



CITY OF GERMANTOWN TENNESSEE

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Neighborhood Preservation Commission Meeting Minutes Thursday, April 15, 2021 5:30 p.m. Virtual Meeting

Call to Order

Commission Chairman, Laura Meanwell, called the meeting to order at 5:30 p.m.

Establishment of Quorum

A quorum was established.

Members Present: Scott Balentine, Ellen Bernstein, Alderman/Vice Mayor Gibson, Tiffany Howlett, Laura Meanwell, Daniel Oppenheim, Marissa Rogers, Carol Dickinson Russell, Beth Ueleke, Gerald Wilson, and Laurie Whitney.

Absent: Margaret Owens, Kristi Ransom

Staff Present: Joe Nunes

Establishment of Necessity to Conduct Neighborhood Preservation Commission Meeting Electronically:

Mr. Nunes read a declaration regarding the necessity to conduct commission business electronically in light of the pandemic. A motion was made by Chairman Meanwell and seconded by Margaret Owens for the use of electronic means to protect the public health, safety, and welfare of Tennesseans in light of the COVID-19 outbreak. A roll call vote was taken to approve the format. With no objections the motion to conduct meetings electronically was approved.

Consideration of Minutes: Due to technical difficulties the March minutes will be provided for approval at the May meeting.

Introduction of Guests: There are no guests present for this meeting.

Chairman's Report: Chairman Meanwell stated that her updates would come during the committee reports of the meeting.

Alderman Liaison Report: Alderman/Vice Mayor Mary Anne Gibson

- Water Tower first and initial approval took place this week.

- Germantown Community Library will have a LSS&I was previous provider Avenue Insights and Analytics will take over as the provider. The current employees will continue on. During the RFP process they brought their “A” game. They will provide exceptional service.
- Public Art Master Plan – reviewed and approved by the BMA Monday evening. More to come about small installations. Alderman/vice Mayor Mary Anne Gibson is the Alderman liaison for that commission. The Public Art Master Plan is available for review.
- Every Thursday night at the GPAC Grove will host a Blue Bird Happy Hour. It is a wonderful way in a very safe environment to enjoy our neighbors and the new venue. This is free of charge to the citizens.
- The work of the budget season is under way. The Financial Advisory Commission presented.
- The Storm Water Commission is tasked with reviewing our aging infrastructure. There has not been a rate increase in 10 years. This will be needed to invest in our infrastructure.

Commission Member Reports:

Tree Board Update:

Gerald provided the following update.

- Wes Hopper presented.
- Privet has taken over in some areas of the trails and is known to be very invasive. When Mr. Hopper needs assistance Gerald will reach out to the NPC members.
- Oaklawn Garden tours with tree identification will be offered.
- When the minutes come out from the meeting Gerald will forward them to this commission.

2021 Summit:

- Carol Dickinson Russell showed the commission historical documents provided to her by Joe Nunes. She stated that we are on target from a timeline perspective.
- Chairman Meanwell stated that all commission members are asked to participate.
- Sponsorship opportunities form that was previously used will be recycled for our purposes.
- The vendor application will also be repurposed for our event.
- Theme: *The Trails and Tales of Germantown*
 - If the commission approves of the theme we will engage Jessica Comas.
- Alderman Gibson recommended that we put our goals for the summit in writing. She stated that she likes the theme and sees great potential with this and asked us to be cautious of scope creep which could easily happen with this
- Beth Ueleke has seed packets that are left over from the Arbor Day City event. Beth asked how many community members attended previously. Beth has 500 packets. The number of participants was less than that in the past.
- Chairman Meanwell asked us to plan on an in-person event. We will have preregistration and will have a safe event.
- The date of the event is October 26th.

Staff Reports:**Neighborhood Services Report – Joe Nunes:**

- Amnesty Day is Saturday April 17th at Johnson Road Park. This is one of the Environmental Commission's big events.

Planning Commission – Joe Nunes:

- Final site plan for the water tower was presented
- Old Field Green subdivision on Winchester Road – Final review of subdivision plot – 19 lots.
- Glasgow – up for approval of an outlying plan which projects 366 lots for that property
- Pertaining to the Zoning Ordinance – changing the language for zoning of public art.
- Expansion of Germantown Hardware is moving forward.
- Review of ordinance of residential cornered lots. Today they technically have two required front yards. The recommendation is to change to two required front yards along with two required side yards. This is moving forward to the BMA.

Environmental Commission – Scott Balentine

There has not been a meeting since our last meeting in March.

The NPC Road Show - Kristie Ransom – unable to join us this evening because of the birth of her first grandchild. Congratulations Kristie.

New HOA Playbook - Laurie Whitney – the committee will be made up of current NPC members as well as two residents who have active HOAs and will offer their recommendations and historical perspective. We have been tasked with having an initial draft by July 1st.

New Business, Comments, and Suggestions:

- Scott Balentine: Mentioned that he would be interested in taking Mr. Hopper up on his offer to take us on a hike. Mr. Wilson will provide the upcoming schedule for Mr. Hopper.
- Alderman Gibson stated that she would like to take the lead in assisting us in updating the Neighborhood Association HOA list which needs updates. – There are 76 HOAs in varying stages of activity. Mr. Nunes sent out the contact form earlier this year and received approximately a 15% return rate. Mr. Nunes stated that the list will be on a Good Drive and will be available to Alderman Gibson.
- Carol Dickinson Russell stated that after we have the list it would be good for us to engage with the neighborhoods. The closer we are to them the more likely they are to attend the Summit, reach out to us as NPC representatives.
- Mr. Nunes had a request for new commission members to do a tour of City Hall. Mr. Nunes asked the commission if there was an interest in the tour he would be happy to coordinate.

Adjournment: Meeting adjourned at 6:20 pm

-End-

Laura Maxwell
Chairman Signature

6.11.2021
Date