

BOARD OF MAYOR AND ALDERMEN

April 13, 2020

The regular meeting of the Board of Mayor and Aldermen was held on Monday, April 13, at 6 p.m. via live streaming. Meeting electronically was necessary to protect public health, safety and welfare in light of the COVID-19 pandemic.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: Scott Sanders, Mary Anne Gibson, Dean Massey, Forrest Owens and Rocky Janda. Staff present: Michele Betty, Tony Fisher, Patrick Lawton and Mac McCarroll.

Call to Order

The Mayor called the meeting to order.

Invocation

The invocation was led by City Administrator Patrick Lawton.

Statement by Mayor Palazzolo

All local governing bodies in the State of Tennessee have been impacted by the COVID-19 pandemic. Germantown is no exception. In an effort to carry out its governance and operational responsibilities lawfully, and effectively, while also considering the protection of public health, safety and welfare, the Germantown City Administration has taken steps to conduct Board of Mayor and Aldermen and other public meetings electronically. These actions were taken in response to Governor Bill Lee's Executive Order 16 which suspended the requirements of the Tennessee Open Meetings Act to the extent necessary to allow governing bodies subject to the act to meet and conduct essential business by electronic means.

The Board of Mayor and Aldermen has determined that meeting electronically is necessary to protect the health, safety and welfare of its citizens in light of the COVID-19 pandemic.

Further, notice of such electronic meetings has been, and will continue to be, published in the same manner as is currently used for regular meetings. The public is also, and will continue to be, able to view the agenda and have live access to the actual meetings by electronic means, by logging in to Germantown's website, and by clicking the appropriate link. Video recordings of the meetings will be made available as soon as practicable after each meeting on the City's website at www.germantown-tn.gov.

These measures are temporary, and are due to expire on May 18, 2020, unless further action is taken by Governor Lee.

Set Agenda

The Board was asked to set the agenda for the meeting.

Motion by Ms. Gibson, seconded by Mr. Janda, to approve the April 13, 2020 agenda as written.

Motion by Mr. Sanders, seconded by Mr. Massey, to move to the regular agenda item 6a. Agreement - Cardio Equipment Lease and item 6e. Purchase – Mobile Data Terminals.

ROLL CALL: Sanders-yes, Gibson-no, Massey-yes, Owens-no, Janda-no. Motion failed.

ROLL CALL: On original motion by Ms. Gibson, seconded by Mr. Janda, to approve the April 13, 2020 agenda as written.

Sanders-no, Gibson-yes, Massey-no, Owens-yes, Janda-yes. Motion approved.

Approval of Minutes

Approval was requested of the minutes of the regular meeting held March 9, 2020.

Motion by Mr. Sanders, seconded by Mr. Massey, to approve the minutes of the Board of Mayor and Aldermen regular meeting held March 9, 2020.

ROLL CALL: Sanders-yes, Gibson-yes, Massey-yes, Owens-yes, Janda-abstain. Motion approved.

PRELIMINARY AGENDA

Agreement – Cardio Equipment Lease

The goal of the Germantown Athletic Club is to deliver high quality health and fitness services, as well as excellent customer service. Leasing of equipment ensures that the facility has the highest quality cardio equipment with built-in maintenance service. The leasing aspect of equipment is the best option to stay current with the industry standards. The Club has completed four successful equipment lease terms to date, utilizing the operating lease requirements which allows for the replacement of equipment every three years.

MOTION: To authorize the Mayor to enter into a three-year (36-month) operating lease agreement for cardiovascular equipment with Leasing Servicing Center Inc. dba NCL Government Capital in the annual amount of \$230,110.20 for the Germantown Athletic Club.

Appointment – City Historian

Mr. Pouncey has worked privately and continuously on behalf of historical awareness, historical preservation, and education of the public by writing articles about the history of Germantown for the print media and for the internet; by maintaining records, photographs and copies of minutes of meetings which reflect the growth and development of the city of Germantown; by requesting historical markers and maintaining a reference book about the historical markers in the city; by directing media and public attention to historic preservation; and by making presentations about historic events to public and private groups. Mr. Pouncey was appointed as the first City Historian on March 9, 2015 for a five-year term.

MOTION: To appoint Mr. Andy Pouncey as City Historian with a five-year term ending March 31, 2025.

Contract – Well & Pump Maintenance and Repair

The City utilizes 20 wells to retrieve groundwater from the Memphis Sands Aquifer that is then piped to one of the City's two water treatment plants. The City utilizes 12 high service pumps to pump clean treated water from the underground reservoirs at each water treatment plant into the water system and up into the main 500,000 gallon elevated tower across from the Southern Avenue Water Treatment Plant. These pumps are essential to the operation of the City's elevated tower which provides necessary storage and also keeps the required pressure on the City's water distribution system. As with any mechanical device, wells and pumps break down over time and require maintenance and repair. Some of the services needed to maintain wells and pumps include annual preventative maintenance, inspection and repairs as needed.

MOTION: To approve a well and pump maintenance agreement with National Water Services establishing pricing for the repair and maintenance services for all of the City's wells and pumps for the term of fifteen (15) months beginning on April 13, 2020 through June 30, 2021 with extensions at the City's option for four (4) additional, successive twelve (12) month periods.

Grant – Tennessee Counts (Census)

The City is a recipient of a grant for \$10,000.00 to assist in outreach marketing efforts for the 2020 Census. Mayor Palazzolo has formed a Complete Count Committee that is responsible for creating and implementing a citywide 2020 Census outreach program for the City of Germantown. This grant program is designed to encourage residents who are hesitant to respond or are unaware of the importance of responding to the census.

MOTION: To recognize and accept a grant from Tennessee Counts (Census) in the amount of \$10,000.00 received by the City for the marketing and promotion of the 2020 Census.

Purchase – Mobile Data Terminals

Mobile data terminal (MDT) systems allow fire, police, and utility locate personnel to use computer technology in daily field operations. The use of this equipment enhances the department's ability to respond to calls for service, take offense reports, utilize internet law enforcement sites, and is considered to be another component of employee safety. These in-car computer systems are replacement units of outdated computers which have reached end-of-life.

MOTION: To approve the purchase of mobile data terminal (MDT) systems and associated equipment in the amount of \$52,804.87 from Brite Computers on Synnex National Cooperative Purchasing Alliance (NCPA) Contract number 01-97, and declare replaced equipment as surplus.

Motion by Mr. Janda, seconded by Ms. Gibson, to approve the preliminary agenda as read.

Motion by Mr. Sanders, seconded by Mr. Massey, to postpone item 6a. Agreement - Cardio Equipment Lease until the April 27, 2020 meeting of the Board of Mayor and Aldermen.

ROLL CALL: Sanders-yes, Gibson-no, Massey-yes, Owens-no, Janda-no. Motion failed.

Motion by Mr. Sanders, seconded by Mr. Massey, to postpone item 6e. Purchase – Mobile Data Terminals until the October 12, 2020 meeting of the Board of Mayor and Aldermen and allocate the funds be moved to the FY21 budget.

ROLL CALL: Sanders-yes, Gibson-no, Massey-yes, Owens-no, Janda-no. Motion failed.

ROLL CALL: On original motion by Mr. Janda, seconded by Ms. Gibson, to approve the preliminary agenda as read.

Sanders-no, Gibson-yes, Massey-no, Owens-yes, Janda-yes. Motion approved.

Meeting adjourned.

Mike Palazzolo, Mayor

Michele Betty, City Clerk/Recorder