



CITY OF GERMANTOWN TENNESSEE

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Parks and Recreation Commission

Thursday, March 23, 2017 – 5:30 p.m.

Parks and Recreation Offices Conference Room at 276 West Street

The regularly scheduled meeting of the Germantown Parks and Recreation Commission for March 23, 2017 took place in the Parks and Recreation Conference Room, 2276 West Street.

PRESENT

Kevin Young - Chairman
James Underwood
Rebecca Z. Clark
John Elkington
Mike Agee
Rodney Strop
Chuck Baker
Forrest Owens - Alderman Liaison

Pam Beasley - Parks Director Liaison
Natalie Ruffin - Recreation Liaison
Teresa Martin- Staff Support

ABSENT

Jennifer Shipman
David Clark – Planning Liaison

A quorum was established at 5:34 p.m.

Motion: To approve the changes to the February 23, 2017 minutes

Motioned by: Alderman Forest Owens

Seconded by: James Underwood

Motion passed: Yes – 5; No – 0; Abstain-3

NEW BUSINESS

Oaklawn Structure Evaluation: Pam reported that the city has an infrastructure replacement plan that is in the FY17 Budget. This allows an evaluation of the building structures for safety purposes and public access. Pam reached out to the Tennessee Historical Commission in Nashville to request a name of a qualified Historic Preservation specialist from the registry. They gave Pam the contact information for Judith Johnson & Associates out of Memphis, TN. Judith Johnson is a qualified architect and Historical Preservationist, and she plans to do a full assessment of the site, to see if it can meet the standards and criteria to be placed on the National Historic Registry. Judith Johnson & Associates will fact check Germantown's historic information that the City has archived over the years pertaining to the on the property and house at Oaklawn Garden. She will also submit an application for the National Registry to preserve historical and cultural assets for the City of Germantown if the site and/or house meet the criteria. John Elkington asked what the fee is for Judith Johnson services. Pam stated that Judith Johnson and Associates fee is \$7,000 for their services.

Motion: To support the Oaklawn Garden evaluation proposal request from Judith Jones and Associates.

Motioned by: Rebecca Clark

Seconded by: Chuck Baker

Motion passed: Yes – 8; No – 0; Abstain-0

Review of FY18 – Resolution of Revenue:

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Natalie Ruffin reviewed the Resolution on Revenue, the draft document of all FY18 fees and charges. She stated that the Special Needs Challenger Basket ball fee was decreased by \$10 to encourage participation and increase registration numbers. A new sports program called Friday Night lights was also added to the budget and it is a \$15 fee which covers expenses. The Pickering Center changes include: daily activities fee increase of \$1 and new rental rates. Rentals for long-standing Germantown non-profit groups will remain at the current rates. Natalie stated that resident and non-resident rates have been consolidated. However, residents will still have priority by renting six months in advance over a non- residence that can only book rental three months in advanced. Summer Camp will no longer be an eight week program, but instead will run over three, two-week sessions at multiple park sites. The Sumer Camp fee will be \$225 per session. The REACH after school program includes a 15% discount to City employees, GMSD employees, and students that qualify for the free or reduced lunch program.

OLD BUSINESS

Arboretum Designation at Oaklawn Garden:

Pam Beasley presented the importance of the city to have Strategic objectives and to have our first Arboretum due to the Horticultural assets and trees that Oaklawn has. Pam has partnered with the Tennessee Nature Conservancy who gave us tree markers to identify trees. The Markers are labeled "If Trees Could Sing". The Oak lawn Garden Arboretum designation is Thursday, April 27 from 4-5 p.m. at Oaklawn Garden. We expect around 100 dignitaries to attend the ribbon cutting. The Parks and Recreation Commission will have a brief meeting, weather permitting, at Oaklawn Garden after the Ribbon Cutting Ceremony.

REPORTS

Director's Report

- I. Master Plan Schedule- Pam reviewed the plan for seeking qualified design firms. More information on the schedule will be provided at the next meeting. She stated that public engagement meeting could begin as early as June.

Special Committee Report

- I. Farm Hand Working Group Report – Pam discussed the plans for the "Summer Supper Pick Up Series". This healthy inspired cooking demonstration will be in conjunction with the Farmers Market. Pam will have more information at the next meeting. There will be a subscription fee of \$25 which will provide front row seating to the cooking demonstrations each week, a recipe card, a Farm Park grocery tote bag and a Farm Park Summer Supper Series t-shirt.
- II. Arbor Day was a success with a total sell out of the dogwood trees and fruit tees.

Recreation Superintendent Report

- I. Fall Sports Provider Update – The annual agreement with the Germantown football League will be voted on at the April meeting.

ANNOUNCEMENTS / SAVE THE DATE:

- Easter Extravaganza - Saturday, April 8, 2017 @ 8 a.m.
- Germantown Mayors Cup Marathon and 5K will be held on March 12, 2017 at 7:30 a.m.
- Germantown Education Foundation's GMSD Stampede – Sunday, April 23, 2017 @ 12 – 5 p.m.
- Arboretum Designation Ribbon Cutting – Oaklawn Gardens – Thursday April 27, 2017 @ 4:00 p.m.
- **Next Meeting is April 27, 2017 – Oaklawn Gardens. In case of rain we will meet in the Pickering Center.**

ADJOURNMENT - Meeting was adjourned at 6:45 p.m.

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