

CITY OF GERMANTOWN
DESIGN REVIEW COMMISSION
COUNCIL CHAMBERS – CITY HALL
Tuesday, April 26, 2022
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:00 p.m.
2. Roll Call and Establishment of a Quorum: Regina Gibson called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Vice Chairman Christopher Schmidt; Secretary Robert Sloan; Brian Carney; Brian White; David Nischwitz; and Alderman Sherrie Hicks

Members Absent: Tim Gibson and Andy Pouncey

Staff Present: Andy Sanders, Assistant City Administrator; Sheila Pounder, Assistant Economic and Community Development Director; Sarah Goralewski, Planning Division Manager; Regina Gibson, Office Manager; and Robert McLean, Assistant City Attorney.

3. Approval of the Minutes

Vice Chairman Christopher Schmidt moved to approve the Design Review Commission minutes of March 22, 2022, seconded by Brian Carney.

ROLL CALL:

Hicks – Yes
White – Yes
Schmidt – Yes
Nischwitz – Yes
Sloan – Yes
Carney – Yes
Bruns - Yes

MOTION PASSED 7-0-0

4. Consent Agenda

- A. Case Number & Project Name: (15-512) Madonna Learning Center
Location: 7007 Poplar Ave
Property Owner: Madonna Learning Center – Jo Gilbert
Applicant: Fleming Architects – Tamara Redburn
Request: Approval of a Wall Sign
- B. Case Number & Project Name: (22-009) Simmons Bank
Location: 1227 S. Germantown Rd
Property Owner: Walker Commercial Properties – John B. Walker
Tenant: Simmons Bank – Stephen Lasseigne, SVP Facilities Management
Applicant: Williams Signs – Mitchell Robinson
Request: Approval of a Wall Sign
- C. Case Number & Project Name: (22-010) Comcast
Location: 2346 S. Germantown Rd.

Property Owner/Applicant: Comcast of AR/FL/LA/MN/MS/TN, Inc – Derico Hall
Representative: ETI – Doug Baker
Request: Approval of a Gate in Old Germantown (OG)

* Refer to complete applications, staff reports and attachments on file.

Secretary Robert Sloan stated he would be abstaining from Item 4B on the Consent Agenda.

Secretary Robert Sloan moved to approve the Consent Agenda, seconded by Vice Chairman Christopher Schmidt.

ROLL CALL:

Nischwitz – Yes
Sloan – Yes (except abstain from Item 4B)
Carney – Yes
Hicks – Yes
White – Yes
Schmidt – Yes
Bruns - Yes

MOTION PASSED 7-0-0 (except for Item 4B, which was 6-0-1)

5. Regular Agenda

A. Case Number & Project Name: (22-008) Medical District Monument Signs
Location: Wolf River Blvd. (various locations)
Property Owner/Applicant: City of Germantown – Reynold Douglas, General Services Director
Request: Approval of Ground-Mounted Signs (3)

Sheila Pounder made a staff presentation.

The applicant, Reynold Douglas, General Services Director for the City of Germantown, introduced himself, and asked that his application be amended to remove the request for sign lighting at this time.

The Commission asked questions of the applicant and staff.

Chairman Bruns opened the public hearing.

Chairman Bruns asked if anyone would like to speak in favor of this item and there were none.

Chairman Bruns asked if anyone would like to speak against this item and there were none.

Chairman Bruns closed the floor.

Chairman Bruns called for a motion.

MOTION:

Secretary Robert Sloan moved to approve the (3) ground-mounted signs without lighting for the Wolf River Blvd. Medical District, subject to the Commission's discussion, staff comments in the staff report, and the documents and plans submitted with the application, seconded by Vice Chairman Christopher Schmidt.

ROLL CALL:

Schmidt – Yes

Nischwitz – Yes

Carney – Yes

Hicks – Yes

Sloan – Yes

White – Yes

Bruns – Yes

MOTION PASSED 7-0-0

6. **Commission Liaison Reports:**

Alderman Sherrie Hicks provided a state legislative update and a report of upcoming social events in the city.

7. **Old Business:**

Chairman Bruns asked if there was any old business and there was none.

8. **New Business:**

Chairman Bruns asked if there was any new business and there was none.

9. **Adjournment:**

There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:35 p.m.

Paul Bruns, Chairman
Design Review Commission
