

CITY OF GERMANTOWN  
PLANNING COMMISSION  
COUNCIL CHAMBERS – CITY HALL  
Tuesday, June 6, 2023  
6:00 p.m.

1. Call to Order: Chairman Mike Harless called the meeting to order at 6:00 p.m.
2. Roll Call and Establishment of a Quorum: Sarah Goralewski called the roll and established a quorum.

Commissioners Present: Alderman Jon McCreery; Chairman Mike Harless; Vice Chairman Tony Salvaggio; Secretary Dike Bacon; and David Clark

Absent: Mayor Palazzolo; Steven Levy; Keith Saunders; and Jennifer Sisson

Staff Present: Cameron Ross, Economic and Community Development Director; Sheila Pounder, Assistant Economic and Community Development Director; Sarah Goralewski, Planning Division Manager; Jason Huisman, City Administrator; Andy Sanders, Assistant City Administrator; Deputy Chief Mike Fisher, Police Dept.; Inspector Donald Taylor, Police Dept.; Ethan Skaggs, City Engineer; Clint Starnes, Fire Marshal; and Josh Whitehead, Assistant City Attorney.

3. Approval of the Minutes

David Clark moved to approve the Planning Commission minutes of the May 2, 2023 meeting, seconded by Alderman Jon McCreery.

ROLL CALL:

Salvaggio – Yes  
McCreery – Yes  
Bacon – Abstain  
Harless – Yes  
Clark – Yes

**MOTION PASSED 4-0-1**

4. Consent Agenda

No items were on the Consent Agenda.

5. Public Hearings

A. Case Number:	(23-016) Public Safety Answering Point (PSAP) Facility
Location:	1930 S. Germantown Rd.
Property Owner/Applicant:	City of Germantown – Mayor Mike Palazzolo
Representative:	Germantown Police Department - Chief Richard Hall
Area:	Part of 9.50± Acres City Property (Municipal Center)
Zoning District:	“T5” Urban Center (Utilizing the Previous Zoning Designation of “R” Low-Density Single-Family Residential)
Request:	Approval of a Revised Final Site Plan

\*Refer to complete application and staff report on file.

Sheila Pounder, Assistant ECD Director, made a staff presentation and answered the Commission’s questions.

The applicant’s representative, Deputy Chief Mike Fisher, City of Germantown Police Dept., 1930 S. Germantown Rd., Germantown, TN 38138, made a presentation and answered the Commission’s questions.

The applicant's architect, Kari Conrad with Fleming Architects, 5101 Wheelis Dr., Memphis, TN 38117, and the applicant's engineer, Michael Rogers with Fisher Arnold, 9180 Crestwyn Hills Dr., Memphis, TN 38125, were in attendance.

Chairman Mike Harless opened the public hearing.

Chairman Mike Harless asked if anyone would like to speak in favor of this item. No one came forward.

Chairman Mike Harless asked if anyone would like to speak in opposition for this item. No one came forward.

Sheila Pounder stated that no letters of support or opposition were received.

Chairman Mike Harless closed the public hearing and called for a motion.

**MOTION:**

Vice Chairman Tony Salvaggio moved to approve a Revised Final Site Plan for the Public Safety Answering Point (PSAP) Facility, located at 1930 S. Germantown Rd., subject to the conditions, general requirements and TAC comments listed above and the plans and documents submitted with the application, seconded by Secretary Bacon.

Chairman Mike Harless led the Planning Commission in a discussion. Although there were comments and concerns about on-site parking and circulation, after some discussions and reassurance from staff and the applicant, members of the commission felt that the benefit of the project outweighed their concerns.

**ROLL CALL:**

Salvaggio – Yes

McCreery – Yes

Bacon – Yes

Harless – Yes

Clark – Yes

**MOTION PASSED 5-0-0**

6. **Commission Liaison Reports**

There were no commission liaison reports.

7. **Old Business**

Chairman Harless asked if there was any old business and there was none.

8. **New Business**

Chairman Harless asked if there was any new business and there was none.

9. **Adjournment**

There being no further business, comments, or questions by the Commission, Chairman Harless adjourned the meeting at 6:41 p.m.