

CITY OF GERMANTOWN  
DESIGN REVIEW COMMISSION  
COUNCIL CHAMBERS – CITY HALL  
Tuesday, October 24, 2023  
6:00 p.m.

1. Call to Order: Chairman Paul Bruns called the meeting to order at 6:00p.m.
2. Roll Call and Establishment of a Quorum: Lillian Haddock, Planner, called the roll and established a quorum.

Members Present: Chairman Paul Bruns; Vice Chairman Christopher Schmidt; Secretary Robert Sloan; Heather Lewis; David Nischwitz; Brian Carney; and Alderman Sherrie Hicks.

Members Absent: Laura Meanwell, Brian White

Staff Present: Sarah Goralewski, Planning Division Manager; Lillian Haddock, Planner; and Robert McLean, Assistant City Attorney.

3. Approval of the Minutes  
Vice Chairman Schmidt moved to approve the Design Review Commission minutes of September 26, 2023, seconded by David Nischwitz.

ROLL CALL:

Schmidt – Yes  
Sloan – Yes  
Carney – Yes  
Nischwitz – Yes  
Lewis – Yes  
Hicks – Yes  
Bruns - Yes

**MOTION PASSED 7-0-0**

4. Citizen Comments  
Members of the public may speak to items on the agenda during the public hearing portion of each agenda item. Chairman Bruns asked if there were any members of the public who would like to speak, and there were none.

5. Consent Agenda

- A. Case Number & Project Name: (23-035) PEDEGO  
Location: 9330 Poplar Pike, Ste. 104  
Applicant: Gayden Sign Co. – Christina Sawyer  
Tenant: PEDEGO Electric Bikes  
Property Owner: Signature Leasing - Tim Taylor
- B. Case Number & Project Name: (23-012) Village Commons of Johnson Rd.  
Location: 9330 Poplar Pike  
Applicant: Rhonda Taylor  
Property Owner: Signature Leasing - Tim Taylor  
Request: Approval of Exterior Modification (Paint)

Secretary Robert Sloan motioned to approve Consent Agenda Items No. 5A-5B subject to the Commission’s discussion, staff comments in the staff report, and the documents and plans submitted with the application, seconded by Brian Carney.

**ROLL CALL:**

Schmidt – Yes  
Sloan – Yes  
Carney – Yes  
Nischwitz – Yes  
Lewis – Yes  
Hicks – Yes  
Bruns - Yes

**MOTION PASSED 7-0-0**

6. Regular Agenda

- A. Case Number & Project Name: (23-033) Millstone Nursery  
Location: 6993 Poplar Ave.  
Applicant: LSI Graphics - Alex Corder  
Property Owner: EHH Land LLC. – Tricia Hunt  
Request: Approval of a Refaced Ground Sign

Lillian Haddock, Planner, made a staff presentation.

The applicant’s representative, Hayden Hunt of Millstone Nursery at 6993 Poplar Ave., and staff answered the commissioners’ questions.

Chairman Paul Bruns opened the public hearing.

Chairman Paul Bruns asked if anyone would like to speak in favor of this item and there were none.

Chairman Paul Bruns asked if anyone would like to speak against this item and there were none.

Chairman Paul Bruns closed the floor and called for a motion.

Secretary Robert Sloan motioned to approve a refaced ground sign for Millstone Market and Nursery ,located at 6993 Poplar Ave., subject to the Commission’s discussion, staff comments in the staff report, and the documents and plans submitted with the application, seconded by Vice Chairman Christopher Schmidt, with the following conditions of approval: 1) remove the cypress to the west and replace with a lower plant; 2) remove the lighting fixture; 3) pressure wash and clean the sign base; 4) revise the sign face color to be off-white; 5) paint the wooden 4”x4” to match the sign face; and 6) submit a revised landscape plan around the sign base to Planning Division staff for review and approval.

**ROLL CALL:**

Schmidt – Yes  
Sloan – Yes  
Carney – Yes  
Nischwitz – Yes  
Lewis – Yes  
Hicks – Yes  
Bruns - Yes

**MOTION PASSED 7-0-0**

- C. Case Number & Project Name: (22-011) The Congregation Retail Center

Location: 3050-3070 Forest Hill-Irene Rd.  
Applicant/Property Owner: Kenneth Schweighofer  
Request: Approval of a Sign Policy

Sarah Goralewski, Planning Manager, made a staff presentation.

The applicant, Kenneth Schweighofer at 3204 Chapel Woods Cv., and staff answered the commissioners' questions.

Chairman Paul Bruns opened the public hearing.

Chairman Paul Bruns asked if anyone would like to speak in favor of this item and there were none.

Chairman Paul Bruns asked if anyone would like to speak against this item and there were none.

Chairman Paul Bruns closed the floor and called for a motion.

Secretary Robert Sloan motioned to approve a sign policy for the Congregation project (3070 Forest Hill-Irene Rd.), subject to the Commission's discussion, staff comments in the staff report, and the documents and plans submitted with the application, seconded by Vice Chairman Christopher Schmidt.

**ROLL CALL:**

Schmidt – Yes

Sloan – Yes

Carney – Yes

Nischwitz – Yes

Lewis – Yes

Hicks – Yes

Bruns – Yes

**MOTION PASSED 7-0-0**

**7. Commission Liaison Reports**

Alderman Sherrie Hicks reported on the following: 1) Parks and Recreation projects and grants; 2) new Chief of Police sworn in by the BMA. Planning Division Manager Sarah Goralewski spoke about the Tree Board's latest meeting. Vice Chairman Christopher Schmidt spoke about the Public Art Commission. Brian Carney spoke about the Historic Commission. Economic and Community Development Director Cameron Ross spoke about the Planning Commission process updates and what the DRC's role will be in that process.

**8. Old Business:**

Chairman Bruns asked if there was any old business and there was none.

**9. New Business:**

Planning Manager Sarah Goralewski reminded the commission members to reapply if they are interested in remaining on the board.

**10. Adjournment:**

There being no further business, comments, or questions by the Commission, Chairman Bruns announced the meeting was adjourned at 6:46pm.

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Paul Bruns, Chairman

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