



# CITY OF GERMANTOWN TENNESSEE

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## Germantown Historic Commission

April 25, 2017

The meeting of the Germantown Historic Commission was held Tuesday, April 25, 2017 at the Parks and Recreation office Conference Room. Commission Chairman Jacque Clift called the meeting to order at 4:30 p.m.

**Present:** Alderman John Barzizza, Sandra Wilson, Bill Strong, Shawn Lane, Elizabeth Riggins, & Eleanor Purdy

**Absent:** Chairman Jacque Clift, Dale Hicks, Karen Rice, Warren Travis & Teresa Martin

**Staff Liaison:** Natalie Ruffin

**Non-Voting member:** Andy Pouncey – Historian

**Call to order:** Andy Pouncey called meeting to order in Chairman Jacque Clift's absence at 4:35 p.m.

### **Establishment of Quorum – Roll Call**

Natalie Ruffin reported that there were not enough members present to establish a quorum however it was later determined enough members were present to have a quorum.

**Approval of the April Agenda:** Deferred to May meeting

**Approval of the March 28, 2017 Minutes:** Deferred to May meeting

### **Treasurer report:**

- Natalie Ruffin reported there were no expenditures this month.
- The total for the Historic Commission budgets combined is \$21,550 .00.  
Budget detail below:

#### **Depot & Historic Commission grant:**

- FY17 Total = \$8,050.00  
Yr to date expenditures = \$1605.16

#### **175 Anniversary budget :**

- FY17 Total = \$3500.00  
Yr to date expenditures= \$216.56

#### **Museum Budget:**

- Fy17 Total = \$10,000  
Yr to date expenditures= \$3617.67

### **Old Business discussed:**

#### **A. Report on Sale of Postcards and T-Shirts :**

Sandra Wilson reported that the Depot note cards are selling well at Southern Avenue and would like to supply Melissa Kimbrough at Southern Avenue with more note cards.

#### **B. Facebook Page and website:**

Andy Pouncey and Chairman Jacque Clift are continuing to update and add to the website. Andy is working with Shawn Lane this week on the Facebook development. Andy and Jacque contacted 5 different companies to manage the Germantown Historic website. The companies will be submitting their proposals this week.

#### **C. Report on Historic markers:** No discussion on the GPC and Union university markers

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**D. Plan for potential projects this spring:**

- Andy Pouncey will be having the grounds manager Brook to give approval to Cleanup McVay Cemetery. Andy is in the process of cleaning up the cemetery, cleaning up debris, cutting shrubs and cleaning headstones. Andy also mentioned the need for volunteers including Scout troops.
- Refurbishing the old Germantown Markers will take place in 2018.
- Andy Pouncey will landscape the Depot and the John Gray House with Poppies this year for WWII remembrance. Andy is working with Pam Beasley on the landscaping around the Depot.
- Andy announced Ralph Smith did a great job on the Tennessean model train event at depot.
- Shawn Lane is in the midst of assembling The Thomas the Tank Train table at Depot. The Train is in working order and Alderman Barzizza reported that children who came to Depot on Saturday loved the Thomas the Tank Train. Bill Strong would like the little girl who donated Thomas the Tank Train to help finish the assembly of train.
- Eleanor Purdy requested that the Commission purchase a Thomas the Train table to replace the table it is on presently. Everyone agreed. This motion will be deferred until the May meeting.

**E. Reports on Traffic at Depot in April:**

- April 8- Eleanor Purdy reported that she had 8 visitors
- April 22 – Alderman John Barzizza reported having 14 visitors

**New Business:**

**A. Scheduling for Open Depot on Saturdays 1-4 Sign Up:**

March 25- Bill Strong  
April 1 – Jacque Clift  
April 8 – Eleanor Purdy  
April 15 – Closed for Easter  
April 22 – John Barzizza  
April 29 – Elizabeth Riggins  
May 6 – Bill Strong  
May 13 – Shawn Lane  
May 20 – Sandra Wilson  
May 27 - ?  
June 3 - ?  
June 10 - ?  
June 17 - ?

**B. Walking tour of old Germantown this Fall:**

The board discussed having a specific time and date selected and advertising the walking tour and having refreshments at a chosen church. It was also a concern that some people could not walk long distances and maybe would need to go on driving tour instead.

**Announcements, Save the Date and Reminders:**

- Arboretum Designation Ribbon Cutting – Oaklawn Gardens – Thursday April 27, 2017 @ 4:00 p.m.
- Exhibit of Historical Photos at the Library Aug – Nov.
- Shelby County History Awards Dinner – Wednesday, Aug 2 @ 6:30p.m. at Davies Plantation
- Discussion at next meeting of potential projects and set the dates of walking tour.
- Bill Strong announced the DVD player in Depot is not working. Natalie said she would have a team member look at it.
- At the next meeting Alderman Barzizza wants to look at the Commission member's attendance and fill vacant positions to have a full Commission.

**Next Meeting:**

- Next Historic Commission Meeting will be Tuesday, May 23<sup>th</sup> @ 4:30 p.m.

**Adjournment:** There being no other business, the meeting was adjourned at approximately 6:30 p.m.

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