

BOARD OF MAYOR AND ALDERMEN

June 13, 2016

The regular meeting of the Board of Mayor and Aldermen was held on Monday, June 13, 2016 at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: John Barzizza, Mary Anne Gibson, Dave Klevan, Forrest Owens and Rocky Janda. Staff present: Pam Beasley, Michele Betty, Assistant Chief Rodney Bright, Paul Chandler, Reynold Douglas, Butch Eder, Tony Fischer, De’Kisha Fondon, David Harris, Patrick Lawton, Bo Mills, Daniel Page, Lisa Piefer, Cameron Ross, Sherry Rowell, Adrienne Royals, Chief John Selberg and Steve Wilensky.

Call to Order

The Mayor called the meeting to order.

Invocation

Pam Beasley gave the invocation.

Pledge of Allegiance

Mr. Janda led the Pledge of Allegiance.

Approval of Agenda

During the executive session, the Board unanimously agreed to move to the Consent Agenda: #21 Roadway Markings/Bike Lanes – Farindon and Cordes, and to move #24 Public Hearing – Beer Permit – On Premise – Grimaldi’s Pizzeria, Inc. to before the Consent Agenda and pull from the agenda at the applicant’s request #17 Development Contract No. 1210 Pinnacle Starbucks.

Motion by Mr. Janda seconded by Mr. Klevan, to approve the agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Approval of Minutes

There were no corrections to the minutes.

Motion by Mr. Janda seconded by Ms. Gibson to approve the minutes of the Board of Mayor and Aldermen meeting held May 23, 2016.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Special Recognition

Proclamation – Smokey Bear National Winner

Khushi Patel, of Farmington Elementary School, was asked to come forward to receive her proclamation from Mayor Palazzolo recognizing her as the 2016 National Poster Contest Winner. The National Garden Clubs, Inc., in conjunction with the USDA Forest Service, annually sponsors a Smokey Bear/Woodsy Owl Poster Contest to promote wildfire prevention education and conservation.

Recognition of Public Works Crews

Mr. Bo Mills stated he was informed by Mr. Lawton of the dire need for Public Works to assist with yard waste collections. Public Works crews mobilized using flat bedtrucks and available backhoes to pick up yard waste. Crews collected over 1,200 cubic yards of materials through the week of May 23 and on May 31st.

Recognition of Neighborhood Services

Mr. Cameron Ross stated the staff assisted citizens with complaints and resolution amid failure of the sanitation services contractor. Daily, the team listened to compounding frustrations about garbage problems in Germantown. They tracked escalating concerns and cataloged them to make sure that missed cans and yard waste were attended to as part of Inland's obligations to the City. The cooperation from staff was remarkable. They did not complain about the failures that seemed to exponentially increase each month, but took the responsibility with great care and compassion for our citizens. Neighborhood Services employees Charmaine Jones and Diane DeSanctis came forward to represent the staff.

Aldermen Liaison Reports

The Aldermen reported on their commission activities.

Citizens to be Heard

Russell Johnson, 2816 Hunters Forest, came forward to ask the Board to reconsider their decision to not reinstall the red light enforcement cameras.

Spence Ray, 7700 Wolf River Boulevard, came forward to share his belief that the Thornwood development and GPAC Grove will benefit each other as neighbors.

Comptroller's Letter Regarding Capital Outlay Notes

At the BMA meeting on May 23, 2016, the Board approved Resolution 16R22 regarding the issuance of Capital Outlay Notes to support the Germantown Municipal School District purchase of computers. State statute requires the approval by the State Comptroller's office of these types of financial transactions. The City is in receipt of a letter from Mrs. Sandra Thompson, the Director of State and Local Finance, granting this approval.

Resolution 16R24 – Health Insurance for Elected Officials

All regular full-time employees working a minimum of forty (40) hours per week are eligible. This includes elected officials. This resolution will limit eligibility for elected officials to the time period they are serving in office. Benefit coverage will end at 12:00 midnight of their last work day.

Motion by Mr. Klevan, seconded by Mr. Janda, to approve Resolution 16R24. Eligibility for group health & dental coverage will end at 12:00 midnight of the last day a Mayor, Alderman or Elected Judge holds elective office, subject to his/her right to elect continuation coverage under the Consolidated Omnibus Budget Reconciliation Act of 1985.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

BEER BOARD

Public Hearing - Beer Permit – On Premise – Grimaldi’s Pizzeria, Inc.

The City has received a request from Joseph Ciolli, Marjorie Ciolli and Ivy Ciolli for a permit to sell beer for on-premise consumption at Grimaldi’s Pizzeria, Inc., located at 7605 West Farmington, #2. According to the police report, nothing has been found to discredit the applicants.

Motion by Ms. Gibson, seconded by Mr. Owens to approve the request of Joseph Ciolli, Marjorie Ciolli and Ivy Ciolli for a permit to sell beer for on-premise consumption at Grimaldi’s Pizzeria, Inc., located at 7605 West Farmington, #2.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

CONSENT

Annual Agreement – Center for Applied Earth Science and Engineering Research

The purpose of this agenda item is to request authorization for the Mayor to execute a Contract Renewal Agreement with the University of Memphis Center for Applied Earth Science and Engineering Research (CAESER) in the amount of \$16,100.00.

This fee provides funding for a technical staff that consults with local utility officials on water system issues. CAESER, formerly the University of Memphis Ground Water Institute, has a comprehensive well head protection well field report per State of Tennessee guidelines and an expanded well field data base and geologic mapping of the regional aquifer system.

MOTION: To execute a Contract Renewal Agreement with the University of Memphis Center for Applied Earth Science and Engineering Research (CAESER) in the amount of \$16,100.00.

Annual Agreement – U. S. Geological Survey

This agenda item is to request authorization for the Mayor to execute a Contract Renewal Agreement with the U.S. Geological Survey in the amount of \$11,200.00. The Annual USGS Agreement provides the equipment and expertise necessary to monitor, record, sample and report on the conditions and any changes in the City’s two well fields. The results of work under this agreement will be available for publication by the U.S. Geological Survey. The USGS Southeast Region has consolidated its Water Science Centers for efficiencies and to minimize costs. The state of Tennessee is part of the Lower Mississippi Gulf Water Science Center, along with Alabama, Arkansas, Louisiana and Mississippi.

MOTION: To authorize the Mayor to execute a Contract Renewal Agreement with the U.S. Geological Survey in the amount of \$11,200.00.

Tyler SSMA Annual Maintenance

This agenda item is to request funding for year four of the 5-year software maintenance agreement with Tyler Technologies, previously New World Systems, Inc., in the amount of \$144,898.00. New World Systems Microsoft Product (MSP) is the integrated software suite that is used by the Fire and Police personnel to manage their departmental operations. A few of the major software modules supported under the agreement are Computer Aided Dispatch (CAD), Fire Records, Law Enforcement Records, Municipal Court Management, Mobile Management and Mapping software.

MOTION: To grant authorization to fund year four of the 5-year software maintenance agreement with Tyler Technologies, previously New World Systems, Inc., in the amount of \$144,898.00.

Network Annual Maintenance

The City has maintenance contracts for internet firewalls, network hardware and phone system licensing that provides connectivity to various City facilities. Current hardware in place was installed between 2009 and 2016 and included a one-year maintenance contract. Presidio held the state-wide contract and subsequent renewal contracts were purchased from their company.

MOTION: To authorize the Mayor to renew the maintenance contract with Presidio Networked Solutions in the amount of \$36,225.46 for the City's internet firewalls, network hardware and phone system licensing.

Rejection of Proposals: Automated Enforcement Program

On April 8, 2013, the use of the competitive sealed proposal process for the Automated Enforcement Program was recommended and approved by the BMA. Once the proposals were received, an evaluation team was created. The process spanned over a two year period with changes in approaches to be used, proposed law, contract challenges and general sustainability of the program. A final recommendation was made by the evaluation team to discontinue the program in May 2016. As a result and to formally terminate the process, staff recommends the form rejection of all of the proposals submitted for the Automated Enforcement Program.

MOTION: To approve the rejection of all submitted proposals related to Automated Enforcement Program.

Recognition of Donation – Historic Commission

The Historic Commission received \$65.00 in donations from the sale of t-shirts to support the restoration of the Depot building.

MOTION: To recognize donations made to the Germantown Historic Commission totaling \$65.00 and to approve Budget Adjustment No. 16-77.

Great Hall Lobby Renovation – Change Order No. 1

The purpose of this agenda item is to approve Change Order No.1 for the Great Hall Lobby Renovation Project with Design Specialties and Construction increasing the contract amount by \$1,856.00 from \$118,409.00 to \$120,265.00. During the demolition phase, it was discovered that the ductwork for an existing exhaust fan was flush against a structural support beam. In order for a new structural steel beam to be installed for roof support, the ductwork must be relocated.

MOTION: To approve Change Order No. 1 for the Great Hall Lobby Renovation Project with Design Specialties and Construction increasing the contract amount by \$1,856.00 from \$118,409.00 to \$120,265.00 and approve Budget Adjustment No. 16-92.

Roadway Markings/Bike Lanes – Cordes and Farindon

The purpose of this agenda item is to consider approval of a cost quote from TrafMark Industries in the amount of \$22,857.00 for pavement markings on Cordes and Farindon. TrafMark

Industries is the area's only pavement marking company and has been providing this service for Germantown and surrounding areas for over 20 years.

MOTION: To approve a cost quote in the amount of \$22,857.00 from TrafMark Industries to provide pavement markings on Cordes and Farindon.

Motion by Mr. Barzizza, seconded by Mr. Owens, to accept the consent agenda as read.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

REGULAR

Public Hearing – Ordinance 2016-2 – Budget Ordinance – Second Reading

Mr. Lawton provided a PowerPoint presentation for the Board to reference as he presented the FY17 annual Operating Budget and Capital Improvements Plan for the City of Germantown. These spending plans reflect our commitment to provide quality services and amenities to our residents, while preserving our organization's long term financial viability.

Mr. Lawton stated, as the City continues to manage through a tempered economic recovery, we see positive signs of improvement to our five year financial forecast, particularly in the area of state sales tax and local sales tax. However, our enthusiasm is curbed by the eventual loss in 2021 of the Hall Income Tax. Although the costs of delivering services are also growing, we will continue to look for ways to build in operating efficiencies. The proposed budget continues to provide basic services and maintains the quality standards our residents have come to expect. This balanced and strategic approach results in a spending plan that adapts to the changing needs of our community without compromising our financial future.

Setting long term priorities for the City is one of the most important responsibilities for Germantown elected officials. Earlier this year, the Board reaffirmed that commitment by adopting the Germantown Forward 2030 Plan. This policy document sets the direction for the organization, creates alignment between policy and implementation, and acts as a touchstone for making financial and operational decisions to achieve community expectations. The policy and Key Performance Areas are reflected throughout the recommended budget.

Over the past several months, staff has worked closely and extensively with the City's Financial Advisory Commission based upon the budget calendar established by the BMA in January 2016. After each meeting with the FAC, the Board was provided with information regarding the FAC and review and recommendation regarding each of the governmental funds. During the public hearing portion of tonight's meeting, the chairman of the FAC will present an overview and recommendation of the FY17 budget from the perspective of this 23 member citizen appointed commission.

In addition to the work of the FAC, staff has provided the BMA with information briefings and work sessions regarding significant policy issues regarding CIP and the Sanitation Fund. The recommended budget includes appropriate funding to address these demands and service areas in a thoughtful and deliberate manner, without disrupting existing services or placing additional strain on the General Fund.

From a financial reporting standpoint, the City is in excellent shape having achieved the Distinguished Budget Award from the Government Finance Officers Association for over 30 years. Most recently, the City received the Certificate of Achievement from the GFOA for the City's annual financial report or our annual audit for the year ending June 30, 2015. This annual audit report formed the foundation upon which the FY 17 budget was built. Its achievement represents the highest form of governmental accounting and financial reporting and its attainment represents a significant accomplishment by a local government and its management.

In addition, in February of this year, the City issued close to \$19 MM in General Obligation bonds and a refunding of older debt. This was the largest bond issue in the City's history. After a rigorous analysis by two independent rating agencies, S & P and Moody's, the City had its AAA rating with both agencies reaffirmed. This represents the highest credit quality available and is based upon:

1. Debt management and financial indicators such as debt per capita,
2. Financial performance analyzing revenue and expenditure trends, and
3. The overall economic outlook based on tax base, income and population.

The attainment of the rating has saved the City millions of dollars over the past 30 years when compared to lesser rated agencies.

Each year, as part of the City's budget process, department heads engage with their employees to discuss trends, options and opportunities for addressing citizens' needs. Department heads align their Business Plans with the BMA's policy agenda and submit associated budget requests to achieve desired performance outcomes. The budget requests are responsible and overall the General Fund represents a 3.3% increase over the estimate for FY16. The department heads present are also prepared to answer any questions the BMA may have tonight regarding their area of operation.

The proposed FY17 budget assumes no increase to the property tax rate for the upcoming year. Also, the FY17 budget does not recommend any adjustments to water, wastewater, stormwater, the GAC or other significant user-based systems with one notable exception, sanitation. With the increase in the per unit cost for collection and disposal of solid waste, recyclables and yard debris, the FY17 proposed budget does include an increase to the user fee associated with this fund based on service type effective July 1, 2016. The new rate would not change during the initial five years of the contract with our new hauler, Waste Pro, and breaks down as follows:

Backdoor	\$36.50
Curbside	\$29.50
High density	\$19.00

Waste Pro began operations actually began on June 1, 2016; however, the current rates will be in effect during the month of June.

This recommendation is coming to the Board after being thoroughly vetted with City staff and the FAC. In addition, the City regularly evaluates its other user charges to ensure that appropriate

fees are assessed for the services we provide. For FY17 this information is provided in a document called the "Resolution on Revenues" at third reading.

The proposed budget for FY17 totals \$134,170,527. The General Fund operating budget totals \$50,197,463. The Enterprise Funds, including utilities, GAC, stormwater, the Great Hall and sanitation, total \$18,166,743. The Special Revenue Funds total \$53,673,143 of which GMSD is the largest component at \$52,637,000. And finally, the City's Capital Improvement Programs total for FY17 is \$12,080,178.

The City charter requires the preparation and adoption of the budget on an annual basis. The charter sets forth the process by which the City Administrator shall submit in a timely fashion the budget for the Board's consideration including our financial policies, significant changes in the budget from the current fiscal year to the next, revenue and expenditure changes and a summary of the City's debt position. The budget accomplishes this. It is our financial plan for the upcoming fiscal year and it also includes a five year financial projection.

Also included in the document is the Capital Improvement Plan. The Board, when considering the CIP, will appropriate funds for the upcoming fiscal year, but will also consider at the third and final reading, a resolution adopting a five year CIP as a planning tool.

This public hearing is a requirement of the budget process as well from the charter and allows the public to hear a complete presentation on the budget and to have the ability to express their concerns, support or request that certain items be added or deleted from the FY 17 budget. After the public hearing, the Board shall adopt the budget as the City's spending and policy document for the new fiscal year with any changes and amendments the Board sees fit to add to the ordinance between first, second and third reading. Failure to do so would mean the old appropriations from the current fiscal year would be the appropriations for next year until the new budget is adopted.

The budget is consistent with the requirements of our charter and also the TCA that requires:

1. The budget is balanced as required by state law,
2. The City has stated and demonstrated its intent and ability to pay all of its outstanding debt obligations, and
3. The annual budget is prepared in a form consistent with accepted governmental standards as approved by the Director of State and Local Finance.

The City is in compliance with all of these states and local requirements.

Changes in the budget for the department of Administration between FY 16 and 17 include an increase of \$145,000 in legal fees for the review of FOI requests, the proper coding of the Mayor's salary and the inclusion of \$161,475 for the hiring of an Assistant City Administrator as part of the department's work force planning model and succession planning for the City.

Also included in the department of Administration's line item for exempt salaries in FY 17 is the salary for the City Administrator, currently budgeted at \$215,000 and subject to an annual performance review by the Mayor in December 2016 with a possible merit adjustment as made

available to all other full time employees. The Board's consideration and adoption of the FY 17 budget will set the salary of the City Administrator.

Mr. Julius Moody, Financial Advisory Commission (FAC) Chairman, came forward to share with the Board the work performed by the FAC during the FY17 budget process.

Mayor Palazzolo stated the City is in receipt of a Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2015. This is the 34th consecutive year the City has received this award.

Mayor Palazzolo asked citizens to come forward to address the Board during the Budget Ordinance Public Hearing.

Jon Thompson, 7888 Silver Shadows Lane, came forward to express his concerns about employee compensation and records.

Herschel Freeman, 7684 Apahon Lane, came forward to express his concerns about the City's due diligence.

Sarah Freeman, 7684 Apahon Lane, came forward to express her concerns about the condensed budget and compensation mechanisms.

Mayor Palazzolo closed the Public Hearing.

Motion by Ms. Gibson, seconded by Mr. Owens, to approve on second reading Ordinance No 2016-2, as amended by Exhibit A attached and made part of this motion, establishing the FY17 Proposed Budget.

ROLL CALL: Barzizza-no, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Public Hearing – Ordinance 2016-3 – Year-End Budget Adjustments – Second Reading

Mr. Lawton stated that typically at year-end, a number of budget adjustments are made to the various City funds, which realign operating expenses/expenditure accounts with actual activity. They recognize various overruns, underruns, project acceleration and deferrals that have already received the Board of Mayor and Aldermen's approval.

All of the expenditures being funded by the attached budget adjustments were approved under the City's purchasing policies and adhere to generally accepted accounting principle guidelines.

Mayor Palazzolo asked citizens to come forward to address the Board during the Ordinance for Year-End Budget Adjustments Public Hearing.

No citizens came forward.

Mayor Palazzolo closed the Public Hearing.

Motion by Mr. Klevan, seconded by Ms. Gibson, to approve Ordinance No. 2016-3 for year-end budget adjustments on second and set Monday June 27, 2016 as third and final reading.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Public Hearing – Ordinance 2016-4 – Real & Personalty Property Tax – Second Reading

Mr. Lawton stated concurrent with the adoption of the FY17 Budget, the Board of Mayor and Aldermen are asked to adopt the FY17 property tax rate on second reading.

The recommended property tax rate of \$1.93 per \$100.00 of assessed valuation will generate approximately \$29.4 million in property tax and represents 58.0% of the FY17 General Fund revenues. After careful review of the proposed FY17 budget and the commitment to providing adequate resources to support defined service levels and provide financial resources that are consistent with City financial policies, a tax increase is not recommended in the FY17 budget.

Mayor Palazzolo asked citizens to come forward to address the Board during the Ordinance for Real and Personalty Property Tax Public Hearing.

No citizens came forward.

Mayor Palazzolo closed the Public Hearing.

Motion by Mr. Barzizza, seconded by Mr. Owens, to approve Ordinance No. 2016-4 on second reading and set Monday, June 27, 2016 for the third and final reading.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Public Hearing – Ordinance 2016-5 – GMSD Year-End Budget Adjustments – Second Reading

Mr. Lawton stated a number of year-end budget adjustments are required to be made at the end of the fiscal year to avoid budget and fund overruns in the various funds for the Germantown Municipal School District.

The Germantown Municipal School District yearly budget adjustments have been approved by the Germantown Municipal School Board. However, the Germantown Municipal School District is a Special Revenue Fund of the City of Germantown and will appear in the Comprehensive Annual Financial Report (CAFR) as of June 30, 2016. Therefore, the City of Germantown Board of Mayor and Aldermen must approve any yearly budget adjustments. Any adjustments made are following the State of Tennessee Guidelines for school districts and adhere to generally accepted accounting principles guidelines.

Mr. Jason Manuel, School Superintendent, shared with the Board some of the District's financial highlights. The District ends the fiscal year with over \$8 million in reserve, \$1 million is allocated to the Riverdale expansion.

Mayor Palazzolo asked citizens to come forward to address the Board during the Ordinance for Germantown Municipal School District Year-End Budget Adjustments Public Hearing.

No citizens came forward.

Mayor Palazzolo closed the Public Hearing.

Motion by Ms. Gibson, seconded by Mr. Barzizza, to approve Ordinance No. 2016-5 for Germantown Municipal School District year-end budget adjustments on second reading.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Mayor Palazzolo recessed the meeting for a brief break.

Mayor Palazzolo reconvened the meeting.

Ordinance 2016-6 – Amendment to Sign Ordinance – Temporary Signs – First Reading, Set Public Hearing

Mr. Cameron Ross stated the Design Review Commission, City staff and DRC counsel prepared amendments to the Germantown Sign Ordinance Temporary Sign regulations in an effort to simplify and create standardized regulations for temporary signage in residential and commercial districts that are in line with recent U.S. Supreme Court decisions.

Motion by Mr. Klevan, seconded by Mr. Janda, to approve on first reading Ordinance 2016-6, amendments to the Germantown Sign Ordinance related to temporary signs and set July 11, 2016 as the public hearing date.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Development Contract No. 1210 Pinnacle Starbucks

Mayor Palazzolo stated this agenda item was pulled by the applicant.

Development Contract No. 1200 Thornwood Phase IV

Mr. Ross stated the purpose of this agenda item is to approve Project Development Contract No. 1200, for the construction of 258 unit apartment development on the west side of Exeter Rd., north of Neshoba Rd., within the Thornwood Planned Unit Development.

Motion by Mr. Owens, seconded by Mr. Klevan, to approve Project Development Contract 1200 for Phase 4 of the Thornwood PUD.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

PSA - ROW Appraisal Services for Wolf River Boulevard/Germantown Road Intersection Improvements Project

Mr. Butch Eder stated this agenda item is to consider approval of a Professional Services Agreement in the amount of \$153,500.00 with Bouldin & Associates for property appraisal services related to the Wolf River Boulevard/Germantown Road Intersection Improvements Project. The intersection is one of the most heavily congested intersections within the entire Memphis area. The latest counts indicate an annual average of over 75,000 vehicles per day. Excessive delays at all times of the day prompted the City of Germantown to request federal funding for improvements to add capacity and increase efficiency of the intersection.

Motion by Ms. Gibson, seconded by Mr. Barzizza, to approve a professional services agreement with Bouldin & Associates in the amount of \$153,500.00 for property appraisal services related to the Wolf River Boulevard/Germantown Road Intersection Improvements project.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

PSA - ROW Appraisal Review Services for Wolf River Boulevard/Germantown Road Intersection Improvements Project

Mr. Eder stated the purpose of this agenda item is to consider approval of a Professional Services Agreement in the amount of \$134,000.00 with Douglas B. Hall & Associates, Inc. for property appraisal review services related to the Wolf River Boulevard/Germantown Road project. There are a total of thirty-one (31) individual property appraisals to be appraised.

Motion by Mr. Owens, seconded by Ms. Gibson, to approve a professional services agreement with Douglas B. Hall & Associates in the amount of \$134,000.00 for property appraisal review services related to the Wolf River Boulevard/Germantown Road Intersection Improvements project and to approve Budget Adjustment No.16-91.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

On-Call Contract for Collection of Yard Waste

Mr. Lawton stated the City contracted with Michael's Tree & Loader (MTL) for inspection services on an on-call basis in an effort to determine if yard waste is collected on all routes and service is completed prior to the end of the scheduled work day. Once notified by the City, the designated routes are inspected by MTL. Any streets identified as not receiving service are communicated to the City and MTL will be authorized to collect the missed yard waste.

Motion by Mr. Barzizza, seconded by Mr. Klevan, to approve an increase of the authorized expenditure amount from the current amount of \$140,000.00 to \$160,000.00 under the existing on-call solid waste collection contract with Michael's Tree & Loader, LLC (MTL) for the collection of yard waste.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Interfund Reimbursement Agreement

Consideration and approval of this agenda item by the BMA will authorize the Mayor to execute the Interfund Loan agreement between the City and the Germantown Municipal School District for the purchase of computers.

Motion by Ms. Gibson, seconded by Mr. Owens, to authorize the Mayor to execute the Interfund Loan Agreement and the distribution of \$869,955.00 to the Germantown Municipal School District.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Closing Comments

Following the agenda, the Mayor, Aldermen and City Attorney Mr. David Harris discussed the City Charter in regard to the proposed budget and other procedures. Mr. Janda asked Mr. Harris to put in writing his understanding of how the City is to go about the budget in regard to the City Charter.

Meeting adjourned.

Mike Palazzolo, Mayor

Michele Betty, City Clerk/Recorder