

## Neighborhood Preservation Commission

June 12, 2014

Minutes

A meeting of the Neighborhood Preservation Commission was held on Thursday, June 12, 2014 at 5:30 p.m. in Economic and Community Development, Blue Room.

Chairman, David Jackson was present and presiding.

**In attendance** –Allyson Avera, Archana Agrawal, Lynn Crawford, Renee DeGutis, Margaret Owens, Pat Mahoney, Cathy Philips, and Joe Keohane

**Absent** - Alderman Greg Marcom

**Also in attendance** –Sherrye Harris – Neighborhood Coordinator and Joe Nunes – Neighborhood Services Manager, Cameron Ross – Director of Economic and Community Development

A quorum was established.

**Minutes** –Minutes for April were approved as written.

**Chairmen’s Comments** – No comments

### Reports

**Neighborhood Summit** – Joe Keohane handed out an updated copy of the master plan for the Summit. He has spoken to the tree board. Strawberry Plains would like to be a round table discussion in partnership with the Beautification Commission. The Audubon Society is interested also. They would like to talk about native landscaping. The Beautification Commission suggested the garden clubs be invited to the Summit. Joe felt that there hadn’t been any marketing done before and we really need to get out and market this event early. Joe felt there should be a round table on education since the keynote speaker is the Superintendent of Germantown Municipal Schools.

We will have pre-registration for this Summit. Cathy suggested that we put a list of the round table discussions on the registration sheet. If we find that we have a higher number of registrants for the landscaping discussion, then we add a bigger area for it. Sherrye explained how pre-registration worked in the past.

Renee wanted to make sure we didn’t have too many round table discussions. She feels the networking that is done at this event is crucial.

David wants to keep the program to a keynote speaker and three round tables. He feels the networking time is very important.

Sherrye reported on some communication ideas and Google apps information to be presented in the multi media room. Renee suggested the round table to called communication innovation.

Joe N. suggested that we put a questionnaire on the city’s website asking residents what they would like to see covered at the Summit. Send a Save the Date card and ask folks what they would like to see covered at the Summit.

Joe K said he is working to get a list of the garden clubs through the Tree Board. A press release with pictures needs to be sent out two to three weeks before the event. Sherrye suggested that we put information on the Shop Germantown Facebook page.

The suggestions for topics for the round tables are: event coordination, home repair, native plants, communication, insurance and bonding. Also ask associations if they plan to attend the Summit. All sponsors and food vendors need to be secured by August 15. When asking the sponsors/food vendors to participate, also ask them to put a flyer up in their store front.

**Alderman Greg Marcom Report** – No report given

**Neighborhood Services Report** – No report given

**Planning Commission** – No report given

**CONA Report** – David Jackson reported that CONA will meet July 24 and will be held in council chambers. Cameron Ross, Director of Economic and Community Development will be the speaker.

**Tree Board** – No report given.

**Home Tour** – Margaret reported that Elaine Cates is interested in being on the home tour next year. Cathy reported that a hardscape in Devonshire has committed for next year also.

**Unfinished Business** – Joe K discussed the possibility to partner with CONA to increase the number of active neighborhood associations in the City of Germantown. This is also to help increase the CONA participation. Develop best practices for Neighborhood Associations. Current internet communications needs to be discussed. He wants to tie into other groups in the city. Joe K will email the document to the commission tomorrow. A powerpoint will be put together.

Sherrye explained the procedure for revitalizing neighborhoods that was done with CONA several years ago.

**New Business** – None

**Concerns and or comments** – The next meeting will be held at Huey's in Germantown at 5:30 p.m.

As there was no other business the meeting was adjourned.