

**BOARD OF MAYOR AND ALDERMEN**  
**November 8, 2021**

The regular meeting of the Board of Mayor and Aldermen was held on Monday, November 8, 2021, at 6 pm in the Council Chambers at City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: Scott Sanders, Mary Anne Gibson, Sherrie Hicks Brian Ueleke and Jon McCreery. Staff present: Pam Beasley, Michele Betty, Tony Fischer, Richard Hall, Jason Huisman, Patrick Lawton, Mac McCarroll, Bo Mills, Lisa Piefer, Cameron Ross and Andy Sanders.

**Call to Order**

The Mayor called the meeting to order.

**Invocation**

The invocation was led by Cameron Ross.

**Pledge of Allegiance**

Alderman Gibson led the Pledge of Allegiance.

**Set Agenda**

The Board is asked to set the agenda for the meeting. Any changes are to be made at this time.

Mayor Palazzolo deferred the two Germantown Education Commission award special recognitions to the November 22, 2021 meeting.

Motion by Ms. Hicks, seconded by Ms. Gibson, to approve the November 8, 2021 agenda as amended.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

**Approval of Minutes**

Approval is requested of the minutes of the regular meeting held October 25, 2021

Motion by Mr. Sanders, seconded by Mr. McCreery, to approve the minutes of the Board of Mayor and Aldermen Regular Meeting held October 25, 2021.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

**Citizens to be Heard**

The following citizens came forward to express their support for the Land Purchase Sale and Agreement – Crestwyn Hill Drive – 44.062 acres and 2.324 acres.

Micah Miller, 3068 Shannon Oaks Cv.	Ted Bartels, 931 Heather Lake Dr.
Kevin Young, 3284 Duke Cir.	Ross Herrin, 2223 Lake Springs Ln.
Nathan Brewster, 9296 Cielo Dr.	Kevin Roedel, 8857 Aldershot Dr.
Rob Stallins, 8803 Renfrew Ln.	Ian Bullock, 3075 Shannon Oaks Cv.
Nathan Lear, 2069 Newfields Rd.	Matthew Bullock, 3075 Shannon Oaks Cv.
Sam Walker, 8723 Stirling Ln.	Bill Gold, 8660 Wine Leaf Cv.
Kim Killebrew, 2122 W. Glenalden	Janie Day, 8187 Cherryfield Ln.
Tammy Davis, 9315 Forest Downs Rd.	Rocky Janda, 1761 Troon Cv.

**SPECIAL RECOGNITIONS**

**Germantown Education Commission Teacher of the Month – November**

Deferred to November 22, 2021.

**Germantown Education Commission Youth Excellence Award – November**

Deferred to November 22, 2021.

**Proclamation – Pulmonary Hypertension Awareness Month**

Mayor Palazzolo proclaimed November as Pulmonary Hypertension Awareness Month.

**CONSENT AGENDA**

**Contract Hosted Web-Based Recreation Management Software**

Currently, the City has a contract with Active Network to provide web-based recreation management software services. The software is used for financial management of programs and facilities which are supported in total or in part by fees and charges.

MOTION: To approve a thirty-six (36) month contract with Active Network, LLC. for hosted web-based recreation management software; processing fees in the estimated annual amount of \$28,506.63; staff training in the amount of \$1,400.00; and system optimization in the amount of \$2,000.00.

**Professional Services Agreement – Miller Farms Ditch**

The Miller Farms Ditch (Lateral B) was constructed during the 1950s and 1960s by subdivision developers as development occurred. The existing storm drainage system is a combination of open, concrete channel and underground pipe and culvert. Most of this open, concrete-lined channel was designed to Shelby County's standards because the county was the original owner of the property until it was later annexed into the City. Over the years, an increased frequency of intense rainfall events has caused stormwater runoff to rise over the concrete-lined portion of the ditch leading to severe erosion. This deterioration has led to many emergency point repairs over the last several years.

MOTION: To approve a Professional Services Agreement with A2H, Inc. to provide a hydraulic model, permit applications, bid forms, technical specifications and design plans for the proposed repairs and improvements to the Miller Farms Ditch in the amount of \$287,800.00.

**Professional Services Agreement Supplement Amendment No. 1 – Duntreath Ditch**

The Duntreath Ditch (Lateral E) was constructed during the 1970s and 1980s by subdivision developers as development occurred. Most of this open, concrete-lined channel was designed to Shelby County's standards because the county was the original owner of the property until it was later annexed into the City. Over the years, an increased frequency of intense rainfall events has caused stormwater runoff to rise over the concrete-lined portion of the ditch leading to severe erosion.

MOTION: To approve Supplement Amendment No. 1 in the amount of \$131,340.00 to a Professional Services Agreement with EnSafe increasing the amount of the agreement from \$151,795.00 to \$283,135.00 for the proposed repairs to the Duntreath Ditch.

**Purchase – Diesel Powered Water Pump**

Public Works Utility crews are called upon to make repairs to water mains several times per month. Making these repairs requires high volume water pumps to remove escaping water from the excavation. This 62 horse power diesel pump has the max capacity to pump 2,290 gallons per minute. With this ability, staff can excavate down to the main break faster and decrease the time that our customers are without water.

MOTION: To approve a purchase in the amount of \$38,225.56 for the purchase of a Dri-Prime CD150S Diesel Pump from Xylem Dewatering Solutions, Inc.

**Purchase – Police Vehicle Equipment**

The vehicle equipment will include emergency lights, sirens, screens, backseats, speakers and center consoles for four (4) new Patrol and two (2) Administrative in the FY22 IRP.

MOTION: To approve the purchase of police vehicle equipment for six vehicles from Dana Safety Supply, Inc. in the amount of \$46,690.00.

**Purchase – Security Cameras**

The City has interior and exterior security cameras at various public buildings. Many of the cameras have been in place over 15 years. Replacement cameras will improve security at the facilities and are the police recommended solution to increase security.

MOTION: To authorize the purchase of security cameras, associated equipment and licensing in an amount of \$28,274.18 from CDW Government, and declare replaced equipment as surplus.

**Renewal – Property & Casualty Insurance**

The City manages various risks of doing business by obtaining insurance coverage for excess property losses, workers compensation claims and general tort liability claims. For more than two decades, this coverage has been provided by Public Entity Partners, formerly TML Risk Management Pool, a professionally operated, non-profit, captive arrangement risk sharing pool for TN municipalities.

MOTION: To approve the renewal of insurance coverage and payment of premiums (less the related dividends) to Public Entity Partners in the total amount of \$1,141,873.00 per the 2021/2022 per the renewal information for property, workers compensation, and general liability policies.

Motion by Mr. Ueleke, seconded by Ms. Hicks, to approve the consent agenda as read.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

**REGULAR**

**Land Purchase and Sale Agreement – Amendments and Final Approval – Crestwyn Hills Drive – 44.062 Acres**

After a year-long planning process with robust public engagement, the Germantown Parks and Recreation Comprehensive Master Plan (Plan) was adopted by the BMA in 2018, receiving unanimous support from the BMA on the key design elements of the Plan. Many of the key recommendations in the Plan depend on the acquisition of additional, usable parkland for development. Therefore, the first priority recommendation made by the Parks and Recreation Commission was to secure the needed parkland for a multi-purpose sports park complex and community park in south Germantown as a first step. Given the amount of land required for the complex and community park, one large parcel totaling just over 44 acres in the Forest Hill Heights was determined as the overall best option for advancing this Park Master Plan recommendation.

On April 22, 2021, the Parks and Recreation Commission voted unanimously to “accept the findings of the land assessment report and recommend to the Mayor and Board of Aldermen that they move forward with the execution of the PSA on the 44+ acres located on Crestwyn Hills Dr. as recommended in the Parks and Recreation Master Plan.”

Motion by Ms. Gibson, seconded by Ms. Hicks, to approve the Land Purchase and Sale Agreement (as amended) with Forest Hill Associates and the execution thereof by the Mayor; and to authorize the purchase

of the real property (property tax parcel ID G0243 00371) in the manner set forth under the amended Land Purchase and Sale Agreement, including, without limitation, the payment of the purchase price of \$2,310,000.00; and the execution by the Mayor of all documents deemed necessary or desirable by the City Attorney or the Mayor to consummate the purchase of the property and carry out the actions authorized by the BMA.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

**Land Purchase and Sale Agreement – Amendment and Final Approval – Crestwyn Hills Drive – 2.324 Acres**

Subsequent to the approval of the PSA for the 44.062-acre property, an additional 2.324 acres were identified for sale adjacent to and west of the 44-acre tract. This additional land parcel was identified as very suitable and desirable for smaller dimension, multi-purpose sports fields to accommodate younger players.

The Parks and Recreation Commission reaffirmed their support and recommendation to the BMA for this additional parkland acquisition at their meeting on September 15, 2021, stating that both acquisitions (the 44+ acres and the 2.34 acres) being considered are “critical action steps in advancing the adopted the Parks and Recreation Comprehensive Master Plan.”

Motion by Ms. Gibson, seconded by Ms. Hicks, to approve the purchase of the real property (property tax parcel ID G0243 00415) in the manner set forth under the Land Purchase and Sale Agreement (as amended), including, without limitation, the payment of the purchase price of \$205,000.00 and the execution by the Mayor of all documents deemed necessary or desirable by the City Attorney or the Mayor to consummate the purchase of the property and carry out the actions authorized by the BMA.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Meeting adjourned.

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Mike Palazzolo, Mayor

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Michele Betty, City Clerk/Recorder