

CITY OF GERMANTOWN
DESIGN REVIEW COMMISSION
COUNCIL CHAMBERS – CITY HALL
Tuesday, February 28, 2023
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:02 p.m.
2. Roll Call and Establishment of a Quorum: Lillian Haddock called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Christopher Schmidt; Robert Sloan; Heather Lewis; Brian Carney; Brian White; and Alderman Sherrie Hicks.

Members Absent: David Nischwitz; Laura Meanwell

Staff Present: Cameron Ross, Economic and Community Development Director; Sarah Goralewski, Planning Division Manager; Lillian Haddock, Planning Technician; and Robert McLean, Assistant City Attorney.

3. Approval of the Minutes

Vice Chairman Christopher Schmidt moved to approve the Design Review Commission minutes of January 24, 2023, seconded by Brian White.

ROLL CALL:

White – Yes
Schmidt – Yes
Lewis – Yes
Hicks – Yes
Sloan – Yes
Carney – Yes
Bruns – Yes

MOTION PASSED 7-0-0

During the executive session agenda items No. 5A and 5B on the regular agenda were moved to the consent agenda becoming items 4A and 4B.

4. Consent Agenda*
 - A. Case Number & Project Name: (22-030) Tecovas
Location: 2031 West St. (Saddle Creek South), Space 111
Property Owner: Trademark Property Co. – Oliver Rodriguez, Project Manager
Tenant: Tecovas – Bert Schnoebelen, Director SDC
Applicant: Williams Sign Co. – Jim Williams
Request: Approval of a Sign Package
 - B. Case Number & Project Name: (23-006) West Tennessee Bank (A Division of Decatur County Bank)
Location: 7505 Capital Dr. (Corporate Center)
Property Owner: Saz Mirza Holdings, LLC
Applicant/Tenant: West Tennessee Bank – Mike Edwards, Chairman
Request: Approval of Wall Sign
 - C. Case Number & Project Name: (23-007) Fairfield By Marriott

- Location: 9320 Poplar Pike
Property Owner: Stealth Manage - Yogesh Kumar, Member
Applicant: Williams Sign Co. – Jim Williams
Request: Approval of a Sign Package
- D. Case Number & Project Name: (23-009) Residence Inn by Marriott
Location: 9314 Poplar Pike
Property Owner: HIT SWN TRS, LLC – Mark Fowler, COO
Applicant: LSI Signs – Victoria Cheshier
Request: Approval of a Sign Package
- E. Case Number & Project Name: (23-010) Rheumatology East
Location: 7612 Poplar Pike
Property Owner: Carolyn Sue Postlethwaite
Applicant: Bradley Postlethwaite
Request: Approval of a Ground Sign
- F. Case Number & Project Name: (22-026) Chase Bank
Location: 7708 Poplar Ave. (Germantown Village Square Shopping Center)
Property Owner: Hendon Germantown Village, LLC – Kathleen Campbell, Asst. Property Manager
Tenant: JPMorgan Chase Bank – Joan Gogreve, VP
Applicant: Frank Balton Signs – Chris Haskins
Request: Approval of ATM Signage
- G. Case Number & Project Name: (22-026) Chase Bank
Location: 7708 Poplar Ave. (Germantown Village Square Shopping Center)
Property Owner: Hendon Germantown Village, LLC – Kathleen Campbell, Asst. Property Manager
Tenant: JPMorgan Chase Bank – Joan Gogreve, VP
Applicant: BDG Architects – Joseph Yester, Project Manager
Request: Approval of Exterior Modifications (Awnings) and Revised Lighting Plan
- H. Case Number & Project Name: (16-626A) Sufi’s Mediterranean Grill and Bar (formerly Casablanca)
Location: 7609 Poplar Pike (Old Germantown)
Property Owner: Aimer Shtaya
Applicant: Dine In & Catering, LLC - Rabia Nisar
Request: Approval of Building Modification (Patio Enclosure)
- I. Case Number & Project Name: (21-026) Southern Avenue Company
Location: 7545 North St. (Old Germantown)
Property Owner/Applicant: Sac Realty, LLC. – Melissa Kimbrough, CEO
Request: Approval of Revised Site Plan & Building Modifications (Walkway Fence, Landscaping & Lighting)
- J. Case Number & Project Name: (22-023) Circle K
Location: 9113 Winchester Rd.

Property Owner: Mac's Convenience Stores, LLC – Debbie Gooldy, Director of Compliance
Applicant: Pattison Sign Group – Angel Johnson, Project Manager
Request: Approval of a Sign Package

Staff to work with DRC Chairman on approving an updated landscape plan. More muted red tone for the signage shall be selected with staff's approval.

K. Case Number & Project Name: (23-004) Courtyard by Marriott
Location: 7750 Wolf River Blvd.
Property Owner: Germantown Hotel Investment, LLC. - Jatin Kumar
Applicant: Neeraj Kumar
Request: Approval of Façade Modification

* Refer to complete applications, staff reports and attachments on file.

Vice Chairman Christopher Schmidt moved to approve the Consent Agenda, seconded by Brian Carney.

ROLL CALL:

Hicks – Yes
Lewis – Yes
Sloan – Yes (no on item 4J)
Carney – Yes
White – Yes
Schmidt – Yes
Bruns – Yes

MOTION PASSED 7-0-0, except Item 4J. 6-1-0

5. Regular Agenda
There were no items on the regular agenda.
6. Commission Liaison Reports:
Alderman Sherrie Hicks reported on the recent BMA meeting. Secretary Robert Sloan provided an update on the Parks & Recreation Commission. Brian Carney provided an update from the Historic Commission.
7. Old Business:
Chairman Bruns asked if there was any old business and there was none.
8. New Business:
Chairman Bruns asked if there was any new business and there was none.
9. Adjournment:
There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:28 p.m.

Paul Bruns, Chairman
