



# CITY OF GERMANTOWN TENNESSEE

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## FINANCIAL ADVISORY COMMISSION MINUTES

Tuesday, January 23, 2018 — 6.00 p.m.  
Economic & Community Development Klein Conference Room  
1920 S. Germantown Road, Germantown, TN 38138

**Members Present:** Stacy Barrom, Clint Hardin, Ashley Hopper, Alderman Rocky Janda, Russell Johnson, Julie Klein, Walter Krug, Jason Lowe, Christine Menzel, Chris Miller, Paul Mosteller, Alan Richmond, Donnie Rose, Harold Steinberg, Denise Stumph, Scott Wickliffe

**Members Absent:** Hal Beckham, Brian Carney, Blake Deaton, Frederick Miller, Julius Moody, Richard Vosburg, Brandon Westbrook, Brian White

**Staff Present:** Patrick Lawton, Jason Huisman, Adrienne Royals, Sherry Rowell, De'Kisha Fondon

### CALL TO ORDER

Alderman Rocky Janda called the January 23<sup>rd</sup>, 2018 Financial Advisory Commission meeting to order.

### ESTABLISHMENT OF A QUORUM

Alderman Janda then called the roll and announced that a quorum was present.

### APPROVAL OF THE MINUTES

Mr. Mosteller stated that minutes from the July 20<sup>th</sup>, 2017 FAC meeting were incomplete; he said the minutes did not reference discussion that pertained to City Aldermen and their full understanding of the budget. Voting was deferred until the next FAC meeting (March 20, 2018).

### MEMBER INTRODUCTIONS

At the request of Alderman Janda, staff and commission members introduced themselves.

### PURPOSE STATEMENT /ROLE OF COMMISSION/ETHICS FORM

Mr. Lawton stated that the City has approximately 19 different boards and commissions which represent close to 250+ Germantown volunteer citizens that meet on a regular basis throughout the year. He said the Board of Mayor and Aldermen (BMA) take great interest and look strongly at the work and recommendations that come especially from this body, but also from the other various boards and commissions. The primary function of the Financial Advisory Commission (FAC) is to serve in an advisory capacity to the BMA in making a recommendation on the FY19 Budget. Mr. Lawton said this spring we will go through all of the various aspects of the budget by discussing every fund and its components.

Mr. Lawton then directed the commission's attention to the Ethics Policy ("CODE OF ETHICAL CONDUCT FOR OFFICIALS OF THE CITY OF GERMANTOWN"). He explained, because this body was appointed by the BMA automatically makes it a *public body* in the eyes of the State of Tennessee, subjecting the commission to the Open Records Requests (The Sunshine Law) whereby anyone can request to see or listen to the proceedings of our meetings. Mr. Lawton asked all members to review and then sign the policy.

## CONSIDERATION OF BUDGET CALENDAR

Alderman Janda asked Commission Members to review the Proposed FY19 Budget Calendar and make a note of the meeting dates. He mentioned that attendance is important and greatly appreciated as 13 of the 24 member commission have to be present in order to form a quorum.

### **\*\*MOTION\*\***

Mr. Mosteller made a motion to adopt the Proposed FY19 Budget Calendar to present to the Board of Mayor and Aldermen. Mr. Hardin seconded and the motion passed unanimously.

### **\*\*MOTION\*\***

Mr. Hardin made a motion to elect Russell Johnson as Vice Chairman of the 2018 Financial Advisory Commission. Mr. Mosteller seconded and the motion passed unanimously.

The following projects for FY19 were highlighted by Mr. Lawton:

- The Improve Act—provides additional funding for state street aid; Mr. Lawton said the City would like to pave more streets this year by increasing the State Street Aid Fund.
- A Utilities Pilot Program—involves the installation of smart meters.
- Work Session—City staff and the BMA will meet next Monday, January 29<sup>th</sup> on the Park Master Plan.

Mr. Lawton then spoke briefly on the Malcolm Baldrige Program (Tennessee Center for Performance Excellence Award). He said an application was written last year and a team of independent examiners along with a panel of judges from across the country awarded the City of Germantown with the highest honor, level 4 Excellence Award.

## OLD BUSINESS

No old business.

## NEW BUSINESS

Mr. Lawton said if the City is in good financial shape, a proposal and perhaps maybe a pilot will be sought from Waste Pro for a leaf collection program. The possibility of making this an in-house program is highly desirable however, it is not likely because of all the capital cost that is associated with it.

Per Mr. Mosteller, it has been alleged that one of our City Aldermen stated that the FAC does not recognize members that have questions or concerns. Also, whenever there are differences of opinion, more choices should be offered so that a healthy discussion can take place.

### **\*\*MOTION\*\***

Mr. Hardin made a motion to adjourn the meeting. An alternate commission member seconded and the motion passed unanimously.

## ADJOURNMENT

With that, the meeting was adjourned.