

BOARD OF MAYOR AND ALDERMEN

November 11, 2019

The regular meeting of the Board of Mayor and Aldermen was held on Monday, November 11, 2019, at 6 p.m. in the Council Chambers at City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: Scott Sanders, Mary Anne Gibson, Dean Massey, Forrest Owens and Rocky Janda. Staff present: Pam Beasley, Michele Betty, Paul Chandler, Reynold Douglas, Tony Fischer, Tim Gwaltney, Richard Hall, Jason Huisman, Patrick Lawton, Mac McCarroll, Bo Mills, Daniel Page, Lisa Piefer, Cameron Ross, Adrienne Royals, Emily Rozar, Dr. Charles Schulz, John Selberg and Steve Wilensky.

Call To Order

The Mayor called the meeting to order.

Invocation

Cameron Ross led the invocation.

Pledge of Allegiance

Alderman Sanders led the Pledge of Allegiance.

Set Agenda

During the executive session, there was interest to amend the agenda by moving to the preliminary agenda #11 Contract - Lobbying Services and #12 Professional Services Agreement (PSA) Supplement 1 - Americans with Disabilities Act (ADA) Transition Plan.

Motion by Mr. Janda, seconded by Ms. Gibson, to approve the agenda as amended.

Motion by Mr. Massey, seconded by Mr. Sanders, to add discussion to the agenda regarding adding funding for the aldermen to use outside legal counsel to review matters relevant to the Cordova Triangle.

The chair ruled the motion out of order.

The ruling of the chair was appealed by Mr. Massey and seconded by Mr. Sanders

The question on whether to sustain the ruling of the chair was put to a vote

Sanders-no, Gibson-yes, Massey-no, Owens-yes, Janda-yes. The chairman's ruling was sustained.

ROLL CALL: On original motion by Mr. Janda, seconded by Ms. Gibson, to approve the agenda as amended.

Sanders-no, Gibson-yes, Massey-no, Owens-yes, Janda-yes. Motion approved.

Approval of Minutes

Approval is requested of the minutes of the regular meeting held October 28, 2019.

Motion by Mr. Janda, seconded by Mr. Sanders, to approve the minutes of the Board of Mayor and Aldermen regular meeting held October 28, 2019

ROLL CALL: Sanders-yes, Gibson-yes, Massey-abstain, Owens-yes, Janda-yes. Motion approved.

Citizens to be Heard

Brian Everson, 3037 Forest Hill Irene Road, came forward to speak about the Germantown Community Theatre.

Don Riley, 8726 Pepper Bush Lane, came forward to speak about the Friends of the Library and the additional library meeting room.

Ed Jacobs, 2262 Kilbirnie Drive, came forward regarding cell coverage.

Special Recognition

Germantown Education Commission Teacher of the Month - November 2019

Ms. Sharon Reeder, Honors Geometry teacher at Houston High School, is the award winner for November.

Proclamation - Pancreatic Cancer Awareness Month

Mayor Palazzolo proclaimed November 2019 as Pancreatic Cancer Awareness Month in Germantown.

Proclamation - Pulmonary Hypertension Awareness Month

Mayor Palazzolo proclaimed November 2019 as Pulmonary Hypertension Awareness Month in Germantown.

Proclamation - Shelby County Bicentennial

Mayor Palazzolo read a joint proclamation from the Shelby County Mayor and the Board of Commissioners, in recognition of the Shelby County bicentennial. Shelby County received its charter on November 24, 1819.

Alderman Liaison Reports

The Aldermen reported on their commission activities.

PRELIMINARY AGENDA

Donation - Germantown Education Foundation - Friend of the Foundation - 4th Quarter and 1st Quarter

In 2014, the Board of Mayor and Aldermen established the opportunity for Germantown citizens to donate funds to the foundation through their monthly water bill.

MOTION: To approve the disbursement of funding collected by the City from residents and others within the community for the Germantown Education Foundation in the amount of \$7,894.00.

Donations - Library Conference Room

The Friends of the Library will donate \$49,745.00 and the Germantown Kiwanis Club will donate \$10,000.00 for the construction cost of a new conference room.

MOTION: To approve donations of \$59,745.00 to City of Germantown and to approve Budget Adjustment No. 20-34.

Contract - Library Conference Room

Over the years the operations and programming within the library has significantly increased along with an increase of customer use and the need for meeting space.

MOTION: To authorize a contract with B & B Specialty Contractors, Inc for the construction of a conference room in the amount of \$59,745.00.

Grant - Germantown Community Theatre

As part of the FY20 Budget, a \$100,000.00 grant was included in the Civic Support budget for the Germantown Community Theatre to provide youth theater programming and staffing support to the Germantown community. The Parks and Recreation Department provides oversight to the annual program plan to ensure that goals and objectives are met.

MOTION: To authorize the Mayor to execute a Theatre Program Agreement for the FY20 budget year between

the City of Germantown and the Germantown Community Theatre and to authorize the budgeted payment of \$100,000.00.

Purchase - In-car Video Systems

The current in-car camera systems are over five (5) years old and have been out of warranty for over two years. The systems need regular repair that is time and cost ineffective. The current systems will be utilized as spares when other cameras are sent for repairs. This will ensure that no police vehicle will be taken out of service because the camera system is not functioning.

MOTION: To approve the purchase of nine (9) Getac VR-x20 i3 digital in-car video systems from Brite Computers, in the amount of \$49,023.00.

Purchase - Printing and Mailing Services – Taxes

The City produced, printed and mailed tax bills to citizens for many years. City employees have been involved in every step of the process from managing the data file from the County to delivering the printed, folded, sorted envelopes to the post office. The number of tax bills produced has grown to approximately 25,000 a year. The City utilizes statewide contracts or cooperative purchasing agreements to purchase services or products saving considerable time and resource savings for participating member agencies.

MOTION: To authorize the use of City of Sevierville Tennessee's Production Agreement with DataProse in an amount not to exceed \$12,338.00 for printing, stuffing and mailing services for the City's tax bills.

Purchase - Printing and Mailing Services – Utilities

Annual anticipated expenses for postage/printing of monthly utility bills total \$113,400.00 and are paid using the Utility Fund. Printing/stuffing of Talk of the Town inserts included in monthly utility bills have anticipated annual expenses of \$14,400.00 and will continue to be expensed to the General Fund. Total annual expenses will span two fiscal year budgets. Of the annual \$127,800.00, FY20 expenses are anticipated to be \$85,200.00 with the remaining \$42,600.00 to be expended in FY21.

MOTION: To authorize the use of City of Sevierville Tennessee's Production Agreement with DataProse for printing, stuffing and mailing utility bills in an amount not to exceed \$127,800.00.

Reimbursement - City of Germantown - GPAC Foundation

The project consisted of the demolition of a single-occupancy restroom and the installation of new entrance doors, ceiling replacements, a lobby chandelier, wall coverings and a multi-use customer service desk, which has transformed the north hallway into an attractive and versatile lobby. The area will be used as an entrance to The Grove and the Watkins Studio Theater. The Watkins Theater hallway and lobby renovation is completed.

MOTION: To recognize reimbursement from the Germantown Performing Arts Center Foundation to the City of Germantown in the amount of \$128,699.77.

Contract - Lobbying Services

The City has engaged the lobbying services of Farris Bobango Branan, PLC Attorneys at Law for the past nine years. Administration has worked closely with senior partner in the firm, John Farris, and his staff in advancing the City's legislative agenda as well as monitoring legislation that could impact the City.

MOTION: To authorize the mayor to execute a twenty (20) month lobbying services contract with Farris Bobango Branan, PLC Attorneys at Law, for lobbying services on behalf of the City of Germantown beginning November 1, 2019 and ending on June 30, 2021 in the total amount of \$70,000.00.

Professional Services Agreement (PSA) Supplement 1 - Americans with Disabilities Act (ADA) Transition Plan

All governmental agencies that receive federal and/or state funds for transportation improvements projects are required to have an ADA Transition Plan. In mid-calendar year 2017, the state announced that they were making funding available through the Transportation Alternatives Program (TAP) to municipalities that wanted to pursue a comprehensive ADA Transition Plan. The City received a TAP grant in the amount of \$175,000.00. TAP funded projects are 80% federal/20% local responsibility. On October 8, 2018, the City entered into a professional services agreement with Kimley-Horn and Associates in the amount of \$175,000 for Phase I of the City's ADA Transition Plan. The City was informed on August 6, 2018, that we had been approved for an additional \$275,000 in TAP funds (80/20) in FY20.

MOTION: To approve Supplement 1 in the amount of \$275,000.00 to an existing Professional Services Agreement with Kimley-Horn and Associates for the City's American with Disabilities Act Transition Plan, and to approve Amendment 1 to TDOT Agreement No. 170153.

Motion by Mr. Janda, seconded by Ms. Gibson, to approve preliminary agenda as read.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-abstain, Owens-yes, Janda-yes. Motion approved.

REGULAR

Amendment 1- Wolf River Greenway Trail Extensions

In 2016, the City applied for and received federal and state funding through the Memphis Metropolitan Planning Organization to design and construct two segments of the Germantown Greenway. The segment "Trail Connection to Neshoba Park" is approximately 0.4 miles in length. The segment "Trail Connection to New Trailhead" is approximately 0.75 miles in length. The City will be reimbursed 80% of all project expenditures.

Motion by Mr. Owens, seconded by Mr. Janda, to approve Amendment 1 to TDOT Agreement No. 160117, increasing the overall project budget for the Wolf River Greenway Trail Extensions project from \$2,429,380.01 to \$2,841,718.76.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

Meeting adjourned.

Mike Palazzolo, Mayor

Michele Betty, City Clerk/Recorder