

CITY OF GERMANTOWN  
BOARD OF ZONING APPEALS  
COUNCIL CHAMBERS – CITY HALL  
Tuesday, December 12, 2023  
6:00 p.m.

1. Call to Order: Chairman Jodie Bowden called the meeting to order at 6:00 p.m.
2. Roll Call and Establishment of a Quorum: Lillian Haddock called the roll and established a quorum.

Members Present: Chairman Jodie Bowden; Vice Mayor Mary Anne Gibson; Vice Chairman Frank Uhlhorn; Laura Meanwell; Andrew Bland; Rick Towne; and Mike Harless.

Members Absent: None

Staff Present: Cameron Ross, ECD Director; Sarah Goralewski, Planning Division Manager; Lillian Haddock, Planner; Josh Whitehead, Assistant City Attorney

3. Approval of the Minutes

Ms. Meanwell moved to approve the Board of Zoning and Appeals minutes of October 10, 2023, seconded by Mr. Uhlhorn.

ROLL CALL:

Towne - Yes  
Bland - Yes  
Gibson – Yes  
Meanwell - Yes  
Harless – Yes  
Uhlhorn - Yes  
Bowden - Yes

**MOTION PASSED 7-0-0**

4. Citizen Comments: The City of Germantown welcomes public comment. Should you wish to speak on any of the item(s) on this agenda, please complete the Citizens to Be Heard form available at the meeting, which is required to address the Board. During the public hearing portion of the agenda item(s), the Chair will open the public hearing portion for each item and call on those who wish to speak who have completed a form. Each side (support and opposition) shall have a maximum of 15 minutes per agenda item, with no individual speaking longer than 3 minutes, subject to the discretion of the Chair.
5. Regular Agenda

A. Case Number:	(23-043) Amendments to the Board of Zoning Appeals Rules of Procedure
Property Owner/Applicant:	City of Germantown
Representative:	Burch Porter Johnson – Josh Whitehead, Assistant City Attorney
Request:	Approval of Amendments to the Board of Zoning Appeals Rules of Procedure

\*Refer to complete staff report on file.

Sarah Goralewski, Planning Division Manager, made a staff presentation.

There were no questions for staff by the Board.

Chairman Jodie Bowden opened the public hearing.

No one spoke in support of this item.

No one spoke in opposition of this item.

Staff announced that they had received no letters speaking for or against the request.

Chairman Jodie Bowden closed the public hearing.

**MOTION:**

Mr. Bland moved to approve the amendments to the Board of Zoning Appeals Rules of Procedure, subject to the Board's discussion and staff comments in the staff report. seconded by Mr. Uhlhorn.

Chairman Jodie Bowden led the Board in a discussion and then called for a vote.

**ROLL CALL:**

Towne - Yes  
Bland - Yes  
Gibson – Yes  
Meanwell - Yes  
Harless – Yes  
Uhlhorn - Yes  
Bowden - Yes

**MOTION PASSED 7-0-0**

5. **Special Recognition**  
Recognition of Planning Commission Chairman Mike Harless' final BZA meeting. Former Alderman Forest Owens, along with Alderman Sherrie Hicks, and members of the BZA spoke to congratulate Mr. Harless for his years of service to the City of Germantown.
6. **Old Business**  
Chairman Jodie Bowden asked if there was any old business. There was none.
7. **New Business**  
Chairman Jodie Bowden asked if there was any new business. Sarah Goralewski spoke about the upcoming BZA training.
8. **Adjournment**  
There being no further business, comments or questions by the Commission, Chairman Jodie Bowden adjourned the meeting at 6:23 p.m.