

CITY OF GERMANTOWN
DESIGN REVIEW COMMISSION
CITY HALL COUNCIL CHAMBERS
Tuesday, November 26, 2019
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:06 p.m.
2. Roll Call and Establishment of a Quorum: Sheila Pounder called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Secretary Robert Sloan; Alderman Forrest Owens; Patricia Sherman; Wes Lacey; and Brian White

Members Absent: Vice-Chairman Christopher Schmidt; Neeraj Kumar and Tim Gibson

Staff Present: Cameron Ross, Economic and Community Development Director; Sheila Pounder, Planning Division Manager; Sarah Goralewski, Senior Planner; and Robert McLean, Assistant City Attorney.

3. Approval of the Minutes

Mr. Sloan moved to approve the Design Review Commission minutes of October 22, 2019, seconded by Mr. White.

ROLL CALL:

Owens – Yes
Lacey- Yes
Sherman – Yes
Sloan – Yes
White - Yes
Bruns - Yes

MOTION PASSED 6-0-0

4. Consent Agenda*

- A. Case Number & Project Name: (19-943) Untuck It
Location: 7515 Poplar Ave. #113 (Saddle Creek South)
Property Owner: Shops of Saddle Creek, Inc. – Mark Hudgins
Tenant: Untuck It – Drago Babich
Applicant: Frank Balton Signs – Chris Haskins, Agent
Request: Approval of a Sign Package (Wall Sign and Blade Sign)
- B. Case Number & Project Name: (19-944) Profile Sanford
Location: 9155 Poplar Ave. (Village Shops of Forest Hill)
Property Owner: EREP Forest Hill I, LLC– Nancy Edwards, Director of Property Management
Tenant: Profile Sanford – Stacey Brown, President & Treasurer
Applicant: Balton Signs – Jeff Balton, Agent
Request: Approval of a Wall Sign
- C. Case Number & Project Name: (19-945) Stringer’s Nursery
Location: 9495 Poplar Ave.
Property Owner: Donna & Steve Proctor
Applicant: Julia Campbell
Request: Approval of a Building Modification (Addition)

- D. Case Number & Project Name: (19-937) Baptist Specialty Hospital
Location: 2100 & 2120 Exeter Rd.
Property Owner: Baptist Rehabilitation Services – Gregory M. Duckett, Secretary
Applicant/Developer: Healthcare Realty, Inc. – Joe Fogarty, Vice President – Investments
Representative: A2H – David Smith
Request: Approval of a Tree Plan with Mitigation, and a Revised Final Site Plan for a Building Addition and Parking Expansion for Medical Offices in a Building Previously Used as a Hospital

* Refer to complete applications, staff reports and attachments on file.

Mr. Sloan moved to approve the Consent Agenda, seconded by Mrs. Sherman.

ROLL CALL:

Owens – Yes

Lacey- Yes

Sherman – Yes

Sloan – Yes (except item 4B, from which he recused himself)

White - Yes

Bruns - Yes

MOTION PASSED 6-0-0 (except item 4B which passed 5-0-0)

5. Regular Agenda

- A. Case Number & Project Name: (14-498) The Shops of Saddle Creek Northeast
Location: 7564 Poplar Ave.
Owner: Shops of Saddle Creek, Inc. – Mark Hudgins, Vice President
Applicant/Representative: LSI Graphics – Jerry Roberts
Request: Approval of a Ground Sign Relocation and Setback Reduction

This item was tabled at the October 22, 2019 meeting. The Commission agreed to leave it tabled until the next regular DRC meeting.

6. Old Business:

Chairman Bruns asked if there was any old business and there was none.

7. New Business:

Chairman Bruns asked if there was any new business and there was none.

8. Adjournment:

There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:11 p.m.