

CITY OF GERMANTOWN
DESIGN REVIEW COMMISSION
COUNCIL CHAMBERS – CITY HALL
Tuesday, May 24, 2022
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:00 p.m.
2. Roll Call and Establishment of a Quorum: Regina Gibson called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Vice Chairman Christopher Schmidt; Brian White; Andy Pouncey; Tim Gibson; and Alderman Sherrie Hicks

Members Absent: Secretary Robert Sloan; Brian Carney; and David Nischwitz

Staff Present: Andy Sanders, Assistant City Administrator; Cameron Ross, Economic and Community Development Director; Sheila Pounder, Assistant Economic and Community Development Director; Sarah Goralewski, Planning Division Manager; Regina Gibson, Office Manager; and Robert McLean, Assistant City Attorney.

3. Approval of the Minutes

Brian White moved to approve the Design Review Commission minutes of April 26, 2022, seconded Andy Pouncey.

ROLL CALL:

White – Yes
Pouncey - Yes
Schmidt – Yes
Gibson – Yes
Hicks – Yes
Bruns - Yes

MOTION PASSED 6-0-0

4. Consent Agenda

- A. Case Number & Project Name: (20-012) Smoothie King
Location: 7820 Poplar Ave. Ste 15 (Germantown Collection)
Property Owner: Jones Lang LaSalle (JLL) – Jeff Liposky, VP Group Manager
Tenant/Applicant: Promise Foods Germantown LLC – Andy Mouhot, Member
Request: Approval of a Wall Sign
- B. Case Number & Project Name: (22-013) Evereve
Location: 7615 Farmington Blvd. (Saddle Creek NE)
Property Owner: Trademark Property – Diana Jones (Landlord)
Tenant/Applicant: Evereve – Jenn Davis, Construction Project Manager
Request: Approval of a Sign Package (Wall & Blade)
- C. Case Number & Project Name: (22-013) Evereve
Location: 7615 Farmington Blvd. (Saddle Creek NE)
Property Owner: Trademark Property – Diana Jones (Landlord)
Tenant/Applicant: Evereve – Jenn Davis, Construction Project Manager

Request: Approval of a Storefront Modification

D. Case Number & Project Name: (22-008) Medical District Monument Signs
Location: Wolf River Blvd (various locations)
Property Owner/Applicant: City Director
Request: Approval of Lighting for Approved Ground-Mounted Signs (3)

* Refer to complete applications, staff reports and attachments on file.

During Executive Session, Item 5A, 5B and 5D on the Regular Agenda were moved to the consent agenda to become Items 4B, 4C and 4D.

Andy Pouncey moved to approve the Consent Agenda, seconded by Vice Chairman Christopher Schmidt.

ROLL CALL:

White – Yes
Schmidt – Yes
Pouncey – Yes
Gibson – Yes
Hicks – Yes
Bruns - Yes

MOTION PASSED 6-0-0

5. Regular Agenda

A. Case Number & Project Name: (18-823) City Welcome Signs
Location: Various locations
Property Owner/Applicant: City of Germantown – Reynold Douglas, General Services Director
Request: Approval of Lighting form Existing Ground-Mounted Signs

Sheila Pounder made a staff presentation.

The applicant, Reynold Douglas, General Services Director for the City of Germantown, answered the commissioner’s questions.

The Commission asked questions of the applicant and staff.

Chairman Bruns opened the public hearing.

Chairman Bruns asked if anyone would like to speak in favor of this item and there were none.

Chairman Bruns asked if anyone would like to speak against this item and there were none.

Chairman Bruns closed the floor and called for a motion.

MOTION:

Andy Pouncey made a motion to approve lighting for the nine (9) existing Welcome to Germantown ground-mounted signs at various locations around the city, subject to the Commission’s discussion, staff

comments in the staff report, and the documents and plans submitted with the application, seconded by Vice Chairman Christopher Schmidt.

ROLL CALL:

Gibson – Yes

White – Yes

Schmidt – Yes

Pouncey – Yes

Hicks – Yes

Bruns - Yes

MOTION PASSED 6-0-0

6. Commission Liaison Reports:

Mr. Pouncey reported on the Historic Commission Tour of Germantown Cemetery “Germantown’s Early Years Faces of the Past.”

7. Old Business:

Chairman Bruns asked if there was any old business and there was none.

8. New Business:

Chairman Bruns asked if there was any new business and there was none.

9. Adjournment:

There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:26 p.m.

Paul Bruns, Chairman
Design Review Commission
