



# CITY OF GERMANTOWN TENNESSEE

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## **Germantown Historic Commission** **February 28<sup>th</sup>, 2017**

The meeting of the Germantown Historic Commission was held Tuesday, February 28, 2017 at the Parks and Recreation office Conference Room. Commission Chairman Jacque Clift called the meeting to order at 4:45 p.m.

**Present:** Chairman Jacque Clift, Warren Travis, Sandra Wilson, Bill Strong, Shawn Lane, Dale Hicks, Elizabeth Riggins, Eleanor Purdy, Donna Debo, & Alderman John Barzizza

**Absent:** Karen Rice, Natalie Ruffin

**Staff:** Teresa Martin

**Non- Voting member:** Andy Pouncey – Historian

**Call to order:** Chairman Jacque Clift called meeting to order at 4:45 p.m.

Chairman Jacque Clift announced that Teresa Martin has ordered name tags for each of the members and will hand them out.

### **Establishment of Quorum – Roll Call**

Quorum was established.

### **Approval of the Agenda:**

**Motion:** To approve February 28, 2017 Agenda

**Motioned by:** Eleanor Purdy

**Seconded by:** Sandra Wilson

**Motion passed:** Yes – 10; No – 0; Abstain-0

### **Approval of the January 24, 2017 Minutes:**

**Motion:** To approve January 24, 2017 minutes and changes to minutes

**Motioned by:** Elizabeth Riggins

**Seconded by:** Warren Travis

**Motion passed:** Yes – 10; No – 0; Abstain-0

### **Treasurer report:**

Natalie was not present, and Teresa reported on the postcard sales and T-shirt sales.

### **Old Business discussed:**

#### **A. Report on Sale of Postcards and T-Shirts :**

There was one shirt sold for \$15, a donation for \$2 and \$36 in postcard sales from Southern Avenue shop. This will be a total of \$53 in revenue.

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**B. Facebook Page and website:**

Andy is continuing to update and add to the Facebook pages and website. Chairman Jacque Clift stated that it is difficult to find the website. Andy Pouncey is working on correcting this. The Germantown Museum Association is updating the website and we are taking bids to create a better website. Andy will get a proposal to present to the Commission. Andy has submitted a grant to Shelby County and Mark Billingsley for \$5,000 that will go towards the cost of the website. Andy stated that this website project will cost around \$10,000.

**C. Report on Box Car Inspection:**

Chairman Clift discussed the cost of the renovation to the boxcar. She stated that moving it to the Depot is a concern because the need for more space. The decision to move or renovate the boxcar or move the caboose is up to the railroad and the City. The Historic Commission will discuss the renovation of the boxcar, and caboose in the Parks and Recreation Master Plan design charrette after a design team has been awarded the contract. Andy stated that Tony Fischer is heading up the renovation for Red Devil 1 that was removed from Oaklawn Garden. Andy stated the importance of the renovations to the boxcar, because there are only 3 in the country. Bill Strong stated that he would like to address the caboose that is on the property. Bill Strong also said that it would be more appropriate by the Depot. Chairman Clift discussed the concern of the size of the caboose but added that it would be an attraction to the depot that is "fun" for the families and for children to see. Dale Hicks stated that the caboose should be investigated fully and that the majority of the Commission would like to see the caboose at the Depot. She stated the importance of the Caboose for families and children. Bill Strong would like the Caboose repainted to match the Southern Railroad and Depot. Chairman Jackie Clift agreed, and the Commission will look into moving the caboose to the Depot.

**D. Report on Depot and Christmas Decoration:**

Chairman Clift reported that the Christmas decorations were removed to storage. Dale Hicks requested to have the bench moved back to the front room.

**E. Report on Historic markers:**

The Union University Marker will be put up this week, with the help of Jamie White. The Presbyterian Church marker is delayed, due to not having any photos and information of the Presbyterian Church. Chairman Clift and Lee Millar are working with John Salmon to verify the history to be added to the Historic Markers.

**New Business:**

**A. Plan Budget for the fiscal year:**

- Clean up of McVay Cemetery: Andy Pouncey is in the process of cleaning up the cemetery and has requested a process for cleaning up debris, cutting shrubs and cleaning headstones. Andy stressed the importance of getting the right volunteers to help with the preservation of the headstones. Andy will talk with the Methodist Church to get their permission to get the Boy Scouts or service clubs to help.
- Andy Pouncey will be refurbishing 3 or 4 Old Germantown Markers. Andy is working on getting the pictures for the markers.
- Andy Pouncey will be landscaping the Depot and the John Gray House with Poppies this year for WWII remembrance. Andy is working with Pam Beasley on the landscaping around the Depot and the Parks and Recreation building for a historic pictorial exhibit and lighting. There will be pictures of the old City Hall and Fire Dept on the exhibit wall.
- Andy Pouncey discussed planting Poppies by the Depot to commemorate WWI.
- Chairman Jacque Clift thanked Sandra Wilson for Painting the Artistic Background for overhead train track in the Depot.

**B. Vote on changing time of monthly meetings to 4:30 p.m.**

**Motion:** To Change the time to 4:30 p.m. from 4.45 p.m.

**Motioned by:** Alderman Barzizza

**Seconded by:** Sandra Wilson

**Motion passed:** Yes – 10; No – 0; Abstain-0

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**C. Discussion on Open times for Depot:**

The Board agreed and voted on opening the Depot on Saturday, March 25, 2017 from 1-4 p.m.

**Motion:** To approve opening the Depot March 25<sup>th</sup> 2017 for the start of the year

**Motioned by:** Bill Strong

**Seconded by:** Sandra Wilson

**Motion passed:** Yes – 10; No – 0; Abstain-0

**Announcements and Reminders:**

- Chairman Clift asked Teresa Martin to put in a work order to have the Depot cleaned, and the black marks under rolling chair removed. She added that we need to get the wheels replaced on the rolling chair as well.
- Bill Strong suggested that the Commission purchase a Thomas the Train table from the Hallmark Store in Germantown. Chairman Clift said she would look into this and compare prices.
- Teresa Martin will have a sign-up sheet at the next meeting on March 28<sup>th</sup> for the opening of the Depot. Bill Strong has volunteered to open Depot on March 25<sup>th</sup> from 1-4 p.m.

**Adjournment:** There being no other business, the meeting was adjourned at approximately 6:05 p.m.