



CITY OF GERMANTOWN TENNESSEE

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**Germantown Neighborhood Preservation Commission Meeting Minutes
August 16, 2018 – 5:30 PM
Economic & Community Development
1920 S. Germantown Rd., Germantown**

1. **Call to Order** – Chairman Allyson Avera called the meeting to order at approximately 5:35 PM.

2. **A quorum was established.**

Members Present: Allyson Avera, Ellen Bernstein, Casey Franchini, Laura Meanwell, Annette Noles, Margaret Owens, Cathy Phillips, Cathy Reid, Dorrie Simms, Laurie Whitney and Alderman Mary Anne Gibson (remotely).

Members Absent: Arlene Klevan

Staff: Joe Nunes

3. **Review July Meeting Minutes** – Motion to approve minutes from July meeting was made by Dorrie Simms and seconded by Laurie Whitney. Motion passed.

4. **Chairman's Comments** – Chair recognized Cathy Phillips birthday this month and extended congratulations.

5. **Reports**

a. **Alderman Liason.** Alderman Gibson commented on the McVay cemetery restoration work being done. She also mentioned the upcoming opening of Trader Joe's in September. She advised that the BMA approved the Forest Hill-Irene Rd. widening contract and the contract for the administration building on the new school site. Alderman Gibson emphasized that we should all be good neighbors and requested that the commission members refrain from discussing campaigns before or after the meetings.

b. **Neighbor Services Liaison** – Joe Nunes provided an update on the Recycle the Right Way program and the Feet on the Street. In the first few weeks, the recycling

specialists viewed approximately 20% of the recycling carts and was finding approximately 24% contained unacceptable materials – mainly plastic bags. He also mentioned that Amnesty Dumpster and Recycling Day would take place on September 15.

- c. Planning Commission – Goodwin Farms subdivision with 21 lots on north side of Winchester was on Planning Commission Agenda.
- d. Tree Board – no tree board report.
- e. 2018 Neighborhood Summit –Casey Franchini provided an update on the Summit. There was discussion on the set up of the Great Hall and the screen locations. There will be approximately 30 booths. She mentioned that there was a need for more door prizes and encouraged members to look for opportunity to ask for gift cards. Casey thanked Jessica for her efforts. The Summit will be mentioned in the Talk of the Town in Sept and Oct. The flyer is being updated. There is going to be a mention in the weekly Up Front e-newsletter and the save the date will be on city displays.
- f. Tour of Homes – date has been set for the next tour and it will be April 28, 2019.

6. Unfinished Business –

- a. Accessory Structure Ordinance – The committee has received material and will be scheduling a meeting

7. New Business – none

8. Announcements – none

There being no further business, the meeting adjourned at approximately 6:20 PM.