

BOARD OF MAYOR AND ALDERMEN

November 23, 2015

The regular meeting of the Board of Mayor and Aldermen was held on Monday, November 23, 2015 at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: John Barzizza, Mary Anne Gibson, Dave Klevan, Forrest Owens and Rocky Janda. Staff present: Patrick Lawton, Debra Wiles, Chief Richard Hall, Fire Chief John Selberg, Deputy Chief Jeff Beaman, Paul Chandler, Ralph Gabb, Reynold Douglas, Daniel Page, Pam Beasley, Cameron Ross, Lisa Piefer and Dotty Johnson.

Call to Order

Mayor Palazzolo called the meeting to order.

Invocation

Parks and Recreation Director Pam Beasley gave the invocation.

Pledge of Allegiance

Alderman Dave Klevan led the Pledge of Allegiance.

Approval of Agenda

During the executive session the Board unanimously agreed to move item 9a on the Consent Agenda (Recognition of Donation – Parks & Recreation) to No. 14 on the Regular Agenda and move No. 10 (Certificate of Compliance – Cork’s Wine and Spirits) to 9a on the Consent Agenda.

Motion by Mr. Barzizza, seconded by Mr. Klevan, to approve the agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Approval of Minutes

There were no corrections to the minutes.

Motion by Mr. Janda, seconded by Mr. Klevan, to accept the minutes of the Board of Mayor and Aldermen meeting held November 9, 2015.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Proclamation

Mayor Palazzolo asked the Houston Middle School students to come forward. The Mayor read a proclamation recognizing the Cross Country team that had completed a season of top performances from the boys’ and girls’ teams with an overall win for the girls at the West Tennessee Regional meet as well as overall wins for both the Varsity and Junior Varsity girls’ teams at the State Middle School Championship in Knoxville. The seven girls on the varsity team included Felicity Bost, Madeline Eskin, Brenna Riseling, Carly Cantazaro, Madeline Herrald, Malena Long, Lindsey Dismuke and Coach Marc Riseling. The Mayor proclaimed November 23, 2015 as Houston Middle School Cross Country Team Day.

Mayor Palazzolo asked the Houston High School students to come forward to be presented with a proclamation honoring the Cross Country team that included an overall win for the girls and boys at the Region 8 Championship meet and the TSSAA AAA State Title for the girls. The seven girls on the varsity team include Ella Baran, Michelle Myer, Shian Mallory, Marah Barnhart, Rebecca Tankersley, Anna Tankersley and Maddie Linndermann. The Mayor proclaimed November 23, 2015 as Houston High School Cross Country Team Day.

Beautification Commission Business Award

Alderman Owens presented Rachelle Beauvais, store team leader at Whole Food Market Germantown, with the Beautification Business Award for the month of November. He stated that the retail exterior site plan focuses on the use of native plants using clean design lines and “minimalist” concepts that promote sustainability in maintenance and water consumption. The site provides outdoor gathering places for picnicking and enjoying the outdoors.

Citizens to be Heard

The following citizens came forward and expressed their concerns over the proposed realignment of Germantown Road capital improvement project:

Mr. Boyd Maize, 2928 Hacks Cross Rd.
Al Jeckels, 1252 Braycedge Cv.
Hershel Freeman, 7684 Apahon
Sarah Freeman, 7684 Apahon
John Paul Miles, 3128 Tallwood Dr.
Jan Hayes and Andrea Baker, Bumbletees, 2219 S. Germantown Rd.
Margaret Jackson, 1409 Riverwood Cv.
Vickie O’Brien, 7253 Creathwood Cv.
Pauline Lathram, 6958 Country Rd.
Jason Sharp, 7214 Creathwood Cv.
Michael Boeckmann, 8285 Poplar Ave.
Marlene Strube, 7642 Foster Ridge
Susan Michaud, 2890 Foster Dale Cv.
Steve Kyle, 1330 Fox Grape Cv.
Alan Teal, 2898 Belgrave Dr.

CONSENT

Recognition of Donation – Moved to Reg. Agenda

Certificate of Compliance – Cork’s Wine and Spirits – Moved from Reg. Agenda

Cork’s Wine and Spirits have changed their ownership into an LLC and must reapply for a license with the state.

MOTION: To issue a Certificate of Compliance to Cross Brothers, LLC, for a retail liquor store located at 3078 Village Shops Drive.

PEG Disbursement to GMSD

With the formation of Germantown Municipal Schools, one of the goals was to provide an instructional television program for students attending Houston High School. The PEG origination fee received from AT&T and Comcast is assigned to the Germantown Municipal School District for use in purchasing capital equipment. The PEG amount is \$47,926.65.

MOTION: To authorize the transfer of funds from the PEG collected by the City to Germantown Municipal School District in the amount of \$47,926.65.

Grant – Tennessee Highway Safety Grant Contract – Police Department

The Tennessee Governor’s Highway Safety Office awards grants to local and state law enforcement agencies to undertake Alcohol Countermeasures Highway Safety Projects as defined in the Tennessee Highway safety plan. The grant is to be used for overtime reimbursement to the City after law enforcement activities are conducted to prevent and detect DUI violations.

MOTION: To authorize the Mayor to execute a grant award in the amount of \$5,000.00 from the Tennessee Department of Transportation for participation in the Governor's Highway Safety Office Program.

Rejection of Bids – Johnson Road Park Concrete Steps Construction Contract

There was only one bid received for the construction of concrete steps and safety rail on the west side of the upper lake at Johnson Road Park. These steps would provide access and a safe path for the disc golf course. The bid exceeded estimates and staff elected to postpone the project with the intent of making modifications to the project in-house at a later date.

MOTION: To reject the bid received from Wagner General Contractors in the amount of \$68,200 for the Johnson Road Concrete Steps Construction Contract.

Purchase of Employee Gift Cards

The City reviews budgets each year to see if monies are available to provide for employees gift cards during the holidays. In 2014, the Board approved the purchase of three hundred seventy-seven (377) \$50 gift cards in the amount of \$18,284.50 from Kroger. The City received a three percent discount for the purchases. This year, the City will receive a larger discount of four percent which equates to \$2.00 per card. The City will purchase three hundred eighty-nine (389) \$50 gift cards from Kroger in the amount of \$18,672.00.

MOTION: To approve the purchase of three-hundred eighty-nine (389) \$50 gift cards from Kroger in the amount of \$18,672.00.

Motion by Mr. Janda, seconded by Mr. Owens, to accept the consent agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

REGULAR AGENDA

Farm Park Rental Policies

Parks & Recreation Director Pam Beasley stated that the business model for the Farm Park relies on incorporating community and private rentals services to create a sustainable revenue source for the park. Staff in the Parks and Recreation Department has worked with members of Parks and Recreation Commission and the Farm Park Advisory Group to develop the recommended policies and guidelines for rentals. The rental policies are set up with the goal of securing a professional, dynamic event planner through a contractual agreement that would fully facilitate, manage and market the unique rental business at the Farm Park.

Motion by Mrs. Gibson, seconded by Mr. Barzizza, to approve the recommended rental policies for the Farm Park.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Property and Casualty Insurance Renewal

Procurement Director Lisa Piefer stated that after completing a thorough review and updated process of all the data associated with the City's property, worker's compensation and liability information, staff submitted the 2015/2016 Policy Year Renewal Application to TML Risk Management Pool.

Motion by Mr. Klevan, seconded by Mrs. Gibson, to approve the renewal of insurance coverage and payment of premiums (less the related dividends) per the attached renewal information to TML Risk Management Pool for property, workers compensation and general liability policies.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Purchase of Fire Engine

Deputy Fire Chief Jeff Beaman explained that this new fire engine will be used as a front-line apparatus and will allow fire engine F-148 (Engine 92) to be utilized as a reserve apparatus. The normal utilization of a fire engine is 15 years of front-line service and five years as a reserve apparatus. This cycle allows for the fire apparatus fleet to be replaced every 20 years.

Motion by Mr. Janda, seconded by Mr. Barzizza, to approve the purchase of a custom fire engine along with related equipment from Ferrara Fire Apparatus in the amount of \$747,853.00.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Recognition of Donation – Parks & Recreation

Ms. Beasley stated that a donation of \$15,000.00 was made to the Bobby Lanier Farm Park from Methodist LeBonheur Healthcare System. This will be the fourth year of funding from this Germantown based hospital for the Farm Park. This cash contribution will support training and community education programs at the farm with local schools and community special events.

John Perry donated \$1,000.00 for a park bench in appreciation for the efforts of the Germantown Police Department and Detective Division in resolving the criminal case involving the death of his family member, Heather Palumbo Jones.

Motion by Mrs. Gibson, seconded by Mr. Owens, to recognize a \$15,000.00 donation made to the Parks and Recreation Department for the Bobby Lanier Farm Park from Methodist LeBonheur Healthcare System to support community events, educational programs and training totaling \$15,000.00; and \$1,000.00 from John Perry for a park bench and to approve Budget Adjustment No. 16-28.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Adjournment

The meeting was adjourned at 7:35 p.m.

Mike Palazzolo, Mayor

Dotty Johnson, City Clerk/Recorder