



**GERMANTOWN TREE BOARD**  
**Meeting Minutes**  
**Tuesday, October 8, 2019**  
**12:00 – 1:00 p.m.**

Germantown Tree Board Meeting was held in the Parks and Recreation Conference Room, at 2276 West Street.

**PRESENT:**

Michael Shelton – Chairman  
Sidney Kuehn – Vice Chairman  
Kevin Young – Parks and Rec. liaison  
Al Pope - Beautification Liaison  
Cathy Reid - NPC liaison  
Paul Bruns-DRC Liaison

**ABSENT:**

George Hernandez - Planning liaison

Pam Beasley, Staff Liaison  
Wes Hopper – Natural Resource Manager  
Lindsay Dolan – Ranger Naturalist  
Sarah Goralewski – ECD Planning Liaison  
Teresa Martin –Staff Support

Dean Massey – Alderman Liaison

**Call to Order and Establishment of a Quorum**

Chairman Shelton called the meeting to order at 12:03 p.m. A quorum was established with 6 voting members present.

**Approval of Minutes**

**Motion:** To approve August 13th, 2019 minutes

**Motioned by:** Cathy Reid

**Seconded by:** Sidney Kuehn

**Motion passed:** Yes – 6; No – 0; Abstain-0

**Tree Ordinance:** Sarah Goralewski – ECD Planning Division Liaison reported that there are no updates or changes to the ordinance at the present time. She is working with Wes Hopper to study future modifications of the Ordinance for 2020

**Arboretum Level II – Oaklawn Garden** – Natural Resource Manager, Wes Hopper, reported that he is waiting on planting a few trees due to the heat. Once they are planted he will submit the final application to the state to receive our official Arboretum Level II status.

**Staff Reports & Natural Resource Division – Presentation:**

Wes Hopper, Natural Resource Manager, explained that to be a Tree City USA and Tree City of the World status have to obtain a minimum of 15% of the median trees inventoried and staff is in the process of that. The Natural Resource Division is working toward the FY2030 plan of 90% tree canopy. This inventory project is projected to be completed the end of 2020. Staff is using an inventory data base called “Tree Plotter”.

Poplar Estates Level 1 Arboretum should be ready for inspection after the TUFC has completed the final draft of their new program.

**Review of Tree Board Responsibilities – Director Pam Beasley**

Director Beasley provided guidance to the Board and shared the responsibilities as well.

- To Study the problems and determine the needs of the city in connection with its urban forestry program in order to maintain Tree city USA status through the Arbor Day Foundation and to report to the Mayor and Board of Aldermen annually as to the accomplishments, desirable programs and policy recommendations concerning the urban forestry program and related activities for the city on public property. The tree Board shall recommend for approval by the Planning Commission and/or Design Review Commission such rules and regulations as requested by that commission as the Board shall deem advisable and necessary in order to perform its duties as set forth herein.
- To assist city staff, supporting Commissions as well as the Mayor and Board of Alderman and the citizens of the city, in the dissemination of news and information regarding the selection, planting establishment, protection, and maintenance of trees on public lands and property within the corporate limits of the city.
- To provide regular and special meetings at which the subject of trees, insofar as it relates to the city, may be discussed by members of the Tree Board and when requested by the Tree Board, officers and personnel of the city, and all other persons interested in the tree program. The Board shall also follow procedures as described in the City of Germantown Code of Ordinances for holding and conducting its regular and special meetings.

**Parks Master Plan – Update: Pam Beasley**

Director Beasley reported that the City administration and Parks Staff is looking at 2 potential properties that will meet our requirements. After a best price offer is negotiated, Parks Director will start with the Parks and Recreation Commission and the Tree Board for review. She reported that by the end of the FY20 fiscal year, the City should have obtained ownership of additional park land.

**Announcements:**

- Oak Lawn Level II Arboretum Celebration will be Nov. 23rd. at 1:00pm - 4:00 pm
- The Next Tree Board meeting will be Tuesday, December 10<sup>th</sup> at 12:00 p.m.

**Adjournment – Meeting adjourned at 12:52 p.m.**

**Approved by:**

Chairman Michael Shelton: \_\_\_\_\_