

## **BOARD OF MAYOR AND ALDERMEN**

**February 10, 2020**

The regular meeting of the Board of Mayor and Aldermen was held on Monday, February 10, 2020, at 6 p.m. in the Council Chambers at City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: Scott Sanders, Mary Anne Gibson, Dean Massey, Forrest Owens and Rocky Janda. Staff present: Pam Beasley, Michele Betty, Rodney Bright, Paul Chandler, Reynold Douglas, Tony Fischer, Jason Huisman, Patrick Lawton, Mac McCarroll, Bo Mills, Daniel Page, Lisa Piefer, Kellyn Quinn, Cameron Ross, Adrienne Royals, Emily Rozar, Dr. Charles Schulz, John Selberg and Steve Wilensky.

### **Call to Order**

The Mayor called the meeting to order.

### **Invocation**

Cameron Ross led the invocation.

### **Pledge of Allegiance**

Alderman Sanders led the Pledge of Allegiance.

### **Set Agenda**

The Board unanimously agreed to move to the preliminary agenda Item No. 11 Resolution 20R02 – Support of the U.S. Postal Service Private Mail and Package Delivery to Single-Family Homes.

Motion by Mr. Sanders, seconded by Mr. Owens, to approve the agenda as amended.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

### **Approval of Minutes**

Approval is requested of the minutes of the regular meeting held January 27, 2020.

Motion by Mr. Janda, seconded by Mr. Sanders, to approve the minutes of the Board of Mayor and Aldermen regular meeting held January 27, 2020.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

### **Citizens to be Heard**

No citizens came forward.

### **Alderman Liaison Reports**

The Aldermen reported on their commission activities.

The Mayor recessed the Board of Mayor and Aldermen and reconvened as the Beer Board.

### **BEER BOARD – Public Hearing - Beer Permit – On-premise Application – Los Cabos of Germantown, Inc.**

The City has received a request from Los Cabos of Germantown, Inc. for a permit to sell beer for on-premise consumption at Los Cabos Mexican Bar and Grill, located at 2037 Exeter Road, Suite 2.

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The Mayor opened the floor for a public hearing. Seeing no one come forward, the Mayor closed the public hearing.

Motion by Mr. Janda, seconded by Ms. Gibson, to approve the request of Los Cabos of Germantown, Inc. for a permit to sell beer for on-premise consumption at Los Cabos Mexican Bar and Grill, located at 2037 Exeter Road, Suite 2.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

The Mayor recessed the Beer Board and reconvened as the Board of Mayor and Aldermen.

### **PRELIMINARY AGENDA**

#### **Appointment - Financial Advisory Commission**

There are 23 members on the Financial Advisory Commission. This commission may have a total of 24. Mr. Carney has applied to serve.

MOTION: To appoint Mr. Brian Carney to the Financial Advisory Commission with a term ending December 31, 2020.

#### **Appointment - Neighborhood Preservation Commission**

There is one position on this commission not filled at the Special Called Meeting held on December 11, 2019. Mr. Oppenheim has applied to serve.

MOTION: To appoint Daniel Oppenheim to the Neighborhood Preservation Commission with a term ending December 31, 2020.

#### **Contract - Building Automation System HVAC Cloud Hosting Service**

In 2008, the BMA approved web-based building automation system (BAS) integration for the Germantown Athletic Club, GPAC, Great Hall, Germantown Library, City Hall and Economic and Community Development. Staff frequently accesses the BAS to adjust set points, schedule equipment operations and verify equipment operations. The BAS server became inoperable while undergoing a scheduled update. GS Automation has provided temporary stand-alone access until a permanent industry standard solution can take place. The cloud hosting service will create better accessibility, reliability and more efficiency.

MOTION: To contract with GS Automation for HVAC cloud hosting service for \$26,622.00, add three-year cloud hosting cost for \$7,344.00, add years four and five hosting cost for \$4,896.00 for a total amount of \$38,862.00.

#### **Contract Extension - Herbicide/Fertilizer Treatment and Lake Maintenance**

Proper chemical applications of herbicide and fertilizer are required to maintain proper growth and improve the aesthetics of the City's grounds and athletic fields. Contract services also include a lake management program consisting of eight treatments of herbicide and lake colorant at twelve locations.

MOTION: To authorize the Mayor to enter into the first year contract extension with Herbi-Systems Inc. for Herbicide / Fertilizer Treatment and Lake Maintenance services from February 27, 2020 to February 26, 2021 in an amount not to exceed \$107,277.00, with \$56,505.17 being expended in FY20.

#### **Donations - Fire Department**

The Fire Department was awarded a grant of \$1,000.00 from the 100 Club of Memphis to use for the

purchase of a new Sparky Costume and related fire prevention materials. The Fire Department also received a donation of \$300.00 from Donald and Joyce Gallant following a medical call. These funds will be used to purchase additional medical supplies for future patient care.

MOTION: To approve donations in the total amount of \$1,300.00, and to approve Budget Adjustment No. 20-61.

**Donations - Parks and Recreation**

This item is to recognize and accept donations made to the Parks and Recreation Department from Campbell Clinic in the amount of \$3,500.00 for Annual Small Fry Triathlon; Marc Ashley State Farm in the amount of \$375.00 for Home Run Derby Festival; the Germantown Rotary Club in the amount of \$3,000.00 for benches at the YEP pond; and Wolf River Dental in the amount of \$300.00, Methodist Le Bonheur Healthcare Germantown in the amount of \$3,000.00 and the Germantown Women's Club in the amount of \$1,172.98 for the Fall Festival at the Bobby Lanier Farm Park.

MOTION: To approve donations made to the Parks and Recreation Department from Campbell Clinic in the amount of \$3,500.00; Marc Ashley State Farm in the amount of \$375.00; Wolf River Dental in the amount of \$300.00; Methodist Le Bonheur Healthcare Germantown in the amount of \$3,000.00; the Germantown Women's Club in the amount of \$1,172.98; and the Germantown Rotary Club in the amount of \$3,000.00, and to approve Budget Adjustment No. 20-59.

**Purchase – Security Cameras**

This project will replace/add interior security cameras at City Hall. Cameras will provide added security for patrons and employees at the Police Department, the Court Clerk's Office and the Council Chambers. Replacement/new cameras will allow for the elimination of old technology, increase coverage, and ensure compliance with regulation requirements in the Police Department.

MOTION: To authorize the purchase of security cameras, associated equipment and installation in the amount of \$84,875.00 from Schneider Electric Buildings Americas, Inc. on National Intergovernmental Purchasing Alliance (National IPA) Contract number R170504, approve Budget Adjustment No. 20-60 and declare replaced equipment as surplus.

**Purchase – Tennis Court Resurfacing & Fencing**

In 2019, Phase I of this project was completed which included the repair and resurface of the six courts at C.O. Franklin and Municipal Park tennis courts. Phase II will bring the remaining ten courts up to the same standards. In addition, the Parks and Recreation Master Plan recommends the retrofitting of existing tennis courts for multiple-use, including pickleball. Therefore, this funding will provide such design for up to twenty courts. Tennis courts will be overlaid with pickleball lines for community, league or tournament play. The fencing at the Municipal Tennis Courts has been in place for 20+ years and is showing significant signs of wear and tear. This project will include the removal of all fencing, hardware and posts.

MOTION: To authorize the repair and resurfacing of ten (10) tennis courts at Farmington, Cameron Brown, Dogwood, Johnson Road and Riverdale parks in the amount of \$71,684.00; to overlay existing tennis courts with pickleball lines in an amount not to exceed \$5,000.00; and to replace the fencing and windscreens at Municipal Park tennis courts in the amount of \$65,705.00, for a total amount of \$142,389.00.

**Resolution 20R02 - Support of U.S. Postal Service Private Mail and Package Delivery to Single-Family Homes**

To help reduce costs, the Postal Service intends to require all new subdivisions construct a centralized mail

collection point. Germantown is predominately a single-family home community. The majority of homes are built on individual lots. No matter the size of the lot, a common feature has always been mail delivery to the home.

MOTION: To approve Resolution 20R02 in support of the US Postal Service's private home mail and package delivery service to individual single-family homes.

Motion by Mr. Janda, seconded by Ms. Gibson, to approve the preliminary agenda as read.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved.

**REGULAR**

**Ordinance 2020-5 Rezoning of 9695 Poplar Ave. ("O" Office to "RE" Residential Estate) - First Reading**

The existing single-family house was built in 1953 under agricultural zoning in Shelby County. In 2000, this property was annexed into Germantown and the zoning designation "O" Office was placed on this property. This property, as well as the other parcels to the east, which are zoned "O" Office, have remained single-family residential and have not redeveloped since being annexed. The applicant wishes to improve the property as a single-family house, either as an addition to the existing house or demolition of the existing house and construction of one new house. In order to allow such single-family residential improvements, the property must have a zoning designation that allows this use.

Motion by Mr. Sanders, seconded by Mr. Owens, to approve Ordinance 2020-05 on first reading and set the public hearing for March 9, 2020.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-yes. Motion approved

Meeting adjourned.

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Mike Palazzolo, Mayor

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Michele Betty, City Clerk/Recorder