

**BOARD OF MAYOR AND ALDERMEN**

August 10, 2015

The regular meeting of the Board of Mayor and Aldermen was held on Monday, August 10, 2015 at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: John Barzizza, Mary Anne Gibson, Dave Klevan, Forrest Owens, and Rocky Janda. Staff present: Patrick Lawton, Debra Wiles, Chief Richard Hall, Fire Chief John Selberg, Ralph Gabb, Reynold Douglas, Daniel Page, Cameron Ross, Pam Beasley, Butch Eder, Bo Mills, Steve Wilensky, Lisa Piefer and Dotty Johnson.

**Call to Order**

Mayor Palazzolo called the meeting to order.

**Invocation**

Public Works Director Bo Mills gave the invocation.

**Pledge of Allegiance**

Boy Scout Troop 274 from Holy Rosary Catholic Church presented the colors and led the Pledge of Allegiance.

**Approval of Agenda**

The Board unanimously agreed to pull #7a – Professional Services Agreement – Germantown Parks & Recreation Exterior Renovations to the Regular Agenda to be discussed and voted on and to move #10 – On-line Court Payment System to the Consent Agenda.

Motion by Mr. Janda, seconded by Mr. Klevan, to approve the agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

**Approval of Minutes**

There were no corrections or additions to the minutes.

Motion by Mr. Barzizza, seconded by Ms. Gibson, to approve the minutes of the Board of Mayor and Aldermen meeting held July 27, 2015 as written.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-abstain. Motion approved.

**Citizens to be Heard**

Ms. Ginger Coggins, 8965 Farmoor Rd., asked the Board to please widen Forest Hill/Irene Road. There had been several accidents and with the construction of two subdivisions and the large trucks going up and down the road it is very dangerous. There needs be at least a roadway shoulder. She stated that recently a large truck forced her to move her car over and her car hit one of the construction cones which took off the side mirror. She was also concerned about the school buses that use that road and the danger because of the hills.

Ms. Nancy Guy, 2465 Dogwood Trail, asked the Board to look into the possibility of widening Forest Hill/Irene Road. She was specifically addressing the area between Winding Way and Farmoor Road. With the hills on Forest Hill/Irene Road and it becoming used more often, it is dangerous because one cannot see over the hills. There had been numerous accidents and a death on the road because there is no shoulder and no place to go when run off the road except the ditch or to hit a tree. She asked the Board to consider widening the road between Farmoor and Poplar Ave.

Mr. Ron Guy, 2465 Dogwood Trail, stated the roadway on Forest Hill/Irene Road was very dangerous and asked the Board to consider widening the road. There had been numerous accidents, fire department equipment hit trees and a death. He proposed a way to finance this road by reinstating the city automobile

stickers we once had for residents of Germantown. A fee could be charged to the citizens and the stickers would be placed on the vehicles and would help fund the widening of Forest Hill/Irene Road and would be a clear indicator that one was a Germantown resident.

Mayor Palazzolo recognized and welcomed Ms. Stephanie Brockway who is the new Executive Director of the Germantown Education Foundation.

Ms. Brockway stated this was a new position and she asked everyone to participate in the “Fountain of Knowledge” where one can donate to the Foundation to help with the funding of the schools.

## **CONSENT**

### **On-line Court Payment System**

The Germantown Municipal Court Case Management System, New World System, does not provide its’ customers with the ability to pay traffic tickets, court costs and fines on line. nCourt, LLC develops fully customized end-to-end payment solutions and reduces the administrative burden on and cost to the government agency while simultaneously increasing the level of service. All costs incurred will be covered by service fees collected at the time of payment. There will be no costs to the City for the implementation and operation of the program. The user fee charged to the customer/citizen will be 5% per transaction.

MOTION: To authorize the Mayor to sign a contract with nCourt for a period of 36 months beginning August 10, 2015 and at the City’s option extend the contract for two (2) additional successive twelve (12) month period, for on-line court payment services.

### **Professional Services Agreement – Recodification of Code of Ordinances**

The Code of Ordinances was last recodified in the year 2000 and we have since had 15 supplements. The recodification will consist of Municode’s full-time attorneys examining the legal sufficiency of the code from top to bottom, clean up the pagination, reprint all pages and replace tabs and transition the code to the web service.

MOTION: To authorize the Mayor to enter into a professional services agreement with Municode in the amount of \$17,600.00 for the recodification of the Germantown Code of Ordinances.

Motion by Mr. Janda, seconded by Mr. Klevan, to accept the consent agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

## **REGULAR AGENDA**

### **Shelby County Schools Facility Use Agreement**

Parks and Recreation Director Pam Beasley explained the Facility Usage Agreement which is an agreement for the use of certain park facilities with the Shelby County Board of Education to be used by Germantown Elementary, Germantown Middle and Germantown High Schools. The agreement will also provide the Parks and Recreation Department the ability to schedule and utilize Shelby County School indoor spaces for community recreation sports programs. The terms of the agreement that were made last year were re-evaluated and there was a willingness from all parties to renegotiate a new agreement that would provide facility usage by both without monetary cost to either.

Ms. Beasley thanked the Germantown legal counsel and the legal counsel of the Shelby County Schools. She stated “the negotiations turned out to be a win-win scenario with the Shelby County Schools, the City of Germantown and especially our community at large.”

The Mayor and the Board thanked the principals of the SCS schools, Pam Beasley, Kevin Weaver and all involved in reaching this agreement that is in the best interest of our students.

Motion by Mr. Owens, seconded by Mr. Barzizza, to authorize the Mayor to execute the facility Usage Agreement for the use of certain City park facilities with the Shelby County Board of Education and the use of indoor space in the three Germantown SCS schools by the City of Germantown Parks and Recreation Department.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

**Acceptance of Revised GPAC Bylaws**

GPAC Executive Director Paul Chandler stated that the FY15 GPAC Board President Bob Baker had spearheaded the effort to revise the bylaws which included a detailed review of the entire bylaws and contractual history dating back to the opening of GPAC. His effort will allow a clearer understanding of this governing document. The GPAC Board of Directors had accepted the revised bylaws.

Motion by Mr. Barzizza, seconded by Ms. Gibson, to accept the revised GPAC Bylaws dated July 7, 2015.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

**Professional Services Agreement – Forest Hill Heights Small Area Plan**

Economic and Community Development Director Cameron Ross stated this area is along the City's southern border near Forest Hill-Irene and Winchester in the area known as Forest Hill Heights. Mr. Ross explained that this agreement was a joint funding proposal with the property owners in the Forest Hill Heights study area to create a document that will address the issues of a portion of the city that has a cohesive or common set of characteristics. The plan addresses the areas unique characteristics and issue with solutions tailored to the area.

Looney Ricks Kiss (LRK) and their subcontractors will provide the City with a comprehensive plan and land use recommendations (including Smart Code application) to develop and implement the strategies and recommendations contained within the planning document.

Motion by Mr. Owens, seconded by Mr. Klevan, to authorize the Mayor to execute a contract with LRK for planning services for the development of a small area plan in an amount not to exceed \$204,500.00, and to execute a joint funding agreement regarding the funding of this study.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

**Professional Services Agreement – Germantown Parks & Recreation Exterior Renovations**

General Services Director Reynold Douglas explained that over the past fifteen years, the roofing and multiple exterior areas of the building have been in need of extensive refurbishments. The design scope of the renovations include plans and specifications for roofing replacement, elimination of two flat roofs, deteriorated wood replacements, exterior painting, modify design for two exterior porches, and replacement of windows that have deteriorated.

Motion by Ms. Gibson, seconded by Mr. Klevan, to authorize the Mayor to enter into a professional services agreement with Ross Witt, PLLC in the amount of \$24,325.00 for the Germantown Parks and Recreation exterior renovations.

ROLL CALL: Barzizza-no, Gibson-yes, Klevan-yes, Owens-yes, Janda-no. Motion approved.

**ADJOURNMENT**

The meeting was adjourned at 6:45 p.m.