

CITY OF GERMANTOWN
DESIGN REVIEW COMMISSION
COUNCIL CHAMBERS – CITY HALL
Tuesday, September 27, 2022
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:03 p.m.
2. Roll Call and Establishment of a Quorum: Regina Gibson called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Vice Chairman, Christopher Schmidt; Secretary Robert Sloan; Brian Carney; David Nischwitz; Tim Gibson; Brian White; Alderman Sherrie Hicks; and Andy Pouncey

Staff Present: Cameron Ross, Economic and Community Development Director; Sheila Pounder, Economic and Community Development Assistant Director; Sarah Goralewski, Planning Division Manager; Regina Gibson, Office Manager; Robert McLean, Assistant City Attorney; Saba Mortazavi, Planner; and Lillian Haddock, Planning Technician.

3. Approval of the Minutes

Vice Chairman Christopher Schmidt moved to approve the Design Review Commission minutes of August 23, 2022, seconded by Andy Pouncey.

ROLL CALL:

Nischwitz – Yes
Pouncey – Yes
Gibson – Yes
Sloan – Yes
Carney – Yes
Schmidt – Yes
White – Yes
Hicks – Yes
Bruns - Yes

MOTION PASSED 9-0-0

During the executive session Agenda Item No. 5B was moved to the Consent Agenda becoming 4E.

4. Consent Agenda

- A. Case Number & Project Name: (22-022) Vineyard Vines
Location: 7515 Poplar Ave., Ste 111 (Saddle Creek South)
Property Owner: Shops of Saddle Creek, Inc. – Mark Hudgins
Tenant/Applicant: Vineyard Vines – Courteney Woodin, Sr., Director of Construction
Request: Approval of a Sign Package
- B. Case Number & Project Name: (22-022) Vineyard Vines
Location: 7515 Poplar Ave., Ste 111 (Saddle Creek South)
Property Owner: Shops of Saddle Creek, Inc. – Mark Hudgins
Tenant/Applicant: Vineyard Vines – Courteney Woodin, Sr., Director of Construction
Request: Approval of a Storefront Modification

- C. Case Number & Project Name: (22-003) Toasted Yolk
Location: 9087 Poplar Ave.,
Property Owner: SWC Poplar FHI Partners – James G. Herman, President
Applicant: ID Studio 4 – Polo Padila, Owner Agent
Request: Approval of Building Modification (Patio & Lighting)
- D. Case Number & Project Name: (21-010) Glasgow Conservation Area
Location: 1780 Kimbrough Rd.,
Property Owner/Applicant: Farmington-Kimbrough Land Co., LLC – Spence Ray,
Manager Member
Request: Approval of Revised Final Site Plan
- E. Case Number & Project Name: (22-021) Langsdon Clinic
Location: 7499 Poplar Pike
Property Owner: Langsdon Properties LLC – Carol Langsdon, Principle
Applicant: Frank Balton Sign Co., - Bill Laurie, Project Manager
Request: Approval of a Revised Ground-Mounted Sign

* Refer to complete applications, staff reports and attachments on file.

Vice Chairman Christopher Schmidt moved to approve the Consent Agenda, seconded by Brian White.

ROLL CALL:

Pouncey – Yes
Nischwitz – Yes
Gibson – Yes
Sloan – Yes, however abstaining from Agenda Item No. 4E
Carney – Yes
Schmidt – Yes
White – Yes
Hicks – Yes
Bruns - Yes

MOTION PASSED 9-0-0 (except Item 4E. 8-0-1)

5. **Public Hearing**

- 5A. Case Number & Project Name: (22-023) Circle K
Location: 9113 Winchester Rd.
Property Owner: Macs Convenience Stores LLC. – Debbie Goodly, Representative
Applicant: Expedite the Diehl – Tracey Diehl, Permit Manager
Request: Approval of a Revised Sign Package

Agenda Item 5A was withdrawn from the agenda before the meeting. During the Executive Session, the previously noticed Agenda Item 5B was moved to the Consent Agenda becoming 4E.

6. **Regular Agenda**
Forward 2035 Plan

ECD Director Cameron Ross presented the Forward 2035 Plan.

Alderman Sherrie Hicks moved to recommend approval of the Forward 2035 Plan, seconded by Secretary Robert Sloan.

ROLL CALL:

Schmidt – Yes
Nischwitz – Yes
Pouncey – Yes
Carney – Yes
Gibson – Yes
White – Yes
Sloan – Yes
Hicks – Yes
Bruns – Yes

MOTION PASSED 9-0-0

7. Commission Liaison Reports:

Alderman Hicks updated the Commission on the Public Safety, recent BMA approvals and other community news. Andy Pouncey reported on Germantown Historical Preservation Association and Germantown Historical Commission.

8. Old Business:

Chairman Bruns asked if there was any old business to discuss and there was none.

9. New Business:

Chairman Bruns asked if there was any new business to discuss.

10. Adjournment:

There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:32 pm.