

YOUTH COMMISSION

January 12, 2010
Germantown Youth Leadership Conference
Planning Session

Meeting Location: Parks and Recreation Department, 2276 West Street

PRESENT:	Shelby Glass	ABSENT:	Matthew Berry
	Jonathan Green, Ch		Anne Mischke
	Hannah Griffiths		Alderman Mike Palazzolo
	Julia Haines		
	Sara Kim		
	Mary Aubrey, Ch		
	Serenity Martin		
	Priyanka Moolchandani		
	Eric Ruleman		
	Elizabeth Stagich		
	Pam Beasley, Staff Liaison		
	Denise Griffin, Admin Sec.		

Denise covered the following items for the Youth Leadership Conference Planning Session:

Committee Assignments

- Program – Determine topics, secure speakers, keynote speaker, produce program book
Chair: Pam / Denise
Team Members:
- Logistics – Room set-up/take down, signage, parking
Chair: Jonathan Green
Team Members: Matthew Berry
Eric Ruleman
- Social – entertainment, decorations, door prizes
Chair: Anne Mischke
Team Members: Shelby Glass
Sara Kim
Serenity Martin
- Registration/Conference Host – Registration packets/Sign-In, food, badges, survey
Chair: Mary Aubrey Landrum
Team Members: Hannah Griffiths
Julia Haines
Priyanka Moolchandani
Elizabeth Stagich
- Recruitment, Selection, Publicity – Work with schools to develop delegation; door prizes
All

Program Timeline

- A brief summary was provided on all that needs to be done.

Review 2009 Survey

- The 2009 Survey results were distributed to the members for review. An example of some of the questions were:
 - I learned from and was inspired by the presentation of...
 - The conference held my interest for the entire day.
 - Educational value of the conference.

The Welcome

- Denise mentioned that the Mayor would be in attendance and would provide the formal welcome but requested that Co-Chairs, Mary Aubrey and Jonathan be prepared to give a brief welcome prior to lunch as well.

Table Topics

- The following “table topics” were reviewed. The Commission was asked to highlight those questions that they were not in favor of keeping for the 2010 conference. They were also asked to provide at least one new question for the 2010 conference. Denise will tally up the results and notify the commission as to which questions will remain and which questions will be cut. The new questions will be typed up and emailed to the commission for their votes, which will be handled in the same way. The results will be reviewed and a decision made at the follow up meeting on February 9th.

Conference Schedule

9:00 to 9:25	Registration with continental breakfast in Great Hall, Rooms 1 and 2
9:30 to 10:30	Group Sessions 1 and 2
10:30 to 10:45	Break
10:45 to 11:45	Group Sessions 1 and 2
11:45 to 12:55	Lunch and Special Welcome
1:00 to 2:15	VIP Panel Discussions – All delegates
2:15 to 2:30	Closing Remarks and Certificate Presentation

Keynote Speaker

Renee Jones, Assistant Director of Recruitment and Information Technology in the Career Services Department of Union University

Session Leaders

1. Dorchelle Spence, Communications Director, Memphis Riverfront Development Corporation
2. Brian Maness, Recreation Specialist for the City of Germantown

Panelists

1. Brian Kelsey, State Senator
2. William Kenley, CEO of Methodist Germantown Hospital
3. Mark van Stolk, President of Calaveras Business Coaching
4. Jeff Edwards, Assistant Director for the Memphis Therapeutic Foster Care program for Youth Villages

Panel Questions

Opening remarks will be made by moderator, Patrick Lawton (topic, format, guidelines)

1. How does an individual make a significant difference in such a complicated world?
2. Describe an experience or action within your life that positively impacted others.
3. What characteristics do you think a great leader should possess? What is your strongest leadership ability and how did you develop this skill, talent or ability?
4. What leadership decisions have you made that have been most beneficial to your current career success?
5. Describe a situation or instance, which has taught you a very valuable lesson in leadership.
6. What communication and leadership skills do you look for in a person when hiring them for your organization? How do you think these attributes are best developed?
7. How has your personal leadership style helped you achieve your professional goals?
8. How can/should students just entering the workforce prepare for their new job?

Room Hosts

1. For Dorchelle Spence – Elizabeth Stagich
2. For Brian Maness – Julia Haines

Denise reminded everyone to:

- Contact their assigned school's to remind them to get their applications for the conference in by February 12.
- Contact their assigned "potential sponsors" for gifts, certificates, donations, etc.
- Pass out applications to their friends

Meeting was adjourned at approximately 6:20 p.m.