

Germantown Athletic Club Advisory Commission Minutes

**Wednesday – February 5, 2020 - 6:00 pm
Conference Room**

Members Present: Chairman Ric Wolbrecht, Mr. Frank Baker, Mr. Richard Bernstein, Mr. Dana Driver, Ms. Kristina Garner, Mr. Jim Hastings, Mr. Charles Hurst, Mr. Frank Lamanna, Ms. Christine Menzel, and Alderman Rocky Janda

Members Absent: None

City Staff Present: Mr. Phil Rogers and Ms. Debbie Powers

Guest:

Call to Order

Chairman Ric Wolbrecht called the February 5, 2020 meeting to order. It was held in the Conference Room at the Club.

Approval of the Minutes

Chairman Ric Wolbrecht asked for a motion to approve the January 8, 2020 minutes as presented. Mr. Dana Driver motioned to approve and Ms. Christine Menzel seconded and the motion passed.

Club Updates:

Mr. Rogers gave an update on the Club highlighting current renovations:

- The hot-tub is closed for tiling and should be open by early next week.
- The new exterior sign was installed last week; the road signage will be updated next.
- The new coffee machine with piped in water and carafes

Budget Updates:

Next Mr. Rogers discuss how he and staff are working on the FY21 budget; expected to be ready in the Finance department this week. He stated the City budget process is a very fluid process over the next six months. Staffing and the associated costs relating to it (accruals, insurance, OPEB, etc) is particularly hard to estimate this early in the process and that those particulars gets finalized by the finance department much closer to the budget approval in later months. He stated the budget isn't official until the third reading in June; when it is taken to the Board of Mayor and Alderman for final approval.

Mr. Rogers explained how the Club is an enterprise fund defined by the City, which means its overall financial goal is to self sustaining. As such staff is tasked to estimate both expense and revenue budgets. Since general fund governmental accounting looks primarily at expense numbers, the Club cannot spend more than was adopted by the Board of Mayor and Alderman. Therefore staff tends to inflate expense budget numbers, so they can move the budget around in areas they may need extra money. If there are any unexpected emergencies such as our air conditioning going out in the outdoor pool area; they would need to request a year end budget adjustment to rectify the unbudgeted cost.

Mr. Rogers stated he hopes to break the 4 million mark in membership revenue in 2021. He shared the Athletic Club fund budget summary of operating revenue, operating expenditures and operating income (loss):

FY21 Budget highlights:

- 9.5% increase in expenses over FY20
 - Full year of additional FTE in custodial
 - Full year of café' operations- staffing food, cost, etc.
 - Additional buffer for building issues (DHU's, HVAC, pool)
 - Increase in depreciation and utilities
 - Exterior painting and repair
 - Screening/refinishing of hardwood floors
- 3.9% increase in revenues over FY20

Capital improvements budget total \$825,000:

- Skylights
- Exterior Exercise Space
- Outdoor Pool Shade Structure

Infrastructure Replacement budgeted total \$640,000:

- Strength Equipment
- Weight Room Floor/Reno
- Fire Panel – G Complex Separation
- Cycle Studio Upgrades
- Splash Pad Resurfacing
- Outdoor Rec Pool Resurfacing
- Mind & Body Sound Upgrade

Chairman Wolbrecht asked if there were no more questions or concerns on the budget being fluid, if there was a motion on the floor to accept the Club budget as presented and move forward to the Financial Advisory Commission.

Ms. Kristina Garner moved to accept the Athletic Club budget and move forward to the Financial Advisory Commission. Motion was unanimous and passed.

Upcoming March Events:

- Equipment Task Force
- No Commission meeting in March
- Summer Camp Registration – March 28th

Adjournment:

There being no further business, comments, or questions by the Commission, with a motion to adjourn on the floor Chairman Rick Wolbrecht adjourned the meeting at 7:03 p.m.

Mr. Ric Wolbrecht, Chairman
Germantown Athletic Club Commission