

CITY OF GERMANTOWN
DESIGN REVIEW COMMISSION
CITY HALL COUNCIL CHAMBERS
Tuesday, July 23, 2019
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:14 p.m.
2. Roll Call and Establishment of a Quorum: Regina Gibson called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Alderman Forrest Owens; Secretary Robert Sloan; Wesley Lacey; Neeraj Kumar and Tim Gibson

Members Absent: Christopher Schmidt, Brian White and Patricia Sherman

Staff Present: Cameron Ross, Economic and Community Development Director; Sheila Pounder, Planning Division Manager; Sarah Goralewski, Senior Planner; Regina Gibson, Administrative Secretary, and David Harris, Attorney.

3. Approval of the Minutes

Tim Gibson moved to approve the Design Review Commission minutes of June 25, 2019, seconded by Wesley Lacey.

ROLL CALL:

Kumar – Yes

Gibson – Yes

Sloan – Yes

Lacey – Yes

Owens – Absent (returned to Council Chambers for Consent Agenda)

Bruns - Yes

MOTION PASSED 5-0-0

4. Consent Agenda

A. Case Number 18-828

Location:

Owner:

Applicant/Developer:

Representative:

Request:

Olde Field Green

3620 & 3634 Forest Hill-Irene Rd.

Cheatham Family Trust, LP

Olde Field Green, LLC – Vince Smith

Integrated Land Solutions, PLLC – Cory Brady

Approval of a Subdivision Entrance Feature (SEF) and
Landscaping of Common Open Space (COS)

B. Case Number 17-746

Location:

Owner/Applicant:

Representative:

Request:

Germantown Municipal School District (GMSD) – District
Office Building

3350 Forest Hill-Irene Rd.

Germantown Municipal School District (GMSD) – Jason
Manuel, Superintendent

A2H – Jim Atkinson

Approval of a Sign Package

C. Case Number 17-746

Location:

Forest Hill Elementary School

3368 Forest Hill-Irene Rd.

- | | |
|-----------------|--|
| Owner/Applicant | Germantown Municipal School District (GMSD) – Jason Manual, Superintendent |
| Representative: | A2H – Jim Atkinson |
| Request: | Approval of a Sign Package |
- D. Case Number 19-931
- | | |
|------------|--|
| Location: | Stonecreek Centre
9037-9091 Poplar Ave. |
| Owner: | SWC Poplar FHI Partners – Bradley D. Smith, CEO |
| Applicant: | Stonecreek Investments – Jason Polley, Managing Leasing Director |
| Request: | Approval of a Revised Sign Policy |
- E. Case Number 19-930
- | | |
|-------------------|---|
| Location: | Warehouse 67
3040 Forest Hill-Irene Rd. (Crye Leike Plaza) |
| Owner: | Dick Leike |
| Applicant/Tenant: | Warehouse 67 – Kim Loudenbeck |
| Representative: | Williams Signs – Stephanie Williams |
| Request: | Approval of Two Wall Signs |

During Executive Session the following items were also placed on the Consent Agenda:

- F. Case Number 19-921
- | | |
|----------------------|---|
| Location: | Fulmer Farm
7787 Wolf River Blvd. |
| Owner: | Fulmer Partnership |
| Applicant/Developer: | Ford Jarratt Realty & Development Co. |
| Representative: | SR Consulting – Cindy Reaves |
| Request: | Approval of a Tree Plan (Tree Mitigation) |
- G. Case Number 19-932
- | | |
|-------------------|---|
| Location: | Let It Fly
9091 Poplar Ave (Stonecreek Centre) |
| Owner: | SWC Poplar FHI Partners, Care of Stonecrest Services – Blake Herman, Asset & Construction Manager |
| Applicant/Tenant: | Let It Fly (MVPZ and ME – David Rodriguez, President) |
| Representative: | Williams Sign Company – Chuck Crawford |
| Request: | Approval of Two Wall Signs |
- H. Case Number 19-929
- | | |
|-------------------|--|
| Location: | Delta Life Fitness
2066-2068 West St. (Stansell Square) |
| Owner: | Cedar Bluff Properties Corp. – Stephen Stansell, President |
| Applicant/Tenant: | Delta Life Fitness – Courtney Segal |
| Representative: | Blaton Signs – Bruce Littman |
| Request: | Approval of a Wall Sign |

* Refer to complete applications, staff reports and attachments on file.

Robert Sloan recused himself from items 4D and 4G of the Consent Agenda.

Wesley Lacey moved to approve the Consent Agenda, seconded by Tim Gibson, with the following conditions of approval:

- Item 4G – Let It Fly: This approval will be contingent upon the state’s approval of the business name.
- Item 4H – Delta Life Fitness: The wall sign shall be painted with a matte finish.

ROLL CALL:

Gibson – Yes

Kumar – Yes

Lacey – Yes

Sloan – Yes (recused from items 4D & 4G)

Owens – Yes

Bruns - Yes

MOTION PASSED 6-0-0 (except items 4D & 4 G passed 5-0-0)

5. Regular Agenda

A. <u>Case Number 18-828</u>	Olde Field Green
Location:	3620 & 3634 Forest Hill-Irene Rd.
Owner:	Cheatham Family Trust, PD
Applicant/Developer:	Olde Field Green, LLC – Vince Smith
Representative:	Integrated Land Solutions, PLLC – Cory Brady
Request:	Approval of a Tree Plan (Tree Mitigation)

* Refer to complete application, staff report and attachments on file.

Sarah Goralewski made a staff presentation.

Representative Cory Brady, Integrated Land Solutions, PLLC and Applicant Vince Smith, Olde Field Green, LLC addressed the Board.

The Board discussed the request with the applicant and staff.

Chairman Bruns opened the floor to the public for any statements, comments, or questions. Seeing none, the Chairman closed the floor to the public.

Chairman Bruns called for a motion.

MOTION:

Robert Sloan made a motion to approve a tree plan (tree mitigation) for the entire development of the Olde Field Green Subdivision (3620 & 3634 Forest Hill-Irene Rd.), subject to the Commission’s discussion, staff comments and conditions in the staff report, and documents and plans submitted with the application, seconded by Alderman Forrest Owens.

The Commission further discussed the request with the developer’s representative and staff.

Applicant/Representative requested to withdraw this item from tonight’s agenda and requested that this application be considered at the next Design Review Commission Meeting.

WITHDRAWN UNTIL NEXT MEETING

B. <u>Case Number 15-503</u>	Stansell Square
Location:	2054 - 2076 West St.
Owner/Applicant:	Stephen Stansell
Request:	Approval of a Storefront Modification (Painting)

* Refer to complete application, staff report and attachments on file.

At the last Design Review Commission meeting, this item had been tabled until the next meeting.

Sarah Goralewski informed the Commission that the applicant requested to withdraw their request.

Chairman Bruns called for a motion to remove this item from the table.

MOTION:

Robert Sloan made a motion to remove item 5B from the table, seconded by Wesley Lacey.

ROLL CALL:

Kumar – Yes
Gibson – Yes
Sloan – Yes
Lacey – Yes
Owens – Yes
Bruns - Yes

MOTION REMOVED 6-0-0

6. Old Business:

Chairman Bruns asked if there was any old business. Alderman Owens addressed the Commission regarding recent BMA approvals.

7. New Business:

Chairman Bruns asked if there was any new business and there was none.

8. Adjournment:

There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:51 p.m.