

BOARD OF MAYOR AND ALDERMEN
January 28, 2019

The regular meeting of the Board of Mayor and Aldermen was held on Monday, January 28, 2019 at 6 p.m. in the Council Chambers at City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: Scott Sanders, Mary Anne Gibson, Dean Massey, Forrest Owens and Rocky Janda. Staff present: Pam Beasley, Michele Betty, Paul Chandler, Richard Hall, Jason Huisman, Patrick Lawton, Mac McCarroll, Bo Mills, Daniel Page, Cameron Ross, and Steve Wilensky.

Call To Order

The Mayor called the meeting to order.

Invocation

Bo Mills gave the invocation.

Pledge of Allegiance

Alderman Owens led the Pledge of Allegiance.

Set Agenda

During the executive session, the Board unanimously agreed to move to the consent agenda #12 Fiscal Year 2020 Budget Calendar and to move to the regular agenda #10d Purchase- GPAC Theater Seating.

Motion by Mr. Janda, seconded by Mr. Sanders, to approve the agenda as amended.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Approval of Minutes

Approval was requested of the minutes of the regular meeting held January 14, 2019.

Motion by Mr. Janda, seconded by Mr. Sanders, to approve the minutes of the regular meeting as written.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Citizens to be Heard

No citizens came forward.

Special Recognition

Germantown Education Commission Teacher of the Month - January 2019

The Teacher of the Month award winner is Laura Dodson. Ms. Dodson teaches kindergarten at Farmington Elementary.

Proclamation - GHS Red Devils Football

The Mayor proclaimed January 28, 2019 as Germantown High School Football Day. The Germantown High School Red Devils Football Team went undefeated at 10-0 in the regular season beating 2018 Runner Up 6A and 2017 State Champion Whitehaven in the final regular season game; finished at #5 in the AP 6A state football poll; and are the 2017-2018 6A Region-8 champions – with the first back to back undefeated seasons since 1996.

Alderman Liaison Reports

The Aldermen reported on their commission activities.

Mayor Palazzolo adjourned the Board of Mayor and Aldermen and reconvened as the Beer Board.

Alderman Massey recused himself from the dais.

BEER BOARD - Public Hearing - Beer Permit - On-premise Application – Whitlows

The City has received a request from Michael Anthony Westmoreland for a permit to sell beer for on-premise consumption at Whitlows, located at 7642 Poplar Pike. According to the record check, nothing has been found to discredit the applicant.

Mayor Palazzolo opened the public hearing. Having no one come forward, Mayor Palazzolo closed the public hearing.

Motion by Ms. Gibson, seconded by Mr. Janda, to approve the request of Michael Anthony Westmoreland for a permit to sell beer for on-premise consumption at Whitlows, located at 7642 Poplar Pike.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-abstain, Owens-yes, Janda-yes. Motion approved.

Mayor Palazzolo adjourned the Beer Board and reconvened as the Board of Mayor and Aldermen.

Alderman Massey returned to the dais.

CONSENT

Donation - Germantown Education Foundation - Friend Of The Foundation - 2nd Quarter

The foundation was established in 2006 and is an independent, 501(c)3, not-for-profit corporation that raises funds to directly support the public education of children in Germantown. The Board of Mayor and Aldermen established the opportunity for citizens to donate funds to the Germantown Education Foundation through their monthly water bill.

MOTION: To approve the transfer of funds collected by the City from residents and others to the Germantown Education Foundation in the amount of \$4,284.00.

Donation - Parks and Recreation

Donations were made to the Parks and Recreation Department from Campbell's Clinic in the amount of \$3,500.00; Methodist Le Bonheur Healthcare Germantown in the amount of \$2,000.00; Germantown Women's Club in the amount of \$2,679.00 and The Residence at Thornwood in the amount of \$500.00. During the year, Parks and Recreation organizes several events for the community, including the Small Fry Triathlon, the Fall Festival at the Farm Park, the Master Grill-Off competition held along with the Fairy Tale Trail and the Trail of Terror, the Summer Supper Pick-Up Series in conjunction with the Farmers' Market at the Farm Park. Donations from sponsors assist in making these events possible.

MOTION: To recognize and accept the donations made to the Parks and Recreation Department totaling \$8,679.00 and to approve Budget Adjustment No. 19-40.

Purchase - City Hall Chiller Repairs

The chiller that serves all of the original City Hall building and the west addition is in need of repairs. In 2002, the BMA approved the purchase of this chiller from Trane in the amount of \$63,679.00 and installation by Gipson Mechanical Contractors in the amount of \$12,900.00.

MOTION: To approve the purchase of services with Integrity Mechanical Solutions, LLC in the amount of \$34,766.00 to replace compressor #2 for refrigerant circuit #2.

Fiscal Year 2020 Budget Calendar

This agenda item is for the Board of Mayor and Aldermen to review and approve the budget preparation calendar for the Fiscal Year 2020. Each year, a budget calendar is developed for the timely completion of the City's annual operating and capital budgets for the forthcoming fiscal year. The calendar identifies the major reviews in

preparing the annual budget, the meetings scheduled for the Financial Advisory Commission and the three readings on the budget adoption by the Board.

MOTION: To approve the Fiscal Year 2020 Budget Calendar.

Purchase - Printing and Mailing Services

On January 12, 2015, the Board approved the use of Sevierville Tennessee's Production Agreement with DataProse for printing, stuffing and mailing City of Germantown utility bills. The City of Sevierville, Tennessee has used DataProse since 2009. The Production Agreement with DataProse identifies pricing for goods and services in addition to monthly bill printing and mailing. Printing services for additional inserts mailed with the City's monthly utility bill are included in this agreement as a means to streamline services and increase efficiency.

MOTION: To authorize the use of City of Sevierville Tennessee's Production Agreement with DataProse for printing, stuffing and mailing utility bills in an amount not to exceed \$127,800.00.

Purchase - Repair to High Service Pumps #2 and #7 at Southern Avenue Water Treatment Plant

Last fiscal year, the City's Annual Well and Pump Maintenance Report indicated that high service pumps # 2 and # 7 at the Southern Avenue Water Treatment Plant were in need of pulling for assessment and repairs. National Water Services (NWS) discovered that several internal parts, machine work, bearings and shafts were required prior to the reinstallation. Due to the reduction of pumping capabilities and the current seasonal impact of production and distribution for our customers, staff recommends that NWS perform the repairs identified to bring these pumps back to optimal production levels. NWS has performed maintenance on pumps and wells in the City utility system over the past eight years and results have been positive. Performing these repairs should restore both pumps to maximum levels and water product to its natural state.

MOTION: To authorize National Water Services to repair high service pumps # 2 and # 7 at the Southern Avenue Water Treatment Plant in the amount of \$69,318.00.

Motion by Mr. Sanders, seconded by Ms. Gibson, to approve the consent agenda as read.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

REGULAR

Appointments to Boards and Commissions

Great Hall & Conference Center Commission

During the special called meeting in December 2018, the City did not receive the required number of qualified applicants for the Great Hall & Conference Center Commission. There must be enough members to qualify as a quorum. The Great Hall & Conference Center Advisory Commission will consist of seven members who shall be appointed by the Board of Mayor and Aldermen. Members should have expertise in at least one of the following areas: catering, corporate business, marketing, operations, retail, sales or hospitality. The mayor appoints the chairman. Terms of the members shall be for one year.

Motion by Mr. Massey, seconded by Mr. Sanders, to approve the following appointments to the Great Hall & Conference Center Advisory Commission: Susanne Riley – catering, John Wagner – corporate business, John Peyton – marketing, Toni Green – operations, Lauren Boutwell – retail, Russ Holland – sales and Melanie Oest – hospitality.

Motion by Mr. Janda, seconded by Ms. Gibson, to amend the motion to approve the following appointments to the Great Hall & Conference Center Advisory Commission: Melanie Oest – hospitality, Lauren Boutwell – retail, John Wagner – corporate business and Russ Holland – sales.

ROLL CALL: On amended Motion by Mr. Janda, seconded by Ms. Gibson, to approve the following appointments to the Great Hall & Conference Center Advisory Commission: Melanie Oest – hospitality, Lauren Boutwell – retail, John Wagner – corporate business and Russ Holland – sales.

Sanders-no, Gibson-yes, Massey-no, Owens-yes, Janda-yes. Motion approved.

Mayor Palazzolo appointed John Wagner as chairman.

Historic Commission

The purpose of this agenda item is to appoint members to the Historic Commission. There are currently three vacancies on the commission. The terms of these appointments expire on December 31, 2019.

Motion by Mr. Massey, seconded by Mr. Sanders, to approve the following appointments to the Historic Commission: Sidney Kuehn, Marlene Strube and Sarah Freeman.

Motion by Mr. Owens, seconded by Ms. Gibson, to amend the motion to approve Dale Hicks, Karen Rice and David Jackson.

ROLL CALL: On amended Motion by Mr. Owens, seconded by Ms. Gibson, to approve the following appointments to the Historic Commission: Dale Hicks, Karen Rice and David Jackson.

Sanders-no, Gibson-yes, Massey-no, Owens-yes, Janda-yes. Motion approved.

Purchase - GPAC Theater Seating

The 814 seats in the Duncan-Williams Performance Hall at GPAC are 24 years old and in need of repair and replacement. In 2016, GPAC conducted a study of the seats in rows A–D, which revealed the declining condition of all the seats. Staff has been working with the original manufacturer to develop a seat-replacement strategy. GPAC will remove rows A–D and install new seats during the summer of 2019. The new seats are of a higher quality and will be installed in the area known as the premium seating section. The seats removed from rows A–D will be used to replace existing torn and broken seats within the venue.

Motion by Ms. Gibson, seconded by Mr. Janda, to authorize the purchase of 127 seats and repair work to existing seats in the amount of \$64,514.00 from Steve Ward & Associates for Germantown Performing Arts Center.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-no, Owens-yes, Janda-yes. Motion approved.

City Attorney Agreement

Members of Burch, Porter & Johnson, PLLC have served as City attorneys for more than 25 years. C. Thomas Cates served from June 1, 1991 to July 31, 2013. Debra A. Wiles served from August 1, 2013 to May 31, 2016. David J. Harris served from June 1, 2016 through December 31, 2018. John R. “Mac” McCarroll, III was appointed City attorney effective January 1, 2019.

Motion by Mr. Janda, seconded by Ms. Gibson, to approve the City attorney agreement among the City of Germantown, John R. McCarroll, III and Burch Porter & Johnson, PLLC.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-no, Owens-yes, Janda-yes. Motion approved.

Meeting adjourned.