

BOARD OF MAYOR AND ALDERMEN

March 13, 2017

The regular meeting of the Board of Mayor and Aldermen was held on Monday, March 13, 2017, at 6 p.m. in the Council Chambers of City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: John Barzizza, Mary Anne Gibson, Dean Massey, Forrest Owens and Rocky Janda. Staff present: Pam Beasley, Michele Betty, Reynold Douglas, Butch Eder, Tony Fischer, Tim Gwaltney, Richard Hall, Patrick Lawton, Bo Mills, Shea Oliver, Daniel Page, Lisa Piefer, Cameron Ross, John Selberg and Steve Wilensky.

Call To Order

The Mayor called the meeting to order.

Invocation

Reynold Douglas gave the invocation.

Pledge of Allegiance

Alderman Barzizza led the Pledge of Allegiance.

Approval of Agenda

During the executive session, the Board unanimously agreed to move to the Consent Agenda: #11 Professional Services Agreement – Poplar Culverts Replacement Project Phase IV and #12 Professional Services Agreement – Signal Upgrades.

Motion by Mr. Janda, seconded by Mr. Barzizza, to approve the agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Approval of Minutes

There were no corrections to the minutes.

Motion by Mr. Janda, seconded by Ms. Gibson, to approve the minutes of the Board of Mayor and Aldermen meeting held February 27, 2017.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Special Recognition – City Engineer

Tim Gwaltney was recently awarded by the Tennessee Society of Professional Engineers (TSPE) Memphis Chapter as “Outstanding Professional Engineer in Government”. The TSPE is a professional association with more than 1,500 individual members including professional (licensed) engineers, engineering associates, engineering interns and engineering students. TSPE members represent all technical disciplines and all practice areas including construction, education, industry, government and private practice. The Memphis Chapter is committed to service of the community and support of engineers and engineering practices. Tim has worked for the City as City Engineer for 10 years.

Alderman Liaison Reports

The Aldermen reported on their commission activities.

Citizens to be Heard

No citizens came forward.

Appointment – Germantown Education Foundation

The Germantown Education Foundation appointments are for three years and must be approved by the Germantown Board of Mayor and Aldermen. Alys Drake was approved by the Germantown Education Foundation Board on February 14. Drake develops and manages marketing strategies and provides oversight and guidance for social media campaigns for a variety of clients.

Motion by Ms. Gibson, seconded by Mr. Janda, to approve the appointment of Alys Drake to the Germantown Education Foundation for one three-year term.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

CONSENT

Payments – Decorative Street Signs

The City established the decorative street sign program more than ten years ago where neighborhoods contribute half the cost of the decorative street signposts and the City would pay the other half. The City pays 100% of the costs for the regulatory (stop) signs in the areas where street signposts are installed. The City has received payments in the amount of \$2,950.00 from three neighborhoods: Neshoba North - \$2,000.00; Forest Estates Homeowners Association - \$450.00 and Pipers Garden - \$500.00. The installation of all street signposts and stop signs associated with these payments was completed by Public Works.

MOTION: To recognize neighborhood payments for decorative street signposts totaling \$2,950.00 and approve Budget Adjustment No. 17-58.

Contract - Germantown Road South Medians - Landscape and Irrigation

The improvements to Germantown Road, State Highway 177 South, located within the City of Germantown between Stout Road and Crestridge Road began in May of 2013 on a four lane center median roadway with an 84 foot right-of-way and the relocation of an existing water main from Stout Road to Crestridge Road. The TDOT project was completed in late 2015. As part of the City's ongoing sustainable beautification efforts to make this section of the roadway more aesthetically pleasing and consistent with roadway medians throughout Germantown, project funding for landscape and irrigation was approved during the FY17 budget process

MOTION: To approve a construction contract with Michael Hatcher & Associates in the amount of \$62,772.00 for the construction of the Germantown Road South Medians Landscaping and Irrigation Project and approve Budget Adjustment No.17- 59.

Purchase - Thermal Imaging Cameras for Fire Department

A thermal imaging camera (TIC) assists in the rapid and accurate location of fire victims and is a vital tool that helps determine the severity of fire conditions within a structure. The TIC aids in numerous other ways including allowing firefighters to see "through" walls and smoke to find concealed fires, electrical faults and other hazards which can minimize damage to surrounding areas.

MOTION: To approve the purchase of two (2) thermal imaging cameras and accessories in the total amount of \$14,262.74 from Emergency Vehicle Specialists per the HGACBuy Quote and Contract EE08-15.

Change Order No. 1 - Library Services Agreement with LSSI

The cataloging of materials at the Regional History and Genealogical Center to national library standards has fallen behind due to limited staff. The cataloguer to be hired will have access to the Library's records and must be an LSSI employee. An amendment to the contract between the City and LSSI is required to hire this person for one year at a total cost of \$10,608.00. The amendment will also provide for payment to LSSI of up to \$1,000.00 to purchase a Polaris license for the cataloguer to use.

When the City took over control of the Library in 2004, the Germantown Civic Club donated \$250,000.00 as an endowment fund to be used to support the operations of the Center. This fund now has a balance of \$253,571.02. These payments will have no effect on the general fund as the necessary funds will come totally from the endowment fund. During fiscal year 2017, expenses will not exceed \$4,000.00. The remaining \$7,608.00 will be budgeted in fiscal year 2018.

MOTION: To approve the Library Services Agreement with LSSI dated April 27, 2015 per the Contract Amendment No. 1 in the amount of \$11,608.00 for TN Germantown Regional History and Genealogy Library Cataloging Project and to approve Budget Adjustment No. 17-61.

Professional Services Agreement – Poplar Culverts Replacement Project Phase IV

There are forty-eight (48) storm drain culverts of various sizes and shapes crossing under Poplar Avenue within the City limits. A significant portion of the culverts have reached the end of their design life and are showing signs of failure.

MOTION: To approve a Professional Services agreement with A2H in the amount of \$70,950.00 for environmental, design and construction document preparation services related to Phase IV of the Poplar culverts replacement project and a TDOT engineering services fee in the amount of \$5,250.00.

Professional Services Agreement – Signal Upgrades

There are several older intersections in Germantown that have not been upgraded to Germantown's standard mast arms, video detection, emergency vehicle pre-emption devices, signage and striping. The City requested surface transportation program funds through the Memphis-Metropolitan Planning Organization for seven (7) intersections. Funding was available for three (3): Poplar Pike at Hacks Cross; Poplar Pike/Germantown Road/Arthur and Poplar Avenue at Kirby. The upgrades will include replacing wooden and/or concrete poles and span wires with Germantown's standard black mast arms, installing video detection and emergency preemption devices as necessary, updating obsolete signage and pavement markings and upgrading existing curb ramps with American with Disabilities Act compliant ramps.

MOTION: To approve a professional services agreement in the amount of \$250,000.00 with Kimley-Horn and a TDOT engineering fee in the amount of \$10,000.00 for design and construction engineering and inspection services for signal upgrades at three (3) intersections.

Motion by Mr. Barzizza, seconded by Ms. Gibson, to approve the consent agenda as read.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

REGULAR AGENDA

Professional Services Agreement –Winchester Road Mill and Overlay Project

Mr. Gwaltney stated the City assumed ownership and maintenance responsibility with Germantown's southern

annexation area action in the early 2000's for Winchester Road from Forest Hill-Irene to the eastern City Limits near the MLGW/TVA power lines east of Crestwyn Drive. This segment of Winchester Road consists of a six (6) lane median divided roadway approximately one mile in length. The surface asphalt is experiencing heavy cracking as well as pot holes. Public Works crews have been making spot repairs through the years, but the time has come for a complete mill and overlay.

Motion by Mr. Janda, seconded by Mr. Barzizza, to approve a professional services agreement with Fisher & Arnold, Inc. in the amount of \$97,521.00 for environmental (Phase A) and design and preparation of construction documents (Phase B) for the Winchester Road mill and overlay project.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Ordinance 2017-5: Amending Chapter 9, Article II (Air Pollution Control Code) of Germantown Code of Ordinances, Third Reading

Mr. Lawton stated the proposed revisions to the City's Air Pollution Control Code are being presented in order to have our Code conform to the changes made by Shelby County. The Shelby County Health Department's Pollution Control Section administers a uniform pollution control program for the County and all municipalities within Shelby County. Shelby County has revised their fee schedule; these changes are to make our fees match the changes made by the County. Shelby County has further amended local open burning regulations to comply with recent state legislation providing for an expedited process to grant waivers from such regulations in the event of an emergency.

Motion by Ms. Gibson, seconded by Mr. Owens, to approve Ordinance 2017-5, amending the City of Germantown Air Pollution Control Code on third reading.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Meeting adjourned.

Mike Palazzolo, Mayor

Michele Betty, City Clerk/Recorder