

BOARD OF MAYOR AND ALDERMEN
August 28, 2023

The regular meeting of the Board of Mayor and Aldermen was held on Monday, August 28, 2023 at 6 p.m. in the Council Chambers at City Hall.

Vice Mayor Gibson was present and presiding.

The following aldermen were present: Scott Sanders, Mary Anne Gibson, Brian Ueleke and Jon McCreery. Staff present: Michele Betty, Mike Fisher, Jason Huisman, Mac McCarroll, Cathryn Perdue, Lisa Piefer, Natalie Ruffin, Andy Sanders.

Call to Order

The Vice Mayor called the meeting to order.

Invocation

The invocation was led by Andy Sanders.

Pledge of Allegiance

Alderman Brian Ueleke led the Pledge of Allegiance.

Set Agenda

The Board is asked to set the agenda for the meeting. Any changes are to be made at this time.

Motion by Mr. Sanders, seconded by Mr. Ueleke, to approve the August 28, 2023 agenda.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-absent, Ueleke-yes, McCreery-yes. Motion approved.

Approval of Minutes

Approval is requested of the minutes of the regular meeting held August 14, 2023.

Motion by Mr. McCreery, seconded by Mr. Ueleke, to approve the minutes of the Board of Mayor and Aldermen Regular Meeting held August 14, 2023.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-absent, Ueleke-yes, McCreery-yes. Motion approved.

Citizens to be Heard

No citizens came forward.

SPECIAL RECOGNITION

Beautification Commission Business Award

Sufi's Mediterranean Grill & Bar, located at 7609 Poplar Pike, is the Beautification Commission August 2023 Award winner.

Leadership Germantown Grant Award

Leadership Germantown serves as a servant leadership organization that directly impacts Germantown through building communities of engaged citizens and connecting them with civic opportunities. The BMA-approved FY23 Budget includes \$20,000.00 in support of the Leadership Germantown program.

Neighborhood Grants Winners – FY23

The Neighborhood Preservation Commission led the charge in awarding a total of \$25,000.00 in grants to neighborhoods that submitted projects focused on engagement, beautification, safety and communication. Fiscal Year 2023 is the inaugural year for the Neighborhood Grants Program.

Duntreath	\$5,000.00	Annual seasonal celebrations
Village of Wicklow	\$5,000.00	Installation of community entry cameras, pool key locks, fitness walk
Kimbrough Woods	\$4,399.00	Neighborhood safety improvements (digital radar and bike signs)
Poplar Estates	\$4,002.72	Website enhancements, quarterly printed newsletter
Farmington Meadows	\$2,787.97	“Bring Back Dive-In Movies” initiative
Allenby Westfair	\$1,000.00	Annual neighborhood block party
Duntreath East	\$1,000.00	Annual Christmas Luminaries event
Aintree Farms	\$800.00	Neighborhood entrance repairs and beautification
Germantown Park	\$526.80	Website development
Glenalden	\$500.00	Oktoberfest neighborhood celebration

CONSENT AGENDA

Appointment – Education Commission

Due to a resignation on the Education Commission, Chad Hammontree has applied to serve the remainder of the one-year term.

MOTION: To appoint Chad Hammontree to the Education Commission with a term ending June 30, 2024.

Change Order No. 1 – Greenway Repair and Overlay

In June of 2023, the City awarded the subject project to Cantrell Construction Company, Inc. for \$45,217.20. This project included the annual greenway repair and overlay budgeted for FY23. Construction for this project was scheduled to begin at the start of this month. The construction process was delayed due to the cost savings the City would benefit from if the budgeted FY24 greenway repairs and overlay work were added into the FY23 work to be completed. With these cost savings in mind, the Parks and Recreation Department reached out to Cantrell Construction Company, Inc. to add approximately 2,520 linear feet to the FY23 project.

MOTION: To approve Change Order No. 1 to the Greenway Repair and Overlay project for a not-to-exceed amount of \$75,000.00 for the repair and overlay of an additional 2,520 linear feet, increasing the contract with Cantrell Construction Company, Inc. from \$45,217.20. to \$120,217.20.

Competitive Sealed Proposal Authorization – Third Party Administrator Services

The Procurement staff is requesting the use of the Request for Proposal (RFP) process to procure TPA Services for Medical, Stop Loss, Dental, Vision, Pharmacy, COBRA and FSA. The purpose of this RFP is to seek qualified firms to provide claims administration for the City’s self-insured medical, dental, vision, pharmacy, COBRA and stop loss services. The competitive sealed proposal will allow staff to carefully analyze the vendor’s capabilities to provide a level of service and savings that will lead to a recommendation that will be in the best interests of the City and its employees. The City’s current TPA contract for these services expires on 12/31/2023.

MOTION: To authorize the use the competitive sealed proposal process for the procurement of a Third-Party Administrator Services for Medical, Stop Loss, Dental, Vision, Pharmacy, COBRA and Flexible Spending Accounts.

Contract – State of Tennessee Law Enforcement Grant

The State of Tennessee Recruitment and Retention Grant is designed to support making Tennessee the best state for law enforcement in the United States by attracting quality applicants from other states, as well as previously certified and new officers within Tennessee.

MOTION: To approve the State of Tennessee Grant Contract No. 77833-38 to receive funding up to \$200,000.00 for the Law Enforcement Hiring, Training and Recruitment Program the Germantown Police Department for the period of September 1, 2023, through March 7, 2028.

Emergency Purchases – July 2-4 Storm Debris Collection and Disposal

The extensive storms that hit the city on July 2, 3 and 4 caused wide-spread vegetation and tree damage throughout the city. It was decided by Public Works and Administration that additional debris removal services beyond what Waste Pro, our solid waste contractor, could perform would be needed. The goal was to remove debris from properties as soon as possible. The emergency contracts were enacted at the onset of the event and were edging toward completion when the July 18 storm hit causing additional damage. The City will not be receiving any reimbursements from FEMA as this event did not meet the dollar amount threshold for a declaration to be filed

MOTION: To ratify emergency purchases amounts from Michael’s Tree & Loader for \$47,901.09; Quad County Environmental for \$22,405.63; and Debris Tech for \$7,837.70, for a total amount of \$78,144.42.

Memorandum of Understanding – Germantown Municipal School District and Germantown Police Department

The Memorandum sets forth guidelines to ensure that the Germantown Police Department and the Germantown Municipal School District have a shared understanding of the role and responsibilities of each in maintaining safe schools, improving school climate, and supporting educational opportunities for all students.

MOTION: To approve the Memorandum of Understanding between the Germantown Municipal School District and the Germantown Police Department.

Purchase – Chiller Replacement Library

The existing chiller was installed during the original construction of the library in 1996. This chiller is beyond its efficient and useful operational service.

MOTION: To approve the purchase of a turnkey chiller replacement installation for the Germantown Community Library from OSB Services, LLC. in the amount of \$170,000.00.

Purchase – Indoor Pool Lighting

The existing indoor pool metal halide lighting was installed during original construction to the Germantown Centre in 1989. This lighting technology is no longer recommended for indoor pool applications. In addition, the actual fixtures and electrical circuitry for the lighting have severely deteriorated and are no longer reliable.

MOTION: To approve the purchase of the turnkey indoor pool lighting replacement from Musco Sports Lighting, LLC. in the amount of \$101,500.00.

Motion by Mr. Sanders, seconded by Mr. Ueleke, to approve the Consent Agenda.

ROLL CALL: Sanders-yes, Gibson-yes, Hicks-absent, Ueleke-yes, McCreery-yes. Motion approved.

Mary Anne Gibson, Vice Mayor

Michele Betty, City Clerk/Recorder