



CITY OF GERMANTOWN

TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901)757-7200 Fax (901)757-7292 www.germantown-tn.gov

Board of Mayor and Aldermen Meeting

Monday, February 9, 2015 – 6:00 p.m.
Council Chambers – Municipal Building

1. Call To Order
2. Invocation
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Youth Excellence Award
7. Teacher of the Month Award
8. Citizens to be Heard
9. **CONSENT**
 - a. Overtime Reimbursement – Police
 - b. Non Inventory Items
 - c. Recognition of Donation – Education Commission
 - d. Recognition of Donation – Fire Department
 - e. Recognition of Donation – Germantown Community Library

BEER BOARD

10. Temporary Beer and Wine Permit – Leadership Germantown

BOARD OF MAYOR AND ALDERMEN

11. Approval of Legislative Agenda

The City of Germantown complies with the American with Disabilities Act. Should you need accommodations for this meeting, please call 757-7200 at least 48 hours in advance of the meeting.



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: February 9, 2015

FROM: Patrick J. Lawton, City Administrator *PL*

SUBJECT: February 2015 Youth Excellence Award

The February 2015 Youth Excellence Award winner is Mr. Myles Riley Joyce, a senior at Christian Brothers High School. He is the son of Michael and Heidi Joyce.

Myles' record speaks for itself. He is a National Merit semi-finalist in the top 5% of his class, with a 35 on the ACT and 2200 on the SAT. He is an AP Scholar with Distinction and received the Bausch and Lomb Science Award last spring. He belongs to Mu Alpha Theta math honorary society and is Vice President of the De La Salle Scholars, an academic and service organization at CBHS.

In addition to an outstanding academic record, Myles is involved in every aspect of the Christian Brothers High School community. From serving as a yell leader at athletic events to acting as Spirit Chairman of the Brothers Leadership Council, he is in the forefront. Earning respect from both his peers and faculty, Myles was chosen as Vice President of the Honor Council and serves as a student ambassador who is called upon frequently to conduct tours of the campus for prospective students and parents.

Myles recognizes the value of community service through various projects at his church and within the school as a member of the Key Club. He also plays for the varsity lacrosse team and works as a lifeguard during the summer.

In recognition of his commitment to excellence, the Germantown Education Commission is proud to present Myles Joyce with the Germantown Youth Excellence Award.

PREPARED BY: Stacey Ewell

Stacey Ewell, Assistant to the City Administrator



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: February 9, 2015

FROM: Patrick J. Lawton, City Administrator *PSL*

SUBJECT: February 2015 Teacher of the Month

The February 2015 Teacher of the Month is Ms. Christa Phillips, biology and STEM teacher at Houston High School.

While new to Houston High School, Ms. Phillips has certainly made a name for herself. A team of her students recently took first place in the University of Tennessee Engineer's Quiz Bowl – for the first time in seven years. Her nominator describes her enthusiasm for her students and the STEM program as contagious.

Almost every day, Ms. Phillips stays late in the afternoon offering tutoring sessions for her biology and AP biology students. She holds high expectations for her students and prepares them for the rigors of college level science. When teaching, she encourages students to create songs or skits to act out various biological processes. This provides an innovative and alternative approach to teaching biology that allows more creative students to make sense of very technical processes.

Ms. Phillips has jump started the STEM program at Houston based on her experience at her previous teaching assignment. Her experience, combined with the interests of Houston students, has created a perfect opportunity to revisit previous attempts to integrate STEM into the HHS curriculum. She has helped students participate in the local Paper Power competition, the UT Engineering Day competition, Verizon Innovative App competition and VEX robotics competitions. She spends countless hours working with student groups, providing constructive feedback and facilitating groups' navigation of competition rules. On top of all of her work at HHS, Ms. Phillips sponsors a Rising Stars Destination Imagination team at Riverdale School.

Ms. Phillips, please accept our appreciation for your commitment to Germantown students. Your award is sponsored by Gary Yenser.

PREPARED BY: Stacey Ewell

Stacey Ewell, Assistant to the City Administrator



Agenda No. 9a

CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: February 9, 2015

FROM: Patrick J. Lawton, City Administrator *PL*

SUBJECT: OVERTIME REIMBURSEMENT - POLICE

INTRODUCTION:

The purpose of this agenda item is to recognize overtime reimbursement from the Federal Department of Justice, the Department of Homeland Security, Target, Binson Ly and The Shelby County Government to the Germantown Police Department in the amount of \$23,318.63 and approve Budget Adjustment #15- 41.

BACKGROUND:

The Germantown Police Department has an officer assigned to the Federal Bureau of Investigation Joint Safe Streets Task Force, the Drug Enforcement Administration Task Force, the Terrorism Task Force and the Secret Service Task Force. The mission of the FBI SSTF, TTF, SSTF and DEA is the prevention, preemption, deterrence and investigation of serious criminal acts that affect federal and local interests, and to disrupt and prevent serious criminal acts and apprehend individuals who may commit or plan to commit such acts. The officer usually works overtime in the performance of his duties. The Task Forces reimburse any overtime that the officers receives while carrying out his/her duties. The Department of Justice reimbursed \$20,745.72. The Shelby County Government reimbursed \$1,126.51 from a Governor Highway Safety grant. Target Corporation reimbursed \$624.00 and Binson Ly reimbursed \$822.40 for Police presence at the store on Thanksgiving and at a wedding at the Great Hall.

DISCUSSION:

The overtime the officer receives is deducted from the Police Department Overtime Wages line item throughout the year. The reimbursement will be placed back into the Police Departments Overtime Wages line through the budget adjustment.

VISION 2020:

This reimbursement supports the Vision 2020 Public Safety Plan Goal 1- Safest City in Southeast and the objectives of people are safe and feel secure and a low crime rate: part 1(persons) and part 2(property).

ATTACHMENTS:

Budget Adjustment



Agenda No. 96

CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: February 9, 2015
FROM: Patrick J. Lawton, City Administrator *PJL*
SUBJECT: NON - INVENTORY JANITORIAL ITEMS

INTRODUCTION:

The purpose of this agenda item is to request renewal of contract with UniFirst Corporation in the amount of \$15,224.04 to provide services for non-inventory janitorial items in City buildings.

BACKGROUND:

UniFirst Corporation, our current local vendor, has the janitorial supply contract with National Joint Power Alliance (NJPA). Janitorial items that are not inventoried but has significant impact for providing services and safety in City buildings include: entrance mats, dust mops, shop towels, along with towels and wash cloths for jail services. The items are replenished every week. Due to the ongoing use of these items, it is more cost effective to have a full-service rental with cooperative purchasing through NJPA pricing. The inclusion of the new fleet shop to the contract has increased the amount from \$13,553.28 to \$15,224.04.

DISCUSSION:

The City utilizes cooperative purchasing agreements for products and services whenever the process may not be advantageous. Cooperative contracts provide faster implementation time and resource savings for participating member agencies. The NJPA Contract # 012111-UFC is valid until February 24, 2016. Procurement staff has reviewed and approved contract documents to ensure compliance with the state ordinances and City policies.

NJPA establishes a legal documentation for municipalities, justifying the City's contract purchasing decision. At no cost to the City, NJPA membership provides access to competitively bid national cooperative contracts, procured by a national municipal contracting agency. These contracts leverage national volume pricing and provide NJPA members with the desired vendor choices.

Every state government entity has a purchasing level at which public agencies are required to "go out to bid." NJPA has nationally solicited, evaluated and awarded contracts through a competitive bidding process on behalf of its members. These contracts can be leveraged by municipalities under the authority of NJPA's enabling legislation and the state's procurement laws and/or Joint Powers Authority. These laws allow access to NJPA's contracts and procurement process to satisfy local/state bidding requirements, avoiding duplication of the process.

VISION 2020:

This purchase supports Goal 22 Financial Sustainability by maintaining City facilities.



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: February 9, 2015

FROM: Patrick J. Lawton, City Administrator *PJL*

SUBJECT: Donations to Fire Department

INTRODUCTION:

The purpose of this agenda item is to accept donations to the Fire Department to use for the purchase of emergency medical equipment for the Fire Department totaling \$1,850.00 and to approve Budget Adjustment No. 15-46.

BACKGROUND:

The Fire Department has an aggressive cardiac arrest survival program. Part of the goal of this program is early defibrillation of heart attack victims. Although each ambulance and fire engine has a full Cardiac Monitor Defibrillator, staff vehicles do not have this capability.

The 100 Club of Memphis provides annual grants to Fire and Police agencies to support programs for the community. The donation from the 100 Club of Memphis was intended to be used for an Automatic External Defibrillator (AED) that can be assigned to a staff vehicle that routinely responds to emergencies. Additionally, Ms. Shirley Kindberg has donated \$100 to the Fire Department to support operations.

DISCUSSION:

The Fire Department has received donations from the following:

100 Club of Memphis	\$1,750.00
Shirley Kindberg	\$100.00

These funds will be used to provide purchase an AED.

VISION 2020:

This meets the Vision 2020 goals of providing effective emergency response with the right equipment and resources available to handle the emergency response, taking a proactive approach to community safety, and delivering services in the most cost-effective manner.

ATTACHMENTS:

Budget Adjustment No. 15-46.

Prepared by: John Selberg
John Selberg, Fire Chief

Reviewed by: Ralph J. Gabb
Ralph J. Gabb, Finance Director

PROPOSED MOTION(S), RESOLUTION(S), OTHER ACTION:

To accept donations to the Fire Department in the total amount of \$1,850.00 and to approved Budget Adjustment No. 15-46.

BOARD ACTION: _____ **MOTION BY:** _____ **SECONDED BY:** _____

VOTE/TOTAL	BARZIZZA	GIBSON	KLEVAN	OWENS	JANDA	PALAZZOLO
YES	Yes	Yes	Yes	Yes	Yes	Yes
NO	No	No	No	No	No	No
ABSTAIN	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: February 9, 2015

FROM: Patrick J. Lawton, City Administrator *PJC*

SUBJECT: APPROVAL OF LIBRARY DONATIONS-GERMANTOWN COMMUNITY LIBRARY

INTRODUCTION:

The purpose of this agenda item is to recognize and accept donations made to the Germantown Regional History and Genealogy Center in the amount of \$201.00 and to the Germantown Community Library in the amount of \$2149.00 and to approve Budget Adjustment Number 15-38.

BACKGROUND:

The following organizations and individuals have contributed these donations to the Germantown Community Library:

For the Germantown Regional History and Genealogy Center
Tennessee Genealogical Society \$162.00
Union County Community Library \$39.00

For the Germantown Community Library
Friends of the Germantown Community Library \$150.00
City of Germantown \$1200.00
Bob McBride \$120.00
Merck Foundation \$69.00
Heritage Women's Club \$600.00
Anonymous \$10.00

DISCUSSION:

The Germantown Community Library works in partnership with many local organizations to provide top quality services to its patrons. The donations given to the GRHGC are to purchase new materials for the GRHGC. Several of the donations to GCL are for new books. The money from the City of Germantown was donated to purchase books for the library's collection in honor of volunteers who served on various City Commissions. The Merck Foundation requested their donation be used to buy books for the collection as needed. The Friends of the Germantown Community Library directed us to use their donation to provide fish tank cleaning service for the aquarium in the Children's Department. Bob McBride specified his donation be used to support and enhance programs that are held at the library. The Heritage Women's Club has been a long time supporter of the Children's Department. This year their donation is designated for enhancing the Children's Department's collection of toys that promote creativity and learning in our youngest patrons.

VISION 2020:

This complies with Quality of Life Goal 17, Objective 1 "Top-quality library recognized for excellence in our programs and services to the community." It additionally supports City Services and Finances Goal 22, Objective 7 "leverage the City's resources through partnerships and grants."



CITY OF GERMANTOWN

REPORT TO: THE BOARD OF MAYOR AND ALDERMEN

DATE: February 9, 2015

FROM: Patrick J. Lawton, City Administrator *PSL*

SUBJECT: LEGISLATIVE AGENDA 2015

INTRODUCTION:

The Board of Mayor and Aldermen is asked to consider the attached legislative agenda to be presented to the city's state representatives and senators. The legislative agenda before you represents the most pressing issues facing the City of Germantown as the general assembly is in session.

BACKGROUND:

A component of the City's mission statement includes the following: "Germantown city government is financially sound and well governed. City government and leaders advocate for and protect the interest of The City of Germantown."

The development of a legislative agenda supported by the Board of Mayor and Aldermen, presented to our delegation, monitored by City staff with the assistance of our lobbyist is viewed by the administration as an effective tool to control and minimize the risk certain actions of the general assembly may have on the city.

In recent meetings the City's lobbyist, John Farris, outlined what he believed to be the legislative focus in this current session of the general assembly. These are as follows:

1. The Hall Income Tax
2. State-wide Budget Reductions
3. Automated Enforcements Cameras
4. Guns in Parks
5. Open Carry of Weapons Law
6. Fireworks Regulation
7. Stormwater Permit Requirements

DISCUSSION:

For each one of these legislative issues, City staff has developed a position paper framing the issue, background, current status and the Administration's position and recommendation to the Board of Mayor and Aldermen. Collectively this material represents the City's legislative agenda. The position developed for each issue is based on past decisions by the City, recommendations by other state-wide organizations and the fiscal impact the legislation may have upon the city.

