

CITY OF GERMANTOWN
DESIGN REVIEW COMMISSION
VIDEO CONFERENCE
Tuesday, November 24, 2020
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:00 p.m.
2. Roll Call and Establishment of a Quorum: Regina Gibson called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Vice Chairman Christopher Schmidt; Secretary Robert Sloan; Alderman Forrest Owens; Brian Carney; Brian White; Neeraj Kumar; and Patricia Sherman.

Members Absent: Tim Gibson

Staff Present: Cameron Ross, Economic and Community Development Director; Sheila Pounder, Planning Division Manager; Sarah Goralewski, Senior Planner; Regina Gibson, Staff Secretary and Robert McLean, Assistant City Attorney.

3. Establishment of Necessity to Conduct Design Review Commission Meeting Electronically

Cameron Ross made a statement regarding the establishment of the necessity to conduct the Planning Commission meeting electronically. Chairman Bruns called for a motion.

MOTION:

Secretary Robert Sloan moved to approve, seconded by Patricia Sherman

ROLL CALL:

Owens – Yes
Kumar – Yes
Sherman – Yes
Schmidt - Yes
White – Yes
Sloan – Yes
Carney – Yes
Bruns - Yes

MOTION PASSED 8-0-0

4. Approval of the Minutes

Secretary Robert Sloan moved to approve the Design Review Commission minutes of September 22, 2020, seconded by Brian White.

ROLL CALL:

Carney – Yes
Sloan – Yes
White – Yes
Schmidt – Yes
Sherman – Yes
Kumar – Abstain
Owens – Yes
Bruns - Yes

MOTION PASSED 7-0-1

5. Consent Agenda*

- A. Case Number & Project Name: (19-914) Learning Experience
Location: 3750 S. Forest Hill-Irene Rd.
Property Owner: CD Development LLC – Jacob Niebrugge, Managing Partner
Applicant: The Learning Experience Corporation – Mike Zambory,
Director of Construction
Request: Approval of a Sign Package
- B. Case Number & Project Name: (20-015) Circle K
Location: 1351 S. Germantown Rd.
Property Owner: Mac’s Convenience Stores LLC, dba Circle K – Morten
Jensen, Authorized Representative
Applicant/Representative: Scott Services, Agent
Request: Approval of a Revised Sign Package
- C. Case Number & Project Name: (20-005) 7666-7668 Poplar Pike Offices
Location: 7666-7668 Poplar Pike
Property Owner/Applicant: Joey Burstyne
Request: Approval of a Revised Site Plan in the “OG” Old
Germantown Zoning District
- D. Case Number & Project Name: (20-017) The Salvaggio Group
Location: 7734 Poplar Pike
Property Owner/ Applicant: The Salvaggio Group, LLC – Tony Salvaggio, Partner
Request: Approval of a Building Addition (Warehouse Expansion)
in the “OG” Old Germantown Zoning District

* Refer to complete applications, staff reports and attachments on file.

During executive session, these items were placed on the consent agenda.

No public comments were submitted on these agenda items.

MOTION:

Secretary Robert Sloan moved to approve the Consent Agenda, including all requested changes to required plans as discussed in executive session, seconded by Brian White.

ROLL CALL:

Sherman – Yes
Kumar – Yes
Sloan – Yes
Carney – Yes
Owens – Yes
White – Yes
Schmidt – Yes
Bruns - Yes

MOTION PASSED 8-0-0

5. Regular Agenda:

- A. Case Number & Project Name: (20-011) Pediatric Dental Group
Location: 1365 S. Germantown Rd.
Property Owner/Tenant/
Applicant: PDG Properties of Germantown, LLC – Patrick Haralson,
General Manager
Request: Approval of a Revised Landscape Plan

* Refer to complete applications, staff reports and attachments on file.

WITHDRAWN BY APPLICANT

6. Old Business:

Chairman Bruns asked if there was any old business and there was none.

7. New Business:

Chairman Bruns asked if there was any new business and there was none.

8. Adjournment:

There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:15 p.m.

Paul Bruns, Chairman
Design Review Commission
