

## **BOARD OF MAYOR AND ALDERMEN**

August 22, 2016

The regular meeting of the Board of Mayor and Aldermen was held on Monday, August 22, 2016, at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: John Barzizza, Mary Anne Gibson, Dave Klevan, Forrest Owens and Rocky Janda. Staff present: Pam Beasley, Michele Betty, Reynold Douglas, Butch Eder, Chief Richard Hall, David Harris, Patrick Lawton, Daniel Page, Cameron Ross, Chief John Selberg, Paul Turner and Steve Wilensky.

### **Call to Order**

The Mayor called the meeting to order.

### **Invocation**

Tony Fischer gave the invocation.

### **Pledge of Allegiance**

Alderman Rocky Janda led the Pledge of Allegiance.

### **Approval of Agenda**

There were no changes to the agenda.

Motion by Mr. Janda, seconded by Mr. Klevan, to approve the agenda as written.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

### **Approval of Minutes**

Motion by Mr. Janda, seconded by Ms. Gibson, to approve as written the minutes of the Board of Mayor and Aldermen meeting held August 8, 2016.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

### **Special Recognition**

#### **Beautification Commission Business Award**

Vice Mayor Owens stated First Capital Bank, located at 7575 Poplar Avenue, was selected by the Beautification Commission to receive the August Beautification Award by a unanimous vote. The level of landscape detail, maintenance and care of First Capital Bank in Germantown demonstrates pride in their appearance and the business's commitment to helping the city look beautiful.

#### **Recognition of Donation – Police Department**

Chief Richard Hall stated the purpose of this agenda item is to recognize a donation from Mary Katherine Miller for a new K9 armor vest in the amount of \$1,380.88. The Police Department was contacted by Gretchen L. Miller on behalf of her daughter, Mary Katherine Miller, regarding donating an armor vest for K9 Enza. A Go Fund Me account was established by the Miller's and donations were collected for the purchase of a new armor vest in the amount of \$1,380.88. Mary K. Miller is a member of the Key Club at Evangelical Christian School and wanted to be involved in supporting the Police Department and her local government.

Motion by Mr. Klevan, seconded by Ms. Gibson, to recognize a donation received from Mary Katherine Miller in the amount of \$1,380.88.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved

**Alderman Liaison Reports**

The Aldermen reported on their commission activities.

**Citizens to be Heard**

No citizens came forward.

**CONSENT**

**Asphalt Rejuvenation Contract**

This construction contract with Pavement Technology, Inc. is for the annual pavement rejuvenation program in an amount not to exceed \$100,000.00. Public Works utilizes this technology on an annual basis to extend surface pavement life cycles. The process is a maintenance function used to restore the natural pavement oils that erode due to traffic volume, direct sunlight, extreme temperatures and moisture. The rejuvenator penetrates the top ¾" of asphalt surface and is then covered with a light sand to allow for traction until the process is complete. The sand is removed after twenty four hours by a street sweeper vacuum. Restoration keeps the surface pliable and seals cracks that prevent water intrusion, thus extending the life of the street approximately 5 years.

MOTION: To contract with Pavement Technology, Inc. for the annual pavement rejuvenation program in an amount not to exceed \$100,000.00.

**Public Education Government Grant (PEG) – Germantown Municipal School District**

The City receives PEG funding from Comcast and AT&T based upon the number of subscribers on a quarterly basis. The funds are redirected to the PEG designated station by the City to the Germantown Municipal Television Station (GMTV). The funds from the fourth quarter of fiscal year 2016 are from April 1, 2016 through June 30, 2016 and will be paid to the School District to be used for capital equipment purchased by GMTV.

MOTION: To authorize the transfer of funds from the PEG collected by the City to Germantown Municipal School District in the amount of \$46,683.42.

**Purchase – Bulk Asphalt**

Hot asphalt mix is used primarily for street maintenance repairs, temporary pothole repairs, utility cuts, parks and grounds trail repairs and storm water maintenance projects. Public Works crews pick up the amount required for the job each day as needed at the vendor's closest distribution plant location to the construction site. This procedure allows for immediate application while the product is still hot and pliable. In July 2014, the Board approved a one year contract with an additional two (2) 12 month periods. In July of 2015, the BMA approved the first extension to Lehman Roberts Company and Standard Construction Company, Inc.

MOTION: To exercise the final contract extension and purchase 2,000 tons of 411D hot asphalt mix in the amount of \$121,000.00 from Standard Construction Company, Inc. and 1,000 tons of 411D hot asphalt mix from Lehman Roberts in the amount of \$57,000.00 for a total of \$178,000.00.

**Purchase - Seven Mobile Vision In-Car Video Systems**

In-car video systems allow the Police Department to use video technology in daily field operations. The use of this equipment would enhance the ability of the department to review probable cause for arrest, arrest procedures, evaluate officer performance, identify training needs, and either substantiate or exonerate officers accused of inappropriate conduct or behavior. The equipment would also be another component of officer safety. These seven in-car video units are additional units to be installed into seven new replacement vehicles.

MOTION: To approve the purchase of seven (7) Mobile Vision Flashback 3 digital in-car video surveillance systems from L3 Communications, Mobile Vision Inc., in the amount of \$31,465.00.

**Purchase – Radar Units for Police Department**

The new radar units will be utilized to help officers enforce the traffic speed laws on the streets of Germantown. The radar units can be used while in motion or while stationary. Each unit is replacing older units that are at least five (5) years old or older and are out of warranty.

MOTION: To approve the purchase of radar units from Kustom Signals from Tennessee NASPO Contract #40848 in the amount of \$11,053.00.

**Purchase – Tires**

As part of the Fleet Services maintenance program, tires are purchased as required to maintain a safe City fleet. The City has approximately 1,200 tires on the ground and is the most expensive maintenance item required in maintaining a fleet operation. In FY16 the City spent an estimated \$70,000.00 on new tires utilizing Tennessee SWC pricing. Tire replacements fluctuate from year-to-year and these totals could be lower or slightly higher than the estimated amount.

MOTION: To approve the purchase of new tires from Steepleton Tire Company in an estimated amount of \$65,000.00 and Goodyear Wholesale Tire Center in an estimated amount of \$5,000.00.

**Purchase - Youth Basketball Uniforms**

Each year the Germantown Parks and Recreation Department operates a youth basketball league for grades 1 to 12. Games and practices are held in Germantown Municipal School gymnasiums. The Parks and Recreation Department provides team jerseys and shorts for the youth basketball program. Approximately 500 boys and girls, ages 7 to 17 participate in the program.

MOTION: To authorize the purchase of boys and girls basketball uniforms from BSN Sports in an amount not to exceed \$15,000.00. This agreement is for a period of one year period with two (2) one-year extension periods at the City's option.

Motion by Mr. Barzizza, seconded by Mr. Klevan, to accept the consent agenda as read.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

**REGULAR**

**GPAC Arts Education Grants**

Mr. Paul Chandler stated the City has provided \$40,000.00, for over a decade, to the Germantown Arts Alliance with the understanding those funds would be distributed as grants to performing arts groups and school based arts programs. In January of 2016, the Germantown Arts Alliance ceased operations and transferred the grant making efforts to GPAC. GPAC established a committee, established an online application system and created a grant awarding process.

Motion by Ms. Gibson, seconded by Mr. Klevan, to approve the transfer of funds to the Germantown Performing Arts Center in the amount of \$40,000.00 for the purpose of issuing grants to school art programs and community arts groups.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

**Design Supplement No. 1 – Design Standards for Forest Hill Heights**

Mr. Cameron Ross stated the Board of Mayor and Aldermen adopted in August 2012 a long-range strategic plan for the economic development future of our city. The plan was based on five guiding principles with specific actions to measure our level of success. One area in particular called for the development of small area planning studies in the city's existing commercial and business areas. With the potential for development occurring around the city's southern borders, Economic and Community Development contacted the property owners in this area about the potential for the development of a small area redevelopment plan consistent with the recommendations from the strategic plan. A small area plan is a comprehensive planning document that addresses the issues of a portion of the city that has a cohesive or common set of characteristics. The plan addresses the area's unique characteristics and issues with solutions tailored to the area.

Motion by Mr. Owens, seconded by Mr. Barzizza, to approve Design Supplement No.1 in the amount of **\$50,000.00** to the existing Forest Hill Heights Small Area Plan contract for the development of specific design standards to be utilized as part of implementing the plan, increasing the original contract amount from **\$205,500 to \$254,500.00**.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

**Development Contract No. 1211 – TraVure Phase I**

Mr. Ross stated the purpose of this agenda item is to approve Project Development Contract Number 1211, a standard project development contract, for TraVure Phase 1. Phase 1 consists of the internal private streets, associated grading, and water lines within the private streets and under the railroad.

Motion by Mr. Owens, seconded by Ms. Gibson, to approve Project Development Contract 1211 for TraVure Phase 1.

ROLL CALL: Barzizza- abstain, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Mr. Barzizza abstained due to his long-time relationship with the developer's family and their contribution to his 2014 campaign fund.

**Wireless Transmission Facility Agreements – SBA Properties, LLC**

Mr. Tony Fischer stated the purpose of this agenda item is to approve five (5) new lease agreements with SBA Properties, LLC for access to City properties for wireless transmission facilities (WTF). The original leases date from 1998, when the City approved agreements to allow WTFs consisting of cellular telephone antennas and associated equipment compounds to be located on City property. The proposed lease renewals are for Poplar Estates Park, Germantown Fire Station 4, Hailey Park, Cloyes Park and Germantown Police. The new lease agreements do not affect the physical structures and existing City properties remain unchanged.

Motion by Mr. Barzizza, seconded by Mr. Owens, to approve five (5) new lease agreements with SBA Properties, LLC for access to City properties for Wireless Transmission Facilities.

ROLL CALL: Barzizza-yes, Gibson-yes, Klevan-yes, Owens-yes, Janda-yes. Motion approved.

Meeting adjourned.

