

BOARD OF MAYOR AND ALDERMEN

October 22, 2018

The regular meeting of the Board of Mayor and Aldermen was held on Monday, October 22, 2018, at 6 p.m. in the Council Chambers at City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: John Barzizza, Mary Anne Gibson, Dean Massey, Forrest Owens and Rocky Janda. Staff present: Pam Beasley, Michele Betty, Paul Chandler, Reynold Douglas, Tony Fischer, Richard Hall, David Harris, Emily Hefley, Jason Huisman, Alan Keller, Parke Kennedy, Patrick Lawton, Lisa Piefer, Cameron Ross, Emily Rozar, John Selberg and Steve Wilensky.

Call to Order

The Mayor called the meeting to order.

Invocation

Reynold Douglas gave the invocation.

Pledge of Allegiance

Alderman Massey led the Pledge of Allegiance.

Set Agenda

During the executive session, the Board unanimously agreed to move to the regular agenda item #9f Wireless Transmission Facility Modification – Mobile Equipment Upgrade (8151 Poplar Ave. – Our Lady of Perpetual Help Catholic Church).

Motion by Mr. Janda, seconded by Mr. Barzizza, to approve the October 22, 2018 agenda as amended.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Approval of October 8, 2018 Minutes

The minutes of the regular meeting held October 8, 2018 were approved as written.

Motion by Mr. Janda, seconded by Ms. Gibson, to approve the minutes of the Board of Mayor and Aldermen meeting held October 8, 2018.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Special Recognition

Beautification Commission Business Award

Germantown Hardware, located at 2083 South Germantown Road, is the recipient of the October Beautification Commission Business Award.

Communications Supervisor of Year

On September 18, 2018, Donald Taylor, Communications Captain for the Germantown Police Department, was recognized in Murfreesboro, Tennessee by the Tennessee Emergency Number Association as Supervisor of the Year.

Grant - GPAC Arts Education

Committed to careful stewardship of City funds, GPAC established guidelines and criteria consistent with Tennessee Arts Commission standards, developed an online application system and created a grant-awarding

process. In 2015, GPAC created the GPAC Arts Education Fund, which supports several arts education programs and grants.

Motion by Ms. Gibson, seconded by Mr. Barzizza, to approve the transfer of funds to the Germantown Performing Arts Center in the amount of \$40,000.00 for the purpose of issuing grants to school art programs and community arts groups.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Proclamation – Extra Mile Day

Mayor Palazzolo proclaimed November 1, 2018 as Extra Mile Day in the city of Germantown. Extra Mile America’s mission is to encourage individuals in the community to “go the extra mile” in order to make a difference and lift up fellow members of their community.

Germantown Education Commission Teacher of the Month – September

The September 2018 Teacher of the Month award winner is Ms. Cathy Young, an eighth grade language arts teacher at Riverdale School.

Germantown Education Commission Teacher of the Month – October

The October 2018 Teacher of the Month award winner is Mr. Matthew Freeman, a sixth grade STEM, science and math teacher at Riverdale School.

Germantown Education Commission Youth Excellence Award - September

The September 2018 Youth Excellence Award winner is Isabella Fraire, a senior at St. Agnes Academy.

Alderman Liaison Reports

The Aldermen reported on their commission activities.

Citizens to be Heard

Zoe Fleming, 9645 Mourning Dove Cove, came forward regarding freedom of speech and development. Sarah Freeman, 7684 Aphon Lane, came forward to address the Board regarding full disclosure.

CONSENT

Contract Extension – Street Sweeping

Sweeping Corporation of America has been the contractor for the last seven years. In the past few contracts, the City has implemented five year service agreements (three years with two additional option years) and the process has been efficient and economically beneficial. Sweeping Corporation has provided good service and the working relationship has been exemplary throughout the last seven years.

MOTION: To authorize the Mayor to enter into the first year extension (at the City’s option) with Sweeping Corporation of America for sweeping services in an amount not to exceed \$119,271.00.

Donations - Germantown Community Library

The Germantown Community Library works in partnership with many local organizations and individuals to provide top quality services to its patrons. A donation of \$4,000.00 was designated by the Friends to be split three ways: \$1,400.00 for supporting programs and supplies for The Big Read, \$1,500.00 for marketing library programs and events and \$1,100.00 for supporting the library director’s Every Book Counts initiative. The Germantown Women’s Club also offers steady support to the library. The Club’s donation of \$1,230.00 has been designated as follows: \$1,000.00 for the enhancement of children’s programs and \$230.00 towards the purchase of large print materials for the library’s collection. The funds given by Germantown Women’s Club members Sharon Goldsworthy, Alys Drake, June Boswell, Dorrie Jean Simms, Mrs. David Jeter, S.E. McCulloch and the anonymous donor were also designated to enhance the large print collection.

MOTION: To approve donations of \$5,470.00 to the Germantown Community Library and to approve Budget

Adjustment No. 19-16.

Donation – Germantown Education Foundation - Friend of the Foundation - 1st Quarter

At a retreat in 2014, the Board of Mayor and Aldermen established, as one of their objectives, the opportunity for Germantown citizens to donate funds to the Germantown Education Foundation through their monthly water bill. Friend of the Foundation originally established as “Fill the Fountain of Knowledge,” currently has 213 recurring donors.

MOTION: To approve the transfer of funds collected by the City from residents and others to the Germantown Education Foundation in the amount of \$4,141.00.

Contract Addendum – Employee Performance Management Software

In September 2015, the Board of Mayor and Aldermen approved the acquisition of NeoGov Insight applicant tracking system, which guides job seekers to apply online for posted open positions. This electronic upgrade will align individual and departmental team objectives with organizational strategies to manage both employee performance and career goals. This electronic system will replace paper processes currently used for the City's 400+ full-time employees.

MOTION: To approve a contract addendum with NeoGov in the amount of \$20,000.00 for the acquisition of NeoGov performance management system.

Senior Expo - Booth Equipment Rental

The annual Germantown Senior Expo, presented by the Germantown Senior Citizens Advisory Commission, will be held November 1, 2018 at the Germantown Athletic Club and the Germantown Performing Arts Center.

MOTION: To authorize securing Hicks Convention Services in the amount of \$12,180.50 to provide all booths and specified equipment for the upcoming Senior Expo.

Right-of-Way Acquisition – Tract 10a – Forest Hill-Irene Road Improvements

The property subject of this item is the intersection of Bridge Forest Drive (the entrance into Bridge Forest Subdivision) and FHI and consists of 400 sq-ft of pavement. The City needs to acquire this area to properly tie in Bridge Forest Drive with future improvements of Forest Hill Irene Road.

MOTION: To approve the acquisition of real estate and/or easements from the Bridge Forest Homeowners Association for the total lump sum amount of \$1,000.00 for Tract 10A in accordance with the terms of the purchase agreement and authorize the disbursement of the purchase price to the seller and of other sums required of the City under the purchase agreement or otherwise to effectuate the purposes of the purchase agreement.

Motion by Mr. Barzizza, seconded by Mr. Owens, to approve the consent agenda as read.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

REGULAR

Wireless Transmission Facility Modification - T-Mobile Equipment Upgrade (8151 Poplar Ave. – Our Lady of Perpetual Help Catholic Church)

Crown Castle has an existing cell tower situated on property that is leased from the Our Lady of Perpetual Help (OLPH) Catholic Church, on which T-Mobile Wireless is one of the current service providers. The lease agreement between the OLPH and Crown Castle allows for the maintenance, placement, updating or replacement of equipment as may be needed on the existing tower structure.

Motion by Ms. Gibson, seconded by Mr. Barzizza, to approve the request allowing six replacement antennas

and associated equipment on an existing tower for T-Mobile Wireless on the existing wireless transmission facility located at Our Lady of Perpetual Help Catholic Church at 8151 Poplar Ave.

ROLL CALL: Barzizza-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Meeting adjourned.

Mike Palazzolo, Mayor

Michele Betty, City Clerk/Recorder