computer bids have been opened and will be presented to the BMA for approval at the November 25<sup>th</sup> meeting. Once approved and the order is placed with the winning vendor the implementation portion of the project will begin throughout City facilities.
- **Germantown Municipal School District (GMSD) Central Office Site Prep** – Information Technology staff is participating in the GMSD Central Office site preparation. Cabling, network and telephone equipment will be presented to the BMA for approval at the November 25<sup>th</sup> meeting. Once approved the vendors will begin work to prepare the space.

### Old/New Business

- Chairman Ketcham stated that he would be moving and that he would not be applying for the commission next year.
- Chairman Ketcham asked for volunteers for the commission.
- Kurt Weil asked if we were having a commission next year – Alderman Janda stated that this was under review.
- Sandra Abel asked if we were getting our own schools – a discussion among members ensued.
- Chairman Ketcham asked for a motion to move the December 2013 meeting location.

### **\*\*MOTION\*\***

Jack Parnell made a motion seconded by Tom Messenger, to move the December 2013 meeting to Sandra Abel's house. The motion passed unanimously

- Comcast Audit update – no new information from the attorney.

### Adjournment

On hearing no further business Chairman Ketcham adjourned the meeting.

### **\*\*MOTION\*\***

Sandra Abel made a motion, seconded by Jack Parnell, to adjourn the meeting. The motion passed unanimously.