

BOARD OF MAYOR AND ALDERMEN
November 22, 2021

The regular meeting of the Board of Mayor and Aldermen was held on Monday, November 22, 2021, at 6 pm in the Council Chambers at City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: Scott Sanders, Mary Anne Gibson, Sherrie Hicks Brian Ueleke and Jon McCreery. Staff present: Pam Beasley, Michele Betty, Stacey Ewell, Tony Fischer, Richard Hall, Jason Huisman, Patrick Lawton, Mac McCarroll, Bo Mills, Cathryn Perdue, Cameron Ross, Andy Sanders and John Selberg.

Call to Order

The Mayor called the meeting to order.

Invocation

The invocation was led by Bo Mills.

Pledge of Allegiance

Alderman Hicks led the Pledge of Allegiance.

Set Agenda

The Board is asked to set the agenda for the meeting. Any changes are to be made at this time.

Motion by Ms. Gibson, seconded by Mr. McCreery, to approve the November 22, 2021 agenda.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Approval of Minutes

Approval is requested of the minutes of the regular meeting held November 8, 2021.

Motion by Mr. Sanders, seconded by Ms. Hicks, to approve the minutes of the Board of Mayor and Aldermen Regular Meeting held November 8, 2021.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Citizens to be Heard

Brian Everson, 1653 Hapano Drive, came forward to express his appreciation to the Board of Mayor and Alderman for their support of the Germantown Community Theatre.

Joe Skelley, 8824 Brewley Cove, came forward on behalf of the Germantown Environmental Commission to read their letter of gratitude for Patrick Lawton's leadership and dedication to the city.

SPECIAL RECOGNITIONS

Beautification Commission Business Award – October

Corporate Gardens, located at 9063 Corporate Gardens Drive, is the recipient of the October Beautification Commission Business Award.

Beautification Commission Business Award – November

Germantown Baptist Church, located at 9450 Poplar Avenue, is the recipient of the November Beautification Commission Business Award.

Formal Presentation of Resolution 21R15 – Germantown Baptist Church

On August 9, 2021, the Board of Mayor and Aldermen unanimously approved Resolution 21R15 to recognize the cooperative efforts of Germantown Baptist Church in combating the novel coronavirus outbreak that began in late 2019. During this evening's meeting, the Board formally presented the framed resolution to John Longworth, Senior Adult Pastor.

Germantown Education Commission Teacher of the Month – November

Ms. Karen Teel, Gifted Education teacher at Dogwood Elementary, is the Teacher of the Month award winner for November.

Germantown Education Commission Youth Excellence Award – November

Houston High School senior Susan Zhang is the November 2021 Youth Excellence award winner.

Proclamation – Pancreatic Cancer Awareness Month – Kosten Foundation

Mayor Palazzolo proclaimed November as Pancreatic Cancer Awareness month in Germantown.

CONSENT AGENDA

Agreement – District 9 Swiftwater Team

The Fire Department has a Swiftwater Rescue Team that has deployed locally and across the country to assist with water rescues. State of TN Mutual Aid Law provides guidance for public safety agencies to assist with emergencies outside of their normal jurisdiction. In the event that agencies join together for this purpose, a formal agreement is required to memorialize the basic operations of this joint team.

MOTION: To approve the Memorandum of Understanding for the District 9 Swiftwater Team.

Grant – Germantown Community Theatre

As part of the FY22 Budget, the grant was included in the budget for the theatre to provide youth theater programming and staffing support.

MOTION: To authorize the Mayor to execute a Theatre Program Agreement for the FY22 budget year between the City of Germantown and the Germantown Community Theatre, and to authorize the budgeted payment of \$75,000.00.

Professional Services Agreement – Forest Hill Irene Rd. Improvements – Poplar to Wolf River Blvd.

Traffic on Forest Hill Irene Rd. from Poplar Ave. to Wolf River Blvd. has steadily increased through the years as this portion of the city has grown. As subdivisions have developed along this section of roadway, improvements (widening, striping, sidewalks, etc.) have also occurred. However, a 2-lane rural cross-section remains for the areas that have not developed primarily on the eastern side of the roadway. The “saw-tooth” pattern of 2-lanes to 4-lanes and vice-versa makes traveling along this roadway cumbersome and decreases efficiency. These current conditions of the roadway prompted the City to request federal funding for an improvement project to add capacity and increase efficiency. The project ranked sufficiently high to be funded in the (2020-2023) Transportation Improvement Program and funding has been allocated with 80% federal/20% local responsibility. Project improvements include clearing of large trees and other obstructions immediately adjacent to the edge of asphalt and widening to accommodate shoulders/bike lanes on each side of FHI with a center-turn lane.

MOTION: To approve a Professional Services Agreement with Barge Design Solutions, Inc. to provide surveying, environmental permitting, and geotechnical services for roadway improvements to Forest Hill Irene Rd. from Poplar Ave. to Wolf River Blvd. in the amount of \$258,967.82.

Purchase – Printing and Mailing Services – Utilities

The City of Sevierville has used DataProse since 2009. Both DataProse and the City of Sevierville have agreed to allow the City to “piggyback” off the contract they have in place. The City utilizes statewide contracts or cooperative purchasing agreements to purchase services or products saving considerable time and resources for participating member agencies. This agreement identifies pricing for goods and services in addition to monthly electronic billing, bill printing and mailing. Printing services for additional inserts mailed with the monthly utility bill are included to streamline services and increase efficiency.

MOTION: To authorize the use of City of Sevierville Tennessee's Production Agreement with DataProse for printing, stuffing and mailing utility bills in an amount not to exceed \$137,160.00.

Purchase – Sewer Manhole Rehabilitation

The Sewer Division performs preventative maintenance and repairs on over 250 miles of sewer mains annually. Each year, funding is allocated in the Sewer Infrastructure Replacement Program for the rehabilitation of older or inferior infrastructure within the City's sewer collection system to address infiltration or any other damage that may prevent maximum flow and functioning capabilities. The scope of the procured services includes pre-flushing, visual inspection, an application of a polymer-based polyurethane protective coating and the final inspection of the sewer manholes and wet wells identified. This technology has increased the overall performance of the City's sewer collection system by maintaining manhole integrity, improving sewer flows and preventing ground water infiltration.

MOTION: To authorize the purchase of sewer manhole rehabilitation services from CTR Coatings, LLC in an amount not-to-exceed \$150,000.00 to facilitate the City's annual sewer manhole rehabilitation program.

Renewal – Medical & RX Stop Loss Insurance

Stop Loss Insurance protects the City's self-funded plan from extreme medical expenses. The City has used the services of a stop loss carrier for over twenty years. The stop loss carrier works as a safety net to protect the City's self-funded medical plan.

MOTION: To authorize the Mayor to approve the one-year renewal of a medical stop loss policy with American Fidelity in the estimated annual amount of \$586,497.00 beginning January 1, 2022, through December 31, 2022.

Sport Provider Agreements – Germantown Baseball League, Germantown Legends, Houston Lacrosse and Germantown Rugby Club

The City implements contracts with local youth sport provider organizations to provide certain athletic programs for children on athletic fields located in the City in which the Parks and Recreation Department make available. These programs are organized, scheduled and operated on behalf of the Parks and Recreation Department by the City's designated Sport Providers. The management and operation of all youth sports are guided by the Sports Operating Policies which provide standard operating policies and procedures that are fair, consistent and align with the City's mission and values. Designated city youth sport providers currently include baseball, cheer, football, lacrosse, rugby, soccer and softball.

MOTION: To approve the extension of the provider agreements with the Germantown Legends to be the Youth Soccer Provider; with the Houston Lacrosse Club to be the Youth Lacrosse Provider; with the Germantown Baseball League to be the Youth Baseball and Softball Provider for the period of January 1, 2022 through December 30, 2022; and to approve the provider agreement with the Germantown Rugby Club to be the Youth Rugby Provider for the City of Germantown for the period of January 1, 2022 through December 30, 2022.

Motion by Ms. Gibson, seconded by Mr. Sanders, to approve the consent agenda as read.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

REGULAR

Ordinance 2021-14 – An Ordinance to Increase the Salaries for the Board of Mayor and Aldermen – Second Reading and Public Hearing

The Charter states that the Board of Mayor and Aldermen (BMA) shall have the power, by ordinance passed at least 90 days prior to a regular biennial election, to increase the salaries for the Mayor and Aldermen; provided that no such increase shall take effect until there shall have occurred two biennial elections following the passage of this ordinance. During the most recent vision session with the BMA, the City

Administrator raised the issue of salary adjustments for the BMA and our elected judges. The last salary adjustment for the BMA was in January 2009. The proposed increase will go into effect until January 1, 2025.

Mayor Palazzolo opened the floor for the public hearing. Seeing no one come forward, Mayor Palazzolo closed the public hearing.

Motion by Mr. Ueleke, seconded by Mr. Sanders, to approve Ordinance 2021-14 on second reading.

Motion by Mr. Ueleke, seconded by Ms. Hicks, to amend the monthly salary from \$1,750.00 to \$1,500.00.

ROLL CALL: Sanders-no, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-no. Motion approved.

Motion by Mr. Ueleke, seconded by Mr. Sanders, to approve Ordinance 2021-14 on second reading as amended.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Ordinance 2021-15 – An Ordinance to Increase the Salaries for the City Judges – Second Reading and Public Hearing

The City's Code of Ordinances, Chapter 2, Article IV, Division 2, identifies the establishment of a judicial department. Compensation for the City judges is also contained within the section of the code, therefore any adjustment must be made by amending the ordinance through the three reading process. The proposed ordinance accomplishes this goal and will increase the judges' annual salary to \$50,000.00 effective immediately upon taking office after the election for City Judges in August 2022.

Mayor Palazzolo opened the floor for the public hearing. Seeing no one come forward, Mayor Palazzolo closed the public hearing.

Motion by Mr. Ueleke, seconded by Ms. Gibson, to approve Ordinance 2021-15 on second reading.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Resolution 21R19 – Amendment No. 3 to the Cash Balance Plan

This action by the Board of Mayor and Aldermen will accomplish the following beginning July 1, 2022: City employees in the cash balance plan will increase their contribution rate to plan from 5% to 7%; the City will increase its contribution to the cash balance from 5% to 10%; and the guaranteed rate of return will increase from 5% to 6%. This plan amendment was approved by the Retirement Plan Administrative Commission on November 4, 2021.

Motion by Mr. Ueleke, seconded by Ms. Gibson, to adopt Resolution 21R19 and Amendment No. 3 to the Cash Balance Pension Plan.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Meeting adjourned.