

BOARD OF MAYOR AND ALDERMEN

March 24, 2014

A regular meeting of the Board of Mayor and Aldermen was held on Monday, March 24, 2014 at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: Greg Marcom, John Drinnon, Mike Palazzolo, Rocky Janda and Forrest Owens. Staff present: Patrick Lawton, Debra Wiles, George Brogdon, Tim Gwaltney, Susan Hopson, Chief John Selberg, Chief Richard Hall, Lisa Piefer, Wade Morgan, Reynold Douglas, Cameron Ross, Butch Eder, Ralph Gabb and Dotty Johnson.

Call to Order

Mayor Goldsworthy called the meeting to order at 6:00 p.m.

Invocation

Community Services Divisional Director George Brogdon gave the invocation.

Pledge of Allegiance

Alderman Forrest Owens led the Pledge of Allegiance.

Approval of Agenda

During the executive session the Board agreed to defer #7 – Youth Excellence Award (the recipient had a prior commitment) and to move to consent #13 – Police Vehicle Equipment.

Motion by Mr. Marcom, seconded by Mr. Palazzolo, to approve the agenda as amended.

ROLL CALL: Marcom-yes, Drinnon-yes, Palazzolo-yes, Owens-yes, Janda-yes. Motion approved.

Approval of Minutes

The minutes were approved as presented.

Motion by Mr. Drinnon, seconded by Mr. Owens, to approve the minutes of the Board of Mayor and Aldermen meeting held March 10, 2014 as printed.

ROLL CALL: Marcom-yes, Drinnon-yes, Palazzolo-yes, Owens-yes, Janda-yes. Motion approved.

Teacher of the Month Award

Alderman Janda and Education Commission members Natalie Williams and Julia Ganey, presented Mrs. Abigail Braddock Simone with the Teacher of the Month award. Mrs. Simone teaches Latin, history and etymology at Houston High School. She was presented with an award and \$100 from Wolfchase Toyota.

Youth Excellence Award - DEFERRED

Citizens to be Heard

No citizens came forward.

Certificate of Compliance

City Administrator Patrick Lawton stated Charles and Michael Kardoush had requested a Certificate of Compliance as part of an application for a retail liquor license for a retail package store. Germantown Village Wine and Liquor will be located at 7730 Poplar Ave, Ste. 5. Mr. Lawton stated applicants were in compliance and had no records or outstanding warrants.

Motion by Mr. Palazzolo, seconded by Mr. Owens, to issue a Certificate of Compliance to Michael and Charles Kardoush for a retail liquor store located at 7730 Poplar Ave., Ste 5.

ROLL CALL: Marcom-yes, Drinnon-yes, Palazzolo-yes, Owens-yes, Janda-yes. Motion approved.

Ordinance 2014-6 – Closure of Portion of McVay Road, North of North Street – Second Reading

Economic and Community Development Director Cameron Ross explained that the Saddle Creek South PUD site plan proposes the closure of McVay Rd. as a public thoroughfare and the incorporation of the former right-of-way into Buildings W and S, access drives to those buildings and the detention area for the shopping center.

Motion by Mr. Owens, seconded by Mr. Janda, to approve on second reading Ordinance 2014-6, which will close as a public street that portion of McVay Road north of North Street and abutting Lots 1, 2 and 3 of the Boyd Arthur Homplace Subdivision and Lot 4, Section C of the Schaeffer Subdivision, as shown on the Saddle Creek South final site plan.

ROLL CALL: Marcom-yes, Drinnon-yes, Palazzolo-yes, Owens-yes, Janda-yes. Motion approved.

Ordinance 2014 – 7 - Amendment to Regulations on Permanent Signs – Second Reading

Chief Planner Wade Morgan stated this amendment would change the size of signs allowable from 0.5 sq. ft. of sign area for every one foot of building wall length to 1.0 sq. ft. of sign area for every one foot of building wall length. Tenant spaces over 10,000 sq. ft. in area will be allowed a sign that could be as large as 125 sq. ft., based on the length of building wall on which the sign erected and with DRC approval. Signs will be limited to no more than 75% of the central portion of the horizontal lease space. The Design Review Commission recommended approval of the amendment.

Motion by Mr. Marcom, seconded by Mr. Owens, to approve on second reading Ordinance 2014-7, which will amend the regulation in Section 14 of the City Code on permanent signs.

ROLL CALL: Marcom-yes, Drinnon-yes, Palazzolo-yes, Owens-yes, Janda-yes. Motion approved.

Professional Services Agreement – McVay Road Improvements

City Engineer Tim Gwaltney stated approximately two hundred feet west of McVay Cove is a short-radius ninety-degree curve followed by an outdated and deteriorating thirty-five foot, three span concrete bridge crossing over Howard Road Outfall. Using Qualification Based Selection criteria, the selection committee chose Kimley-Horn and Associates as the most qualified firm to provide design services for the City. In June of 2005, the City entered into a professional services agreement with Kimley-Horn to design the project. Comments from the public meetings were incorporated into the final design. Those comments resulted in the decision to construct a two-lane realigned roadway and to utilize a prefabricated steel truss bridge. The project has been on-hold since 2008 due to other CIP priorities. The estimated construction cost is approximately \$1.5 million.

McVay Road is classified as a Major Collector on the Memphis-MPO's functional classification map, making the project eligible for federal funding. The project ranked sufficiently high to be funded in the current (2014-2017) Transportation Improvement Program. This project is 80% federally, 20% locally funded.

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Due to Federal funding, the City must repeat a few steps. One of those steps was to re-advertise for engineering services and another was the environmental phase. The selection committee unanimously chose Kimley-Horn as the most qualified firm for this project.

Motion by Mr. Marcom, seconded by Mr. Owens, to authorize the approval of a Professional Services Agreement with Kimley-Horn and Associates, Inc. in the amount of \$57,500.00 for preliminary engineering services of McVay Road Improvements.

ROLL CALL: Marcom-yes, Drinnon-yes, Palazzolo-yes, Owens-yes, Janda-yes. Motion approved.

Police Vehicle Equipment – Moved to Consent

CONSENT

Recognition of Donation – Parks & Recreation

The Germantown Women’s Club recently made a contribution for special recreation programs developed by the Parks and Recreation Department in the amount of \$869.87.

MOTION: To recognize a donation made to the Parks and Recreation Department totaling \$869.87 and to approve Budget Adjustment No. 14-63.

Recognition of Donation – Police Department

The Germantown Police Department has a K-9 dog assigned to the West TN Drug Task Force that is utilized to detect illegal narcotics and at times may be involved in dangerous situations while on search warrants. The ballistic vest will help protect the K-9 from gunshots and knife attacks. Mrs. Valerie Burgess has donated \$500.00 to purchase a ballistic vest for the K-9 dog.

MOTION: To recognize a donation to the Germantown Police Department in the amount of \$500.00.

Competitive Sealed Proposal Authorization

In some cases, due to the complexity of certain technological products or the unique nature of certain services, the Board may authorize the use of the competitive sealed proposal process. Staff recommends the use of this process for selecting the software management services for recreation and the Germantown Athletic Club. The process will also be used for selecting the Club’s fitness equipment vendor.

MOTION: To authorize the use of the competitive sealed proposal process to procure recreation management software services, membership management software services, and lease of fitness equipment.

Fireworks Display July Family Fourth Event

Each year the City contracts with a fireworks company to provide an electronically fired serial fireworks display for the July Family Fourth event held at Municipal Park. The contract was awarded in FY12 in the amount of \$16,500.00 for the 2012 show, with an option to extend the contract for two (2) additional years of the contract for the fireworks display.

MOTION: To authorize the Mayor to exercise the City’s option to extend the contract with Pyro Shows in the amount of \$16,500.00 for the July 4, 2014 fireworks display.

Police Vehicle Equipment

The Police Department is requesting police vehicle equipment for eight (8) new replacement vehicles. Two vendors were contacted and two bids were received. Low bid was \$44,854.60.

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MOTION: To approve the purchase of police vehicle equipment from Fleet Safety in the amount of \$44,854.60.

Motion by Mr. Owens, seconded by Mr. Palazzolo, to accept the Consent Agenda as read.

ROLL CALL: Marcom-yes, Drinnon-yes, Palazzolo-yes, Owens-yes, Janda-yes. Motion approved.

ADJOURNMENT

There being no further business to be brought before the Board, the regular meeting was adjourned.

Sharon Goldsworthy, Mayor

Dotty Johnson, City Clerk/Recorder