



CITY OF GERMANTOWN

TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901)757-7200 Fax (901)757-7292 www.germantown-tn.gov

Board of Mayor and Aldermen Meeting

Monday, September 8, 2014 – 6:00 p.m.
Council Chambers – Municipal Building

1. Call To Order
2. Invocation
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Recognition – Life Safety Award – Fire Department
7. Citizens to be Heard
8. Certificate of Compliance – Doc's Wines and Spirits
9. Resolution 14R14 - TML Driver Safety Matching Grant Program
10. Recognition of Sculpture Donation – Germantown Public Library
11. Recognition of Public Promenade Donation
12. Germantown Municipal School District – Mixed Drink Tax

13. **CONSENT**
 - a. Day Care Registration Module (NR)

The City of Germantown complies with the American with Disabilities Act. Should you need accommodations for this meeting, please call 757-7200 at least 48 hours in advance of the meeting.



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: September 8, 2014
FROM: Patrick J. Lawton, City Administrator *PJL*
SUBJECT: Approval of Minutes

INTRODUCTION:

The purpose of this agenda item is to approve the minutes of the Board of Mayor and Aldermen Meeting held August 25, 2014.

PROPOSED MOTION(S), RESOLUTION(S), OTHER ACTION:

To approve the minutes of the Board of Mayor and Aldermen Meeting held August 25, 2014.

BOARD ACTION: _____ **MOTION BY:** _____ **SECONDED BY:** _____

VOTE/TOTAL	MARCOM	DRINNON	PALAZZOLO	OWENS	JANDA	GOLDSWORTHY
YES	Yes	Yes	Yes	Yes	Yes	Yes
NO	No	No	No	No	No	No
ABSTAIN	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: September 8, 2014

FROM: Patrick J. Lawton, City Administrator *PJL*

SUBJECT: LIFE SAFETY AWARD FOR FIRE DEPARTMENT

INTRODUCTION:

The purpose of this agenda item is to recognize the 2013 Life Safety Achievement Award presented to the Germantown Fire Department.

BACKGROUND:

The Life Safety Achievement Award recognizes local fire prevention efforts that have contributed to reducing the number of lives lost in residential fires. This award is sponsored by the National Association of State Fire Marshals Fire Research and Education Foundation in partnership with Grinnell Mutual Reinsurance Company. The Germantown Fire Department has received this award a few times since it was initiated in 1994.

DISCUSSION:

The Germantown Fire Department is one of 143 fire departments across the United States to receive the award this year for recording zero fire deaths in 2013 as well as having documented active and effective fire prevention programs, including a clear commitment to reducing the number of house fires in the community. This award reflects the continued efforts by the Fire Department and the entire Germantown Community to prevent fires and fire deaths. These efforts include various fire safety presentations and training, the LAFS Clown Troupe, and code development and enforcement.

VISION 2020:

This award reflects the Vision 2020 goals of no fire fatalities, citizens and the community taking responsibility to prevent safety problems from occurring, and an educated community on home and personal safety.

ATTACHMENTS:

2013 Life Safety Achievement Award and Letter

PREPARED BY: John Selberg
John Selberg, Fire Chief



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN
DATE: September 8, 2014
FROM: Patrick J. Lawton, City Administrator *PJL*
SUBJECT: Resolution 14R14 – TML Pool Driver Safety Matching Grant Program

INTRODUCTION:

The TML Risk Management Pool is offering a “Driver Safety” Matching Grant Program to provide 50% of the cost for driver safety training provided to employees who drive City vehicles. The grant applies to training performed and/or equipment purchased in fiscal year 2015 and the application must be submitted with a resolution approved by the Board of Mayor and Aldermen, along with cost estimates (approximately \$5,000) for the qualified driver safety training and equipment.

BACKGROUND:

The Richardson “Driver Safety” Grant Program offers financial assistance to Pool members with auto liability coverage whose employees are required to operate city/agency vehicles. Because the training needs and safety concerns of each Pool member are different, various driver safety training, methods, technologies, and approaches are eligible for this grant; including, but not limited to: instructor-led training, DVD training, computer based training, backup cameras and alarms, GPS tracking systems, alert systems for administrators (such as vehicle black box technology), and other technology that can assist administration in monitoring compliance with vehicle use policies.

DISCUSSION

During the FY15 Budget, staff submitted a project requesting a GPS tracking system in order to assist with driver safety. The monitoring and tracking system is needed to reduce fuel consumption and monitor individual driving habits to reduce accidents and possible savings on insurance and litigation costs. The system will increase efficiency, reduce fuel usage, emissions, and idle times, prevent unauthorized vehicle use, real time location of vehicle will improve customer service and optimize routes, assist in emergency situations, monitor risky driving habits and possible reduce vehicle accidents and identify underutilized vehicles for possible disposal.

The City of Germantown is committed to providing a safe workplace including obligatory employee training to reinforce safe practices and use of necessary equipment. In years past, the grant requirements focused on driver training and driver checks. This year’s grant now includes the addition of GPS tracking systems and back-up cameras. As a result, staff recommends using these grant monies to equipment additional vehicles. The City’s safety committee has also recommended participation in this grant program.



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: September 8, 2014

FROM: Patrick J. Lawton, City Administrator *PJL*

SUBJECT: HOSTED WEB-BASED RECREATION MANAGEMENT SOFTWARE –
CHANGE ORDER NO. 1

INTRODUCTION:

The purpose of this agenda item is to approve an amendment to the hosted web-based recreation management software contract with Active Network, LLC., and a change order in the amount of \$2,550.00 and to approve Budget Adjustment No. 15-10.

BACKGROUND:

In FY14, a contract was approved with Active Network, LLC. in the amount of \$13,000.00 for hosted web-based recreation management software. The contract is a 36 month contract with the option to extend for (2) additional years under the same financial plan.

Active will provide a superior hosted online solution which will improve staff efficiencies and provide citizens with the services they require which are better access to classes, programs, services and facilities. In addition, the City will provide citizens with the ability to perform all of these functions online and via a robust mobile platform which will be better supported through continual updates of new versions and added features.

The core modules currently include payment processing, activity registration, facility reservations, public access, marketing, league scheduling, point of sale and financial reporting. Program categories that are offered by the Department include: before/after school, sports leagues & camps, special events, senior activities, community enrichment, health & wellness, special needs recreation, environmental education and farm park programs.

DISCUSSION:

The new expanded REACH Before/After School Program is operating under the umbrella of the Germantown Parks and Recreation Department and has been developed in an effort to offer Germantown area families and children a unique and exciting after school experience that is balanced, student-driven, and conceptually sound. The program proposal developed by the recreation division was accepted by GMSD Board and administration and funding for the program was approved in the FY15 budget.

The inaugural program began Monday, August 4 at Riverdale, Farmington and Dogwood Elementary Schools. The staffing plan and program was based on 50 students at each site, however, all three sites have exceeded budget projections.

