

BOARD OF MAYOR AND ALDERMEN
January 10, 2022

The regular meeting of the Board of Mayor and Aldermen was held on Monday, January 10, 2022, at 6 pm in the Council Chambers at City Hall.

Mayor Mike Palazzolo was present and presiding.

The following aldermen were present: Scott Sanders, Mary Anne Gibson, Sherrie Hicks, Brian Ueleke and Jon McCreery. Staff present: Pam Beasley, Michele Betty, Paul Chandler, Stacey Ewell, Erin Figg, Richard Hall, Jason Huisman, Mac McCarroll, Bo Mills, Lisa Piefer, Cameron Ross, Adrienne Royals, Andy Sanders, John Selberg and Courtney Taylor.

Call to Order

The Mayor called the meeting to order.

Invocation

The invocation was led by Bo Mills.

Pledge of Allegiance

Alderman Jon McCreery led the Pledge of Allegiance.

Set Agenda

The Board is asked to set the agenda for the meeting. Any changes are to be made at this time.

Motion by Ms. Gibson, seconded by Mr. Sanders, to approve the January 10, 2022 agenda.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Approval of Minutes

Regular Meeting – December 13, 2021

Approval is requested of the minutes of the regular meeting held December 13, 2021.

Motion by Mr. Sanders, seconded by Mr. McCreery, to approve the minutes of the Board of Mayor and Aldermen Regular Meeting held December 13, 2021.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Special Called Meeting – December 15, 2021

Approval is requested of the minutes of the special called meeting held December 15, 2021.

Motion by Ms. Hicks, seconded by Mr. Ueleke, to approve the minutes of the Board of Mayor and Aldermen Special Called Meeting held December 15, 2021.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Citizens to be Heard

John Dickens, 9238 Longwood Lane, and Matt Lubozynski, 2234 Birchton Drive came forward to express their support for the appointment of Jason Huisman to the position of City Administrator.

CONSENT AGENDA

Appointment – Assistant City Attorney

The Board is asked to consider the appointment of Josh Whitehead to serve as an Assistant City Attorney. There is currently a vacancy in the Assistant City Attorney position for the Planning Commission.

MOTION: To approve the appointment of Josh Whitehead to serve as an Assistant City Attorney through December 31, 2022.

Donations – Germantown Community Library

The Friends of the Library donated \$8,312.00 to the Library. These funds will be used to buy furniture for the staff lounge.

MOTION: To approve donations of \$8,312.00 to Germantown Community Library, and to approve Budget Adjustment No. 22 - 68.

Contract – Herbicide, Fertilizer and Lake Maintenance Services

Chemical applications of herbicide and fertilizer are required to maintain proper growth and improve the aesthetics of the City's grounds and athletic fields. The utilization of contract herbicide/fertilizer treatment and lake maintenance services has been both efficient and economically beneficial for the City. Herbi-Systems, Inc. has provided quality service and their working relationship with the City has been exemplary.

MOTION: To authorize the Mayor to enter into a thirty-six (36) month contract for herbicide/fertilizer treatment in the annual amount of \$114,731.00 and for lake maintenance in the annual amount of \$26,877.12 with Herbi-Systems, Inc. for the total annual expenditure of \$141,608.12.

Purchase – Public Safety Radios

Funding in this request will replace a large portion of handheld radios used in our Public Safety personnel's day-to-day activities. Most of the radios being replaced were put into service when the new radio system went live in January of 2013 and are now 8-10 years old. Radio replacements will improve public safety, staff safety, and interoperability with Memphis and Shelby County radio systems. This purchase will provide 93 new radios, 23 existing radio upgrades, and associated batterieschargers.

MOTION: To authorize the purchase of radios and associated equipment in the amount of \$425,887.40 from Motorola Solutions on Tennessee Statewide Contract No. 424, and declare replaced equipment as surplus.

Motion by Mr. McCreery, seconded by Ms. Hicks, to approve the consent agenda as read.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

REGULAR

Resolution 22R02 – Approval of City Administrator Appointment and Authorization of Employment Agreement Between the City of Germantown and Jason R. Huisman

At the Board of Mayor and Aldermen meeting on December 13, 2021, the Mayor designated Jason R. Huisman as the Acting City Administrator, effective January 1, 2022, upon the retirement of former City Administrator, Patrick J. Lawton, on December 31, 2021.

Section 5.01 of the City charter states, "The Mayor shall appoint and the Board shall confirm such appointment and fix the salary of the City Administrator, who shall serve at the will of the Mayor. The City Administrator is subject only to the directions of the Mayor under the policies established by the Mayor or by the Board of Mayor and Aldermen."

The Mayor is now bringing his official appointment for the position of City Administrator to the Board for their confirmation.

Motion by Mr. Ueleke, seconded by Ms. Gibson, to approve Resolution 22R02, approving the appointment of Jason R. Huisman as City Administrator, and authorizing the execution of an employment agreement by and between the City of Germantown and Jason R. Huisman for the position of City Administrator, subject to the modifications made by Administration.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Resolution 22R03 – Banking and Signature Cards

The City has several bank accounts that the Mayor, Aldermen and City Administrator are required to sign for the transfer of funds, payment of vendors and employee payroll checks. It is required that the Mayor, Aldermen and City Administrator by resolution be listed on the bank cards as signers on the accounts. In addition, the City has three Merchant Services accounts that were established to deposit credit card transactions as a form of payment. These accounts handle all credit card transactions for utilities, taxes, ambulance payments, business licenses, and other services.

Motion by Mr. Ueleke, seconded by Ms. Gibson, to adopt Resolution 22R03 for bank and signature cards with Truist Bank which authorizes the established signees to the City of Germantown Concentration, Payroll Account, Accounts Payable and Merchant Services accounts.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-yes, Ueleke-yes, McCreery-yes. Motion approved.

Meeting adjourned.

Mike Palazzolo, Mayor

Michele Betty, City Clerk/Recorder