

CITY OF GERMANTOWN  
DESIGN REVIEW COMMISSION  
COUNCIL CHAMBERS – CITY HALL  
Tuesday, November 15, 2022  
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:00 p.m.
2. Roll Call and Establishment of a Quorum: Regina Gibson called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Vice Chairman, Christopher Schmidt; Secretary Robert Sloan; Brian Carney; and Alderman Sherrie Hicks.

Members Absent: Tim Gibson; Andy Pouncey; David Nischwitz and Brian White.

Staff Present: Cameron Ross, Economic and Community Development Director; Sarah Goralewski, Planning Division Manager; Regina Gibson, Office Manager; Robert McLean, Assistant City Attorney.

3. Approval of the Minutes

Vice Chairman Christopher Schmidt moved to approve the Design Review Commission minutes of October 25, 2022, seconded by Brian Carney.

ROLL CALL:

Carney – Yes  
Schmidt – Yes  
Sloan – Yes  
Hicks – Yes  
Bruns - Yes

**MOTION PASSED 5-0-0**

During the executive session agenda items No. 5A, 5B, and 5D were moved to the Consent Agenda becoming items 4A, 4B, and 4C.

4. Consent Agenda

- A. Case Number & Project Name: (22-032) Blue of Tennessee  
Location: 9155 Poplar Ave., Ste #27 (Village Shops of Forest Hill)  
Property Owner: EREP Forest Hill 1 LLC, - Nancy Edwards, Director and Property Management  
Applicant: Frank Balton Sign Company – Chris Haskins  
Lessee: Blue of Tennessee (Sanitas) – Martin Carvajal, Infrastructure Director  
Request: Approval of a Wall Sign and Tenant ID Blade Sign
- B. Case Number & Project Name: (22-030) Tecovas  
Location: 2031 West St. (Saddle Creek South)  
Property Owner: Trademark Property Company – Robert Easley, Sr. PM  
Applicant: Retail Design Services – Chris DeNelle, Proj. Consultant  
Lessee: Tecovas – Bert Schnoebelen  
Request: Approval of a Storefront Modification (Paint)

C. Case Number & Project Name: (20-007) Rowan Oak Planned Unit Development (PUD)  
Location: South of Poplar Ave., at Riverdale Rd.  
Property Owner/Applicant: Rowan Oak HOA – Patty Anderson, President  
Representative: MJF/Womble Joint Ventures – Michael Fahy, Agent  
Request: Approval of Revised Final Plan (Addition of Gates)

\* Refer to complete applications, staff reports and attachments on file.

Secretary Robert Sloan moved to approve the Consent Agenda, seconded by Vice Chairman Christopher Schmidt.

**ROLL CALL:**

Sloan – Yes, recused himself from Agenda Item 4A

Carney – Yes

Schmidt – Yes

Hicks – Yes

Bruns - Yes

**MOTION PASSED 5-0-0, except item 4A passed 4-0-0**

During the executive session Agenda Item No. 5C, was moved to become Agenda Item No. 5A on the Public Hearing.

5. **Public Hearing**

A. Case Number & Project Name: (22-031) The Garden District (formerly Westminster)  
Location: 6755 Poplar Ave.,  
Property Owner/Applicant: Forge Partners – Tim Williams, Principal  
Request: Approval of Building Modification (New Roof)

Sarah Goralewski made a staff presentation.

The applicant's representative Chris Reinhardt, Construction Manager with Forge Partners, 550 Silicon Drive, Ste. #101, Southlake, TX 76092, answered the commissioners' questions.

The Commission asked questions of the applicant and staff.

Chairman Paul Bruns opened the public hearing.

Chairman Paul Bruns asked if anyone would like to speak in favor of this item and there were none.

Chairman Paul Bruns asked if anyone would like to speak against this item and there were none.

Chairman Paul Bruns closed the floor and called for a motion.

Secretary Robert Sloan moved to approve the building modification (new roof) for the Garden district (formerly known as Westminster Townhouses), located at 6755 Poplar Ave., subject to the Commission's discussion, staff comments in the staff report, and the documents and plans submitted with the application, seconded by Brian Carney.

**ROLL CALL:**

Schmidt – Yes

Carney – Yes

Sloan – Yes

Hicks – No

Bruns - Yes

**MOTION PASSED 4-1-0**

6. Commission Liaison Reports:

Alderman Hicks recognized Germantown’s National Grand Chess Champion and Judge Clift.

7. Old Business:

Chairman Bruns asked if there was any old business to discuss and there was none.

8. New Business:

Chairman Bruns asked if there was any new business to discuss and there was none.

9. Adjournment:

There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:34 pm.

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Paul Bruns, Chairman  
Design Review Commission

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