



Germantown Historic Commission

Wednesday, January 19, 2022 at 5:30 p.m.
Pickering Center – 7771 Poplar Pike

PRESENT: Chairman Kyle Eaton, John Paul Miles, Edna Guntert, Marissa Rogers, Mary Welsh, Lucie Calvin, Dale Hicks, Sandra Wilson, Robert Legault, Andy Pouncey – DRC Liaison
Non-Voting Members: - Sherri Hicks – Alderman Liaison, Natalie Ruffin - Staff Liaison,

ABSENT: Jacque Clift, George Browder
Non-Voting Members: Teresa Martin - Staff Support

CALL TO ORDER:
Chairman Kyle Eaton called the meeting to order at 5:30 p.m.

ROLL CALL & ESTABLISHMENT OR QUORUM:
Staff Liaison- Natalie Ruffin called the roll; a quorum was established with 10 voting members present.

APPROVAL OF MINUTES:
Approval of the November 15, 2021 meeting minutes as written.
Motion: To approve the November 15, 2021 minutes as printed.
Motioned by: Robert Legault Seconded by: Mary Welsh Motion passed: Yes – 10; No- 0; Abstain-0

Welcome from the Chair:
Chairman Eaton welcomed all returning members as well as new members, Robert Legault and Lucie Calvin to the Commission. Chairman Eaton discussed the Historic Commission Establishment and Purpose, Ethics Policy and Acknowledgement as well as Open Meetings Law that was handed out to all Commission members in their meeting packet.

UNFINISHED BUSINESS:
Historic train Depot Tours:
Chairman Eaton asked the Commission members if they would open up the Depot on Saturdays starting this spring. The Commission discussed that the members would volunteer. Staff will provide a signup sheet at the next meeting. Andy Pouncey said he would ask the Rotary Club to also volunteer.
Motion: To re-open Train Depot for Tours starting on Saturday afternoons starting March 2022 though first week of October 2022
Motioned: Lucie Calvin Motion 2nd Sandra Wilson Motion passed: Yes – 10; No- 0; Abstain-0

NEW BUSINESS:
2022 "Germantown's Early Years: Faces from the Past"- Subcommittee Report:
Chairman Eaton and Subcommittee Chair, Mary Welsh gave report. The McVay Gardens cemetery tour – "Germantown's Early Years: Faces from the Past" was postponed from the fall of 2021 until the spring of 2022. The Subcommittee will meet before the next official Commission meeting and set the event date. Dates considered are March 26, 2022 or Mothers Day Weekend, Saturday, May 7th 2022

Cemetery Research Subcommittee: Edna Guntert
Edna Guntert reported that she and other volunteers have been working on repairing headstones and cleaning up the Cradle graves at McVay Cemetery .The Subcommittee members will continue to improve and beautify the cemetery and plan for the tour in the spring of 2022. Lucie Calvin has joined the committee.

Acquisitions – Germantown Regional History and Genealogy Center:
No Discussion

2022 Historic Commission - Work Plan:

The 2022 Historic Commission work plan was shared with the Commission members for discussion and approval was requested. The Commission would like to Upgrade display case with lights and add Plexiglas on baggage cart.

Motion: To approve the 2022 Historic Commission Work Plan with the additions to upgrade display case with lights and add Plexiglas on baggage cart

Motioned: Lucie Calvin

Motion 2nd Edna Guntert

Motion passed: Yes – 10; No- 0; Abstain-0

REPORTS:

Chairman's Report:

Chairman thanked the Commission for joining the Commission this year and encouraged the Commission members to help with the all Historic Commission upcoming events, projects and collection of historical information.

Alderman Liaison Report – Sherri Hicks

Alderman Hicks reported on the retirement of City Administrator, Patrick Lawton and the promotion of Assistant City Administrator, Jason Huisman to City administrator as of January 1, 2022. She also reported that the Education Commission will be recognizing the Student of the month and the Teacher of the month at the January 28th BMA meeting.

Recreation Service Manager Report – Natalie Ruffin

Natalie Ruffin reported on the mid-FY22 fiscal year budget. The next expenditure that will need to be ordered and received by June 30, 2022 will be the Historic photo markers.

City of Germantown Historian – Andy Pouncey

Andy Pouncey reported on the activity on the website. There are over 1,600 visitors that stay on the site for an average of 4min and 10 seconds. The members are from 10 countries. He reported on the ongoing Historic Commission projects.

ANNOUNCEMENTS & SAVE THE DATE

- Sunshine Committee: No Report
- Next Historic Commission Meeting – Wednesday, February 23, 2022 at 5:30 p.m. – Parks and Recreation Conference Room.

ADJOURNMENT: The meeting was adjourned at 6:35 p.m.

Minutes Approved by: _____

