

## **BOARD OF MAYOR AND ALDERMEN**

April 23, 2018

The regular meeting of the Board of Mayor and Aldermen was held on Monday, April 23, 2018 at 6 p.m. in the Council Chambers at City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: John Barzizza, Mary Anne Gibson, Dean Massey, Forrest Owens and Rocky Janda. Staff present: Pam Beasley, Jeff Beaman, Michele Betty, Reynold Douglas, Richard Hall, David Harris, Jason Huisman, Patrick Lawton, Bo Mills, Daniel Page, Lisa Piefer, Phil Rogers, Emily Rozar and Steve Wilensky.

### **Call To Order**

The Mayor called the meeting to order.

### **Invocation**

Pam Beasley gave the invocation.

### **Pledge of Allegiance**

Vice Mayor Gibson led the Pledge of Allegiance.

### **Set Agenda**

During the executive session, the Board unanimously agreed to move Item #11 - Change Order No. 1 - Germantown Athletic Club Renovation Phase III Project Close Out and Item #12 - Resolution 18R09 - Participation in Purchasing Cooperative Arrangement for Procurement Purposes from the regular agenda to the consent agenda.

Motion by Mr. Barzizza, seconded by Mr. Janda, to approve the agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

### **Approval of April 9, 2018 Minutes**

There were no corrections to the minutes.

Motion by Ms. Gibson, seconded by Mr. Janda, to approve the minutes.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

### **Special Recognition**

#### **Germantown Education Commission Teacher of the Month, May 2018**

The Teacher of the Month award winner for May was Mr. Peter Simmons, the Choir Director at Dogwood Elementary School.

#### **Germantown Education Commission Youth Excellence Award, May 2018**

The May Youth Excellence award winner was Matthew Stuart, a senior at Briarcrest Christian School.

#### **Houston High School Varsity Women's Basketball Team**

The Houston Varsity Women's Basketball team made it to the state championship game, becoming the first team in school history to make back-to-back trips to the championship level.

#### **Beautification Commission Business Award**

The Farm & Fries Restaurant, at 7724 Poplar Pike, was the recipient of the April Beautification Award.

### **Proclamation - Goldie “Coach” Terrell**

Mayor Palazzolo proclaimed Monday, May 7, 2018 as Goldie “Coach” Terrell Day and congratulated him on his many achievements and accomplishments during his tenure with Shelby County Schools, especially Germantown High School, and extended to him best wishes for his well earned retirement.

### **Proclamation – Municipal Clerks Week**

Mayor Palazzolo proclaimed the week of May 6 through May 12, 2018 as Municipal Clerks Week.

### **Alderman Liaison Reports**

The Aldermen reported on their commission activities.

### **Citizens to be Heard**

No citizens came forward.

The Mayor adjourned the Board of Mayor and Aldermen and reconvened as the Beer Board.

### **BEER BOARD – Public Hearing – Beer Permit Off-Premise Application - Kwik Shop #201**

The City received a request from Junior Food Stores of West Florida, Inc. for a permit to sell beer for off-premise consumption at Kwik Shop #201, located at 9423 Poplar Avenue. Kroger has agreed to sell Junior Food Stores to EG Group, Ltd. No changes in on-site equipment, branding or personnel occurred as a result of the transition.

The Mayor opened the public hearing. Having no one come forward, the Mayor closed the public hearing.

Motion by Mr. Barzizza, seconded by Mr. Janda, to approve the request of Junior Food Stores of West Florida, Inc. for a permit to sell beer for off-premise consumption at Kwik Shop #201, located at 9423 Poplar Avenue.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

The Mayor adjourned the Beer Board and reconvened as the Board of Mayor and Aldermen.

### **CONSENT**

#### **Contract – Musco LED Sports Lighting and Controls**

The Board approved the purchase of sports lighting and controls on April 9, 2018. As part of the electrical plans and specifications, the approved contractor for this project will receive the lighting equipment onsite for immediate installation.

MOTION: To approve the installation contract of Musco LED sports lighting and controls at Municipal Park tennis courts and Cameron Brown Park tennis courts with Desoto County Electric, Inc. in the amount of \$65,128.00.

#### **Construction Contract – Johnson Road Water Treatment Plant Roof Replacement**

The Johnson Road Water Treatment Plant was constructed in 1996. Many areas of the roof are in need of repair. The roofing system has many penetrations such as pitch pans and even caps sheet blisters. Tennessee Roofing Consultants was retained at a cost of \$6,030.00 for architectural design services including specifications and drawing details to make the necessary improvements.

MOTION: To approve a construction contract with B Four Plied, Inc. in the amount of \$134,973.00 for the construction of the Johnson Road Water Treatment Plant Roof replacement.

#### **Contract Extension – Tennis Professional Services**

Currently, the City has an agreement with Smashing Aces Tennis to provide tennis services at Municipal Park tennis courts. The City entered into a 48-month contract agreement April 14, 2014 with the option to extend (1) additional year under the same agreement. The current financial arrangement provides for 10% gross

revenue to be remitted to the Parks and Recreation Department for all tennis services excluding private and semi-private lessons, which are remitted at 5%. Smashing Aces Tennis retains all proceeds generated from the tennis pro shop.

MOTION: To authorize the Mayor to extend the tennis contract with Smashing Aces Tennis, LLC under the same financial plan for one (1) additional year.

**Reimbursement – Overtime Police**

The Police Department has an officer assigned to the Federal Bureau of Investigation Joint Safe Streets Task Force, the Drug Enforcement Administration Task Force, the Terrorism Task Force and the Secret Service Task Force.

MOTION: To recognize overtime reimbursement from the Federal Department of Justice, the Department of Homeland Security and The Tennessee Highway Safety Office in the amount of \$37,187.54 and to approve Budget Adjustment No.18-71.

**Services Contract – Well #S-3 and #JRD-3 Maintenance and Repair**

The City's Annual Well Maintenance Report indicated that two of the City's wells, Well # 3 at the Southern Ave. Water Treatment Plant and Well # 3 at the Johnson Rd. Water Treatment Plant, were in need of pulling for assessment and repairs. National Water Services has performed maintenance on pumps and wells in the City utility system for over 7 years and results have been positive. This contract includes all materials, machine shop labor, crews and equipment expense. The maintenance and parts will be under warranty for one year and should restore the pumping capacities to maximum levels and water product to its natural state.

MOTION: To contract with National Water Services for repairs to Well # 3 at the Southern Ave. well field for \$36,568.00 and Well # 3 at the Johnson Rd. well field for \$32,892.00, in the total amount of \$69,460.00.

**Change Order No. 1 – Germantown Athletic Club Renovation Phase III Project Close Out**

Phase III work consists of demolition and renovation modifications to the upper and lower level common areas, the upper level customer service, lounge and restroom areas, the lower level men's locker room, and the demolition of the existing monumental stair and the addition and relocation of a new monumental stair. Change Order No. 1 is primarily the result of unforeseen conditions and owner changes. The \$55,020.02 cost of the change order is 6% of the original contract amount of \$899,138.00. This percentage is well within the industry standard of 10% for contingencies.

MOTION: To approve Change Order No.1 for Phase III of the Germantown Athletic Club's renovation with Legacy Construction Services increasing the contract amount by \$55,020.02 from \$899,138.00 to \$954,158.02 and to close out the project.

**Resolution 18R09 - Participation in Purchasing Cooperative Arrangement for Procurement Purposes**

This item is to approve Resolution 18R09 which allows for the City's participation in purchasing cooperative arrangements. Procurement Staff, as well as Departments, seek ways to stretch budget dollars and provide the best product and services utilizing these cooperative opportunities. This resolution is for participation only. It will not affect or change the City's current procedures for utilizing a cooperative. The Procurement staff's process of verification of bid process, term of contract, pricing and method of purchase approval is still based on the ordinances and statutes that dictate the procurement process. This resolution allows staff to participate in new cooperatives in a much timelier basis, allowing for better efficiency, a bigger selection of product offerings and an overall cost savings to the City.

MOTION: To approve Resolution 18R09, authorizing the City's participation in purchasing cooperatives and to authorize the Director of Procurement to sign and execute the documents required for the City's participation in the cooperative.

Motion by Ms. Gibson, seconded by Mr. Janda, to approve the items on the consent agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

**REGULAR**

There were no items on the regular agenda.

Meeting adjourned.

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Mike Palazzolo, Mayor

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Michele Betty, City Clerk/Recorder